

To: AP Students and Parents  
From: Tim Sennett, Instructional Accountability Facilitator  
Re: AP Exam Information and Schedule  
Date: Feb 22, 2017

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Attached are several important documents regarding Advanced Placement exams. Please carefully review these documents.

**1. Exam Schedule -**

Like many CMS schools, Northwest School of the Arts will now administer the majority of its AP exams off campus. Please see the attached schedule for exam dates, starting times, and locations.

**Students and parents are expected to arrange their own transportation**

**2. Exam costs -**

The State and/or CMS is paying for all AP exams for students who are enrolled in an AP course. Students who are NOT enrolled in an AP course and elect to take an AP exam will be charged the full price of \$93. Payment should be made in the form of a check (make payable to Northwest School of the Arts) and submitted to Tim Sennett by March 10, 2017.

**Fee Waivers** – Students who qualify for free/reduced lunch have been given a fee waiver form to submit to their AP teachers. Although CMS is paying for all exams, the district can receive money for future exams if current students turn in their forms.

**The deadline to turn in a fee waiver form is March 10, 2017.**

**3. Exam Attendance –**

As CMS is covering the cost of exams, all enrolled students are expected to take the corresponding AP exam. The College Board AP exam will not count as part of students' final grades. For these students, grades are calculated as 50% semester 1 and 50% semester 2.

**If a student registers for an AP exam and does not take that exam, he/she will be charged a \$15 fee.**

**If an enrolled student does NOT take the corresponding College Board AP exam, he/she will be required to take a Teacher-Made exam, which will count as 20% of the student's final grade in the class.**

**In this case, the grade will be determined by the following formula: (40% S1 + 40% S2 + 20% Exam).**

**4. Late-Testing –**

All students are expected to follow the national exam schedule, taking exams on their required days; however, students will be allowed to test during the late-testing window for the following reasons:

- The student has two AP exams scheduled for the same **day and time**.
- The student is scheduled to participate in a school-sponsored *state/national* athletic or *local* academic event.

Schools are not allowed to use the late-testing window as a make-up period for students, as late exams are different tests, ordered separately before AP exams begin.

**Students who are eligible to test late must indicate this in writing by using the NWSA AP registration form.**

**The NWSA AP registration form should be completed by all students and submitted to Tim Sennett in the testing office NO LATER than Friday, March 10, 2017.**

**5. Preparing for exam day –**

All AP students will be required to participate in a one-time pre-administration session before the AP Testing window. This activity is done on campus during a school day. The date(s) for this will be announced soon.

**Students should bring the following items with them on exam day:**

Several sharpened number 2 pencils

Several pens (blue or black ink)

A watch that does *not* have an audible alarm

Up to 2 approved calculators (if necessary) and batteries

A ruler for Physics

A small snack/beverage to be consumed during a given break outside of the testing room

**Students should NOT bring the following items with them on exam day:**

Cell phones, cameras, portable listening or recording devices, etc.

*Students who bring cell phones with them into the testing room will be asked to allow the test administrator to securely store them in a different room during the test session.*

Books, dictionaries, colored pencils, highlighters

Watches with any audible alarm

Computers of any kind

AP Reference guides

**6. Receiving scores –**

Students will be able to view their scores online beginning in early July. At this time, students will be able to view and send scores from the current year and from previous years.

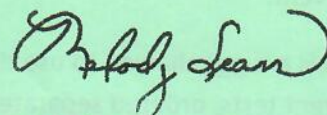
Students will indicate on their first exam answer sheet which college they would like to receive their AP scores. Students can send scores to colleges later for a fee through [www.collegeboard.org](http://www.collegeboard.org).

**Thank you for your participation in the AP Program at Northwest School of the Arts.**

**Please contact me if you have any questions.**



**Tim Sennett**  
Instructional Accountability Facilitator  
Northwest School of the Arts  
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980-343-5500



**Melody Sears**  
Principal  
Northwest School of the Arts



# 2016-17 AP Exam Registration Form

For the 2016-17 school year, the North Carolina Department of Public Instruction (NCDPI) has appropriated funds to pay for AP exams for public school or charter school students who are enrolled in the corresponding AP course and who do not qualify for need-based assistance (see the back of this form for criteria). This announcement assists CMS in our focus and commitment to rigorous, college-level coursework for our students and will further the district goal of personalizing and accelerating achievement for every student.

All students in AP classes are required to take the corresponding AP exam offered by the College Board. In these courses the final grade shall be based on the formula: semester 1 (50.00%) + semester 2 (50.00%) = final grade.

Students taking an AP exam will not have to take a final exam for the course. AP exam fees are covered by the corresponding exam's funding.

*My student is enrolled in AP [course] and will be taking the AP exam. I am requesting funding.*

*My student is enrolled in AP [course] and will be taking the AP exam. I am requesting funding.*

Parent/Guardian Signature (for need-based assistance only)

Date



# Application for Need-Based Assistance Waiver

2016-17 AP Exams

Students who have been approved for free or reduced-price meals through Charlotte-Mecklenburg Schools Child Nutrition Services or families who meet one of the criteria listed below will qualify for grant funding to cover either all or partial costs of the AP exam(s). In order to maximize possible reimbursements of exam fees, it is requested that families eligible based on the criteria listed below complete and return this form to the school testing coordinator **no later than Friday, March 10, 2017**. If the information below does not apply to your household, disregard this side of the form. Information on this form will not be shared with any other entity or program.

Student Name \_\_\_\_\_

Please check any statements that are TRUE for your family or the student.

<input type="checkbox"/>	Family income is less than \$10,000 per year.
<input type="checkbox"/>	Family income is less than \$15,000 per year.
<input type="checkbox"/>	Family income is less than \$20,000 per year.
<input type="checkbox"/>	Family income is less than \$25,000 per year.
<input type="checkbox"/>	Family income is less than \$30,000 per year.
<input type="checkbox"/>	Family income is less than \$35,000 per year.
<input type="checkbox"/>	Family income is less than \$40,000 per year.
<input type="checkbox"/>	Family income is less than \$45,000 per year.
<input type="checkbox"/>	Family income is less than \$50,000 per year.
<input type="checkbox"/>	Family income is less than \$55,000 per year.
<input type="checkbox"/>	Family income is less than \$60,000 per year.
<input type="checkbox"/>	Family income is less than \$65,000 per year.
<input type="checkbox"/>	Family income is less than \$70,000 per year.
<input type="checkbox"/>	Family income is less than \$75,000 per year.
<input type="checkbox"/>	Family income is less than \$80,000 per year.
<input type="checkbox"/>	Family income is less than \$85,000 per year.
<input type="checkbox"/>	Family income is less than \$90,000 per year.
<input type="checkbox"/>	Family income is less than \$95,000 per year.
<input type="checkbox"/>	Family income is less than \$100,000 per year.
<input type="checkbox"/>	Family income is less than \$105,000 per year.
<input type="checkbox"/>	Family income is less than \$110,000 per year.
<input type="checkbox"/>	Family income is less than \$115,000 per year.
<input type="checkbox"/>	Family income is less than \$120,000 per year.
<input type="checkbox"/>	Family income is less than \$125,000 per year.
<input type="checkbox"/>	Family income is less than \$130,000 per year.
<input type="checkbox"/>	Family income is less than \$135,000 per year.
<input type="checkbox"/>	Family income is less than \$140,000 per year.
<input type="checkbox"/>	Family income is less than \$145,000 per year.
<input type="checkbox"/>	Family income is less than \$150,000 per year.
<input type="checkbox"/>	Family income is less than \$155,000 per year.
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<input type="checkbox"/>	Family income is less than \$165,000 per year.
<input type="checkbox"/>	Family income is less than \$170,000 per year.
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<input type="checkbox"/>	Family income is less than \$180,000 per year.
<input type="checkbox"/>	Family income is less than \$185,000 per year.
<input type="checkbox"/>	Family income is less than \$190,000 per year.
<input type="checkbox"/>	Family income is less than \$195,000 per year.
<input type="checkbox"/>	Family income is less than \$200,000 per year.
<input type="checkbox"/>	Family income is less than \$205,000 per year.
<input type="checkbox"/>	Family income is less than \$210,000 per year.
<input type="checkbox"/>	Family income is less than \$215,000 per year.
<input type="checkbox"/>	Family income is less than \$220,000 per year.
<input type="checkbox"/>	Family income is less than \$225,000 per year.
<input type="checkbox"/>	Family income is less than \$230,000 per year.
<input type="checkbox"/>	Family income is less than \$235,000 per year.
<input type="checkbox"/>	Family income is less than \$240,000 per year.
<input type="checkbox"/>	Family income is less than \$245,000 per year.
<input type="checkbox"/>	Family income is less than \$250,000 per year.
<input type="checkbox"/>	Family income is less than \$255,000 per year.
<input type="checkbox"/>	Family income is less than \$260,000 per year.
<input type="checkbox"/>	Family income is less than \$265,000 per year.
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<input type="checkbox"/>	Family income is less than \$275,000 per year.
<input type="checkbox"/>	Family income is less than \$280,000 per year.
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<input type="checkbox"/>	Family income is less than \$300,000 per year.
<input type="checkbox"/>	Family income is less than \$305,000 per year.
<input type="checkbox"/>	Family income is less than \$310,000 per year.
<input type="checkbox"/>	Family income is less than \$315,000 per year.
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<input type="checkbox"/>	Family income is less than \$340,000 per year.
<input type="checkbox"/>	Family income is less than \$345,000 per year.
<input type="checkbox"/>	Family income is less than \$350,000 per year.
<input type="checkbox"/>	Family income is less than \$355,000 per year.
<input type="checkbox"/>	Family income is less than \$360,000 per year.
<input type="checkbox"/>	Family income is less than \$365,000 per year.
<input type="checkbox"/>	Family income is less than \$370,000 per year.
<input type="checkbox"/>	Family income is less than \$375,000 per year.
<input type="checkbox"/>	Family income is less than \$380,000 per year.
<input type="checkbox"/>	Family income is less than \$385,000 per year.
<input type="checkbox"/>	Family income is less than \$390,000 per year.
<input type="checkbox"/>	Family income is less than \$395,000 per year.
<input type="checkbox"/>	Family income is less than \$400,000 per year.
<input type="checkbox"/>	Family income is less than \$405,000 per year.
<input type="checkbox"/>	Family income is less than \$410,000 per year.
<input type="checkbox"/>	Family income is less than \$415,000 per year.
<input type="checkbox"/>	Family income is less than \$420,000 per year.
<input type="checkbox"/>	Family income is less than \$425,000 per year.
<input type="checkbox"/>	Family income is less than \$430,000 per year.
<input type="checkbox"/>	Family income is less than \$435,000 per year.
<input type="checkbox"/>	Family income is less than \$440,000 per year.
<input type="checkbox"/>	Family income is less than \$445,000 per year.
<input type="checkbox"/>	Family income is less than \$450,000 per year.
<input type="checkbox"/>	Family income is less than \$455,000 per year.
<input type="checkbox"/>	Family income is less than \$460,000 per year.
<input type="checkbox"/>	Family income is less than \$465,000 per year.
<input type="checkbox"/>	Family income is less than \$470,000 per year.
<input type="checkbox"/>	Family income is less than \$475,000 per year.
<input type="checkbox"/>	Family income is less than \$480,000 per year.
<input type="checkbox"/>	Family income is less than \$485,000 per year.
<input type="checkbox"/>	Family income is less than \$490,000 per year.
<input type="checkbox"/>	Family income is less than \$495,000 per year.
<input type="checkbox"/>	Family income is less than \$500,000 per year.

## 2017 Advanced Placement Examinations – Student Registration & Data Sheet Northwest School of the Arts – School Code No. 340706

Please fill in the information requested.

If I can't read it, you are not registered! **PRINT** neatly! Fill out every blank.

Return this sheet to Mr. Sennett by **March 10, 2017**. If you have questions, call (980) 343-5500 x-4005985

AP Candidate Name: \_\_\_\_\_  
Last
First
Middle

CMS ID Number: \_\_\_\_\_ Grade level (circle):    9       10       11       12

Home Address: \_\_\_\_\_  
Street
Apt #

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ Cell Phone (student) \_\_\_\_\_ Phone (Parent) \_\_\_\_\_

**AP Exam Fees:**

CMS is covering the expense for AP Exams for students currently enrolled in an AP course. If you choose to take an AP exam for a subject in which you are not enrolled, a fee of \$93.00 PER EXAM must be collected.

Students enrolled in AP Courses are required to take the AP Exam. If a student registers for an AP Exam and does not show up for the exam a cancellation fee of \$15.00 will be collected to cover the cost of the unused exam.

**AP exams will be given at various times. Students and parents are expected to arrange their own transportation.**

*Please indicate below ALL AP exams you wish to take by checking the boxes.*

Test	Check here:	Date	Times	Location
Enviro. Sci.	<input type="checkbox"/>	Mon. May 1, 2017	7:30-11:30 am	<b>Location for all AP Exams:</b>  Friendship Missionary Baptist Church 3400 Beatties Ford Road Charlotte NC 28216
Psychology	<input type="checkbox"/>	Mon. May 1, 2017	12:00-4:30 pm	
Comp Sci A	<input type="checkbox"/>	Tues. May 2, 2017	7:30 – 11:30am	
Art History	<input type="checkbox"/>	Tues. May 2, 2017	12:00 – 4:30pm	
Physics 1: Alg Based	<input type="checkbox"/>	Tues. May 2, 2017	12:00 – 4:30pm	
Studio Art	<input checked="" type="checkbox"/> Stud Art WORKDAY	Tues. May 2, 2017	NWSA Media	
English Lit. 12 <sup>th</sup>	<input type="checkbox"/>	Wed. May 3, 2017	7:30-11:30 am	
US Gov and Politics	<input type="checkbox"/>	Thur. May 4, 2017	7:30-11:30 am	
US History	<input type="checkbox"/>	Fri. May 5, 2017	7:30-11:30 am	
Studio Art	<input checked="" type="checkbox"/> Stud Art Submission	Fri. May 5, 2017	Due by 8:00pm	
Music Theory	<input type="checkbox"/>	Mon. May 8, 2017	7:30-11:30 am	
Biology	<input type="checkbox"/>	Mon. May 8, 2017	7:30-11:30 am	
Calculus AB	<input type="checkbox"/>	Tues. May 9, 2017	7:30-11:30 am	
Calculus BC	<input type="checkbox"/>	Tues. May 9, 2017	7:30-11:30 am	
English Lang. 11th	<input type="checkbox"/>	Wed. May 10, 2017	7:30-11:30 am	
Statistics	<input type="checkbox"/>	Thur. May 11, 2017	12:00-4:30 pm	
Human Geography	<input type="checkbox"/>	Fri. May 12, 2017	7:30-11:30 am	
European History	<input type="checkbox"/>	Fri. May 12, 2017	12:00-4:30pm	

I have read the above information and agree to meet the requirements for the AP exams indicated above. I agree to pay cancellation fees for exams I have registered to take, should I be late or fail to appear at the test location on time for any reason.

Signed: \_\_\_\_\_ (Student) \_\_\_\_\_ (Parent)

**You must submit all forms to Mr. Sennett by the March 10, 2017 deadline!**