

Virginia Local Government Auditors Association
Minutes of the Business Meeting of the Membership
The Historic Hanover Tavern, Hanover, VA
September 21, 2018, 12:55 p.m.

Tony Markun, president, called the meeting to order at 12:55 p.m., presented the agenda, and thanked the Hanover Audit Department for hosting the fall conference.

Secretary's Report

Vaughan Crawley, secretary, presented the minutes of the Business Meeting of the Membership held during the spring conference on May 11, 2018. The minutes were approved as presented.

Treasurer's Report

Karen Woodson, treasurer, presented the treasurer's report for the month ended August 31, 2018 (see attached). The ending balance was \$15,921.15. Karen noted that the cash balance did not reflect the credit card revenue related to the spring conference as she had just received the check for those funds earlier in the day. The treasurer's report was accepted as presented.

Slate of Officers for 2018

Tony Markun presented the slate of officers and board for 2019 on behalf of Lily Hernandez, nominating committee chair:

- President – Greg Akers, Chesterfield County
- Vice President – Angela Baxter, Hanover County
- Secretary – Vaughan Crawley, Henrico County
- Treasurer – Karen Woodson, City of Virginia Beach Public Schools
- At-Large Member – Lou Lassiter, City of Richmond

The slate was approved as presented. The new board will take office on January 1, 2019.

Tony invited members to volunteer to help run the organization and learn the responsibilities.

Other Business

Greg Akers thanked Tony Markun for his service as the 2018 president of the VLGAA. Greg presented Tony with a token of appreciation.

There being no further business, the meeting was adjourned at 1:01 p.m.

Respectfully submitted,

Vaughan Crawley
Secretary

Virginia Local Government Auditors Association
Addendum to Minutes
Summary of Interim Executive Committee Actions
since September 21, 2018

Since the September 21, 2018 Business Meeting of the Membership, the VLGAA Executive Committee took actions via email correspondence which are summarized in this addendum to the minutes.

On Wednesday, October 24th, Tony Markun, President, circulated a proposal as described below which was approved by the Executive Committee members on October 24th and 25th.

Annual Dues Billing and Events Processing

The VLGAA agreed to have the IIA Tidewater Chapter process annual membership dues billings and conference registrations through their etouches event system. The VLGAA agreed to pay the chapter \$2.00 per transaction plus bank fees (2.9% and \$.30 per transaction) for services rendered.

The new arrangement will provide VLGAA members the ability to pay annual dues with a credit card which Karen Woodson, Treasurer, noted has been a membership request for a number of years. The arrangement will also increase the efficiency of the annual dues billing process similar to recent conference registration processes.

Annual Dues Increase

The Committee agreed to pass the cost of the above noted arrangement on to the members through an increase in dues from \$15.00 to \$18.00 per person. Any incremental profits from this increase would continue to be used toward annual Spring and Fall conferences for the members.

VLGAA President Tony Markun will create a memo of understanding for the presidents of both organizations to sign.

Respectfully submitted,

Vaughan Crawley
Secretary