

Portuguese Podengo Pequenos of America, Inc.

Minutes for Board Meeting of September 27, 2017

Board Members in Attendance –

Rose Hidlay – President/By-Laws Committee Chair, Patti Litchfield – Vice President/
Membership Chair, Michael Hobbs-Ohlinger – Secretary, Margaret Boisture – Treasurer/Sunshine
Committee, Robin Kirtley – Board Member At Large, Susan Souza – Board Member At Large,
Lynne Spencer – Board Member At Large and Tonda Curry – Board Member At Large

Board Member(s) absent –

Lance McGinness – Board Member At Large

Meeting was called to order by President Rose Hidlay, at 9:02 PM EST

1. **Approval of the minutes from August 23, 2017** – All attending board members voted in favor of the minutes. August 23, 2017 minutes approved.
2. **Approval of the Treasurer’s Report for August 2017** – Due to computer technical difficulties the Treasurer’s Report will be held over until the September meeting.
3. **Reports of Committees:**
 - A. **Judges Education Committee** –The Santa Rosa Judges Education, was attended by three (3) judges; we have received favorable feedback from the judges. We had eleven (11) attendee’s at the Judges Education held at the 2017 Nationals in Lexington, KY. To date, we have received 1 very favorable response from an attendee.
 - B. **Health & Research** – no report at this time
 - C. **Media – Newsletter** – Working on next newsletter. Have not talked to Bud about pedigree program on website status update. No other new updates
 - D. **Membership** – As of today, we have a total of 125 Members and 2 Junior Members
 - 63 Single Memberships
 - 2 Junior Memberships
 - 31 Household Memberships = 62 membersNo other membership applications have been received as of 09/26/17
 - E. **By-Laws Committee** – A question was raised about the word “Constitution” being removed from the By-Laws. In working with the Parliamentarian who is reviewing the By-Laws prior to release to the membership and/or AKC, he has stated that “no club has a constitution and does not need to be included in the By-Laws.” It was stated the Constitution is simply the name of the club and the purpose, it was suggested that we contact Anne Fitten in Club Relations to verify if we need to have a constitution included in our By-Laws. It was decided that an email would be sent to the Director of Club relations asking the question if a constitution needs to be included with the By-Laws. A question was raised about voting in membership; the board member feels that if a prospective member is declined for membership; the prospective member’s application needs to be presented to the membership for vote of membership at the next general meeting. It was explained, when a prospective member applies for membership, an announcement is sent to the membership for pros and cons of accepting the prospective member. The only reason a prospective membership should be refused membership is if that prospective member is in violation of the Code of Ethics and/or the Club By-Laws and the violations can be substantiated. The board decided to change the wording for reapplication for a declined prospective member to the prospective member can reapply in six (6) months or the prospective members sponsor(s) can present the prospective member at the next general meeting. The board also discussed the twenty (20) day

- vetting period for a prospective member; it was decided to leave the twenty (20) days vetting period stand.
- F. **Sunshine Committee** – The Sunshine committee sent a card to a member for the loss of a dog. There were only two (2) birthdays for the month of September. It was discussed that we need to add date of birth to the renewal membership forms, to make sure we as a club are capturing everyone's birthday dates. We discussed the possibility of adding anniversary to the application and to the renewal, we as a board decided to only add the birthday to the renewal form and leave off anniversary.
 - G. **Versatility Program** – The committee is working on certificates to be used to present to the members/dogs that have achieved titles in the Versatility Program. The certificates will be sent out as the member/dog has achieved the titles. A database needs to be kept of the dogs that achieved titles, so they can be included at the annual awards banquet.
 - H. **Awards Committee** – A great job was done with the awards and the awards program. No other update at this time.
 - I. **Field Trial** – no update at this time.
4. **Unfinished Business:**
- A. **Committee Chairs** – A committee needs to be formed to present a proposal for a National Specialty guidelines; which should include any type of documentation and proposals to hold a National Specialty. AKC has responded that we as a club do not have to hold our National Specialty within the months of August, September and October. The outline of a timespan between National Specialties needs to be defined in the guidelines of a Specialty. Judges Education needs to be held at every National Specialty. Susan was asked if she would like to be the Chairperson for the National Specialty Guideline Committee, Susan accepted; she will put together her committee and get the ball rolling.
 - B. **2018 National Update** – Three Rivers Kennel Club and AKC (Yolanda and Damien) has been contacted; asking for options to break up or separate our Nationals, so we do not run into an entry conflict. A proposal will be sent to the board prior to the next board meeting on the different options. Foy Trent will be the Superintendent for the 2018 Nationals. The proposal will include a Microchip Clinic for our Club.
 - C. **Supported Entry** – Nancy Hall has emailed the board to hold a Supported Entry in California in the month of March. Per our guidelines, we can hold 3 supported entries per region per year. A supported entry, the person requesting to hold the supported entry lines up all the trophies....the club has no financial obligations for the supported entry. Nancy was asked to fill out the supported entry request form and submit the form to the board. The application is located on the website members section of the website. All attending board members were in favor of Nancy holding the supported entry. The supported entry will be advertised on our club website once an application has been received.
 - D. **Agenda for meeting** – Any club member can ask to have an issue addressed at any board meeting. The board will review the information presented and make a decision based on the provided information.
 - E. **Standing Rules** – A listing of standing rules has been pulled together and emailed to the board. Please review the Standing Rules, once approved we will post to the club website. As we adopt new Standing Rules we can add or subtract to our current listing. When a change is made to the Standing Rules, a revision date will be updated at the time of changes. The list of current Standing Rules has been approved today, August 23, 2017.
 - F. **History of Nationals** – Patti suggested that we as a club, post the history of the nationals; such as where the Nationals were held for each year, the judges and the winners. Patti, Mike and Susan will pull together the information for each year's Nationals and have the information added to the website.

5. **New Business:**

- A. **2017 National Update** - Stacy and Margaret are working on the final number to have a full report next month board meeting. A spreadsheet was sent out to the board outlining the income and expenses for the all past Nationals, so the Board can provide future nationals a budget. A question was raised, why there was an expense in 2016 for Sweepstakes. It was explained that in 2016 there must have been a breakdown giving specifically outlining the sweepstakes and every other year, the cost was absorbed in other expenses, as a breakout of the expense may not have been presented. The cost of \$500.00 for the rented room for 2017 was outlines on the spreadsheet in the Judges Education expense. The photographer that took ringside shots of the 2015 and 2017 Nationals, has offered the club the two (2) years of photos for \$500.00. A concern was brought up, if we purchase these photos; post these on our website or on a public social media site, would the club be liable for copyright infringement. The photographer has stated, if we know of someone downloading the photos, we would need to contact the person(s) and provide them with the photographer's information, so they can purchase the photo's through the company. The board decided to pass on the offer, we feel we could approach club members for ringside and still photos rather having an additional expense for the club. Susan stated that the photographer for the 2016 Nationals has a record of the photos; a suggestion was made that Rose contact the 2016 photographer to see if copies of the 2016 photos were given or provided to the club.
- B. **2019 National Specialty** – A proposal was presented for the 2019 National's; a request was made for additional information regarding the proposal. There is a possibility of at least one (1) additional proposal to be entered for the 2019 National Specialty.
- C. **2019-2020 National Judges Votes** – the first request for voting has been sent out and closes on Friday, September 29. The votes will be tallied and a request for a second vote will be requested. The judges vote for 2018-2019 National was narrowed down to the top 10 judges with the top 5 sent out to the membership. Depending on the number of times we need to vote to narrow the selection, will determine the timeline for the release of the judge's names selected by the membership. The judges that had judged the Nationals were removed for the years of 2018, 2017, 2016, 2015 and 2014. The board discussed and decided that we should eliminate the judges that had judged our National for the previous four (4) years and also eliminate the judge for the next year for a total of 5 judges to be eliminated.
- D. **AKC National Specialty Medallions** – The club will order the medallions for confirmation and agility for the 2017 AKC National Specialty in December. Margaret will place the order. The board discussed whether we should hold a Meet The Breed at the AKC National Specialty. A mass email will be sent out to the membership asking for volunteers. If we do not have volunteers by October 15, we will not hold the Meet The Breed.
- E. **Judges Education** – Rose made a motion - Due to inappropriate and derogatory comments posted on a public social media website; the Board of Directors and the Chairperson for the Judges Education Committee has decided to dismiss Carol Sowders from our Judges Education Committee. Margaret seconded the motion; all attending board members voted in favor of the motion. The secretary will draft a letter to Carol Sowders and present to the board for approval.

Adjournment – The meeting was adjourned at 11:18 pm EST.