

**Verde Valley Fair Association**  
**Board of Directors**  
**Meeting Minutes August 15, 2023**

5:30 p.m. - Regular meeting

In attendance: President Beth Canedy, Vice President Steve Drake, Treasurer Lewis Rice, Secretary Ginny Rench, Board member Joel Rosenberg and Director Coleen Gilboy in addition, public Brian Bolton, Steve Rench Dan Sullivan, Mike Wilkerson, Robert Meier, Eric Banuelos, Rylie Ellis, David Welch, Cristin Combs, Chris Barrier and Danielle Rosenberg.

Absent: None

I. **Call to Order** - Meeting was called to order at 5:30 pm by President Canedy

II. **Call to Public:** None

III. **Consent agenda** – Mr. Drake moved to approve the Minutes from July 18, 2023. Mr. Rice 2<sup>nd</sup> the motion. No discussion – all in favor

IV. **Chairman's Report** - \*All items are below on the agenda.

V. **Administration Report** - \* Time off next week for a road trip, \* The insurance audit we did the week before fair on value of buildings, we will be getting a \$2,200 refund of premiums. \* New mule fuel filter was replaced, the dealership did it under warranty and said it was a faulty filter.

VI. **Financials** - A) Mr. Drake moved to accept the Year end June 2023 financials. Mrs. Rench seconded the Motion All in favor. B) Mr. Rice made the motion to move \$75,000 to a 4 month CD and and \$50,000 to a 7 month CD instead of having the funds in our checking and savings account. Mr. Drake 2<sup>nd</sup> the Motion and there was no more discussion. All in Favor. Mrs. Gilboy will inform the bank and then have the board members go sign the documents.

VII. **Committee Report** –

A) **Livestock:** \* Rulebook changes for 2024 are below \* \* September 12, 2023 is the mandatory leader meeting. \* Accepted the new 4H club. \* On the September meeting the livestock committee will accept the out of Verde Valley Exhibitors.

B) **Arena Report:** \* A 4 race series is scheduled with the final race and buckles being presented at Fall Festival – all 4 races are on Saturday and Sundays in October.

C) **Rentals** – \* Rentals are still happening every weekend.

D) **RV Camping** – With Virgil passing, we have to replace our camp host, interviews have been completed. Roger and Kat will be offered the position.

VIII **Old Business**

A) **APS Underground lines** \* Our contact is out for 7 to 8 weeks, we are trying to get the answers to last months questions..

B) **Master Plan** – No update at this time

C) **Roof on Office** – Mr. Tim Denny will come to look and let us know.

D) **Carnival Contract** – We have emailed the contract back to Mr. Danny Brown, we have followed up with a call but have not heard from them.

E) **Water Line Bids for 6 inch line to fire hydrants** – We received 3 bids for the water line project. Mr. Rosenberg asked if we know for sure that a 6 inch line will be sufficient. Mr. Rice made the motion to approve the Longfellow bid with clarification from the city on the 6 inch line. Mr. Drake 2<sup>nd</sup> the motion. No further discussion, all in favor.

F) **Security Cameras** – Information was received from the consultant and one of the bidders. They are proposing a 3 phase security camera plan. The 1<sup>st</sup> phase would be on the pole atop the parking lot lights and would be a 360 camera. Many features were reviewed, including allowing for the board/police/fire to have access (that we grant and the parameters we want them to have) access remotely to our camera. The company had another contract change their minds are have 2 additional cameras we can add that would be 75% off their normal cost. We do not know the

cost at this time. After review of the information presented, we have a few more questions about how the phases will be added and if the location will be the right temperature.

- G) Fire lane staying in Place** – Staff worked with fire, public works and all city departments, we are going to leave the fire lane year around and sign it – this will benefit all events using our parking lot. We have the “Fire Lane” no parking signs, we will be getting them posted and Mr. Rench will help us with how we can attach signs to the concrete barriers as well.
- H) Auctioneer** – The livestock committee would like to have Mr. Brody McGuire to the 2024 auction. There was discussion on his late cancellation on the 2023 fair. Roll Call vote to approve Mr. Brody McGuire - Mr. Rice - Yes, Mrs. Rench – Yes, Mr. Rosenberg – Yes, Mr. Drake- No, Ms. Canedy – Yes. 4 to 1, Mrs. Gilboy will contact Mr. McGuire and get a contract signed.
- I) Database Contract** – The livestock committee recommendation is for Mr. Eric Banuelos to get the contract for 2024. Mr. Rice makes the Motion for Mr. Banuelos to get the 2024 contract. Mr. Rosenberg 2nds the motion – Roll Cal vote: Ms Canedy – Mrs. Norris, Mr. Drake – Mr. Banuelos, Mr. Rosenberg – Mr. Banuelos, Mrs. Rench – Mr. Banuelos, Mr. Rice – Mr. Banuelos. The motion carries 4 to 1 for Mr. Banuelos.

## **IX New Business**

- A) 2024 Livestock Rulebook**– Comments from the public: Mr. Wilkerson – concerned about the Boosters Show and GO – very excited about the possibility of this happening but what about Vet Check. 3 small animal vets have left the Verde Valley, so the current ones are very busy, how will we deal with the booster small stock. Is check in time set or a long period of time, is there shade and water. There will need to be sanitation between the show and go and the animals that are at fair for the week. Mr. Wilkerson is excited that family will be able to help their kids with fitting when some kids have extra animals. Mr. Welch likes that that family will be able to help and adults will be able to help other kids that have not grown up in the industry. Mr. Meier likes that younger kids will get help from older kids but also from adults that know how to fit animals. Mr. Barrier likes the proposed changes. More discussion on how many each club can get credentials on and what helping is allowed. Discussion on no more mandatory meeting and how information will get out to kids and family. Mr. Drake moves to approve the changes proposed by the Livestock Committee. Mrs. Rench 2nds the motion. All in favor.
- B) Rental Rates – VVF vs rest of Verde Valley** – The board would like to move to September
- C) Fall Festival – October – 27 & 28.** Information only – our 11<sup>th</sup> annual.
- D) Spray Foam in the Show Barn** – We contacted 5 companies that do spay foam, we received bids from 2 of them. Both of the companies do NOT recommend doing the small stock barn west wall, but doing the roof after repairs have been made to the roof. Mr. Rice moves to accept the bid from Elite Spray foam for the Show barn ceiling and west and south sides and no work on the taylor barn. Mrs Rench 2nds the motion, discussion includes making sure the bow hunters know when we will be doing the insulation so they can let their club know. Call for vote – all in favor.
- E) RV dumped on property** - We had an older RV dumped on the property – after many calls and working with the police department, the solution was to cut it apart and take it to the dump. The owner came forward on Tuesday and was able to get it towed to their property. The owner paid the daily camping fee since it was on our property and the police department did not have any leads.
- F) Governors Fund Application** – Almost done will have Board President Canedy sign it when completed and send it in.
- G) Seal Coat Bids** - We contacted 4 companies and 3 gave us bids. The bid from Copper State was for \$1,400 since they were already on site for other projects and they could do it between their current jobs. They gave us this bid due to us allowing them to park their vehicles on property during other

jobs with proof of insurance. Mr. Drake moved to accept the lowest bid. Mr. Rosenberg 2<sup>nd</sup> the motion. All in Favor.

**H) J. Livestock Committee/Interns** – A new idea to us but around the country they have a youth livestock committee that helps and shadows the livestock committee so that when they are older they will have the background to step in and help and already know the position and what is expected. They could do press releases, help with animal intake and animals leaving the fair, work on artwork and designing posters for fair.

**I) Text Message Alerts** – We are looking into new text message and email message programs for our youth, committees, boards and parents. Anywhere you go, there is always a need for more communications, we want to improve our communication with the exhibitors and youth. We are looking into “Remind” and “Team Reach” both are free programs.

**X. Future Agenda Items-** Solar

**XI. Executive Session** – None

**XII. Adjournment** – 8:18 pm Mrs. Rench made the motion to adjourn the meeting and Mr. Drake seconded the motion. No discussion. All in favor.