

# SAC & FOX TRIBE OF THE MISSISSIPPI IN IOWA

## Tribal Court

### Chief Justice

Henry M. Buffalo, Jr.

### Appellate Justices

Robert Kittecon

Andrew J. Pyatskowitz

Dakota Crosswhite, Court Administrator

Joy R. Mauskemo, Clerk of Courts/Appellate Clerk

D. Suzanne Buffalo, Deputy Clerk

Misty Jefferson, Adult Probation Officer

### Chief Judge

Jessica R. Bear

### Associate Judges

Joseph Plumer

Maurice Johnson

## Information for Meskwaki Tribal Court Practitioners

Below please find court practice tips for those practitioners appearing before the Meskwaki Tribal Court. Thank you for your adherence to these rules and your continued professionalism as an officer of the Court.

1. Counsel should be dressed in accordance with current customs as to their business or work attire. This not only helps maintain decorum, but also shows respect to the Court, its proceedings, and tribal laws. Failure to follow this standard may prohibit your case from being heard and/or may result in you being asked to return when dressed appropriately. For example, no t-shirts, shorts, short mini-skirts, or flip-flops.
2. During, immediately preceding, or immediately following any trial or hearing, whether at recess or otherwise, counsel shall not enter court chambers except with consent of the Court. Admission shall be cleared with the Clerk of Court staff.
3. Counsel shall not initiate any *ex parte* communications with judges about pending cases.
4. The Court expects all counsel to appear promptly at the scheduled time for presentation of all matters.
5. The Clerk of Court should be promptly advised when any assigned matter is settled or otherwise disposed of, or when counsel will not for any reason be present at the scheduled time.
6. Please use the conference room to discuss confidential client matters, especially those involving child welfare matters, or during attorney negotiations.
7. Counsel should file all pleadings at the Court window and should not directly enter the Clerk of Court's interior office to file pleadings.
8. Attorneys should bring the appropriate number of copies for filing and stamping. The Clerk of Court staff is not able to perform clerical duties for the attorney. If a copy of a

**MESKWAKI**  
**NATION**



307 Meskwaki Rd.  
Tama, IA 52339-9629

PHONE 641-484-9300  
FAX 641-484-2221

# SAC & FOX TRIBE OF THE MISSISSIPPI IN IOWA

## Tribal Court

**Chief Justice**

Henry M. Buffalo, Jr.

**Appellate Justices**

Robert Kittecon

Andrew J. Pyatskowitz

Dakota Crosswhite, Court Administrator

Joy R. Mauskemo, Clerk of Courts/Appellate Clerk

D. Suzanne Buffalo, Deputy Clerk

Misty Jefferson, Adult Probation Officer

**Chief Judge**

Jessica R. Bear

**Associate Judges**

Joseph Plumer

Maurice Johnson

Court document is requested, there will be a copying fee of 15 cents per page. Also please provide a self-addressed stamped envelope for mailing.

9. Court-appointed counsel shall submit all invoices (with invoice number) on a monthly basis addressed to the Court Administrator.

Thank you for your cooperation and continued service before the Meskwaki Tribal Court.

**MESKWAKI**  
**NATION**



307 Meskwaki Rd.  
Tama, IA 52339-9629

PHONE 641-484-9300  
FAX 641-484-2221