

Appleton Library Annual Meeting
January 15, 2020

The Annual Meeting was called to order at 7:02 pm on January 15, 2020. Trustees present were Margaret Wilson, Patti Chapman, Tina Casteris, Jessica Pearson, Nancy Brown. Library Coordinator Julie Sells was present. Select Board Representative, Danielle Gould was present.

Annual Meeting

1. Elect Trustees: Margaret Wilson made a motion to nominate Tina Casteris to fill the Trustee position that expires in 2021. Heather Wyman seconded the motion and all were in favor of voting in Tina Casteris to fill the vacancy left by Annabel Turnbull. Her term will expire in 2021. Jessica Pearson's 3-year term on the board has expired this year. She has decided not to renew her term. There is now a vacancy on the board. Heather Wyman agreed to fill in as secretary at the next meeting until another member is appointed Secretary for the Board.
2. 2020 Budget: The board reviewed the budget line by line. There is a deficit to the budget and the board needs to fundraise an extra \$2,000 in order to close that gap. The Board would also like to make an appeal/ goal to raise funds to increase the balance in the Building Account. The Board would prefer to raise the funds to meet our needs rather than draw funds from our endowment. Tina Casteris made a motion to approve the 2020 budget as amended, granted that we raise an additional \$2,000 with fundraising efforts. Heather Wyman seconded the motion and all were in favor.
3. Approve Investments: Margaret Wilson made a motion to approve the Annual Investment Report. Danielle Gould seconded the motion and all were in favor.

Appleton Library January Board Meeting Minutes

Minutes: Margaret Wilson approved the December Meeting Minutes as amended and Jessica Whitworth seconded it and all were in favor.

Treasurer Report: After spending so much time working on the Annual Budget, Patti did not prepare a monthly statement. A lot of the budget items discussed at the annual meeting overlapped with any discussion items that would be on the monthly report.

Coordinator's Report: The Board discussed the Coordinator's Report with Julie.

Election of Officers: Margaret Wilson made a motion to keep the officers positions as they are presently with the exception of the Vice Chairperson and Secretary which will be left vacant due to Jessica Pearson's exit from the board. Heather Wyman volunteered to take on the role of Secretary until a new candidate is found. Patti Chapman seconded the motion and all were in favor.

Action between Meetings:

Old Business:

1. Souper Supper:
2. Library Coordinator's evaluation: In March there is a self-evaluation, staff-evaluation and the Board fills out an evaluation for Julie.
3. Plan for Strategic Planning:Tabled
4. Action Form: We had first read of the Action Form. Some amendments were suggested.

New Business:

1. Building Committee: Stan Bower has agreed to be the Chairperson for this committee.

Items for February 26th meeting:

1. Collections Committee Report: Tina will be Vice Chair for this committee.

Margaret Wilson made a motion to adjourn the meeting at 8:55pm, Jessica Whitworth seconded it and all were in favor.

Respectfully submitted,
Jessica Pearson