

A regular meeting of the Botwood Town Council was held on Tuesday, September 14, 2021 at 7:00 p.m. in the Council Chamber.

Members present: Mayor S. Sceviour, presided
Deputy Mayor D. Woolridge
Councillors: B. Parsons
B. Gill
M. Roberts
T. White
R. Byrne

Also attending: S. Jerrett, Town Manager
A. Rowsell, Town Clerk
C. Yates, Office Administrator
Blair Jewer, CPA,CA - Auditor

CALL TO ORDER

B. Jewer presented and reviewed with Council the Town's 2020 Audit and Financial Statement.

2020 AUDIT AND
FINANCIAL
STATEMENT

B. Jewer left the meeting at 7:32 p.m.

APPROVAL OF THE AGENDA

MOTION - Moved by Councillor Parsons, seconded by Councillor Roberts
21-088 to adopt the agenda as presented.
- Motion carried. Votes in favor - 7 Councillors.

ADOPTION OF
AGENDA

ADOPTION OF THE MINUTES

MOTION - Moved by Deputy Mayor Woolridge, seconded by Councillor
21-089 Byrne that Council adopt the minutes of regular Council
Meeting held August 11, 2021 as circulated.
- Motion carried. Votes in favor - 7 Councillors.

ADOPTION OF
MINUTES

COMMITTEE REPORTS

Mayor's Report

Mayor Sceviour attended a demonstration at the Dr. Hugh Twomey Health Centre on Monday, August 30, 2021. The event was concerning the 24 Hr Emergency Services at this facility and organized by Pleaman Forsey MHA with David Brazil PC Leader in attendance.

DHTHC 24HR
EMERGENCY
SERVICES

Agreed Council forward correspondence to Premier Furey expressing the Town's concern re Emergency Services and Under Staffing at the Dr. Hugh Twomey Health Care Centre.

On September 12th, Mayor Sceviour attended the Suicide Prevention Walk held in Bishop's Falls.

SUICIDE
PREVENTION
WALK

Heritage, Seniors and Community Services Committee

The Heritage Building Project is still waiting for siding, however other work in the project is moving along.

HERITAGE
CENTRE

Mayor Sceviour noted the Mural Arts Society had a lot of visitors from Quebec come to Botwood to view the Murals.

MURAL ARTS

Recreation and Youth Committee

Stadium opening for 2021-2022 Season. Councillor White asked if the stadium could open early to take advantage and/or accommodate users from the Grand Falls-Windsor stadium. Agreed Council see if this is possible, however Cimco needs to be scheduled for maintenance and the Town's water flushing needs to be completed prior to opening.

2021-2022
STADIUM
SEASON

Request from Robert Golding to use the softball fields October 22-24 for a Triple A Softball Tournament.

SOFTBALL
TOURNAMENT

MOTION - Moved by Councillor White, seconded by Councillor Byrne that 21-090 Council will provide use of the fields for October 22-24 and also provide Port-a-Potties (including clean-out) for the tournament.

- Motion carried. Votes in favor - 7 Councillors.

Planning and Economic Development Committee

Two new businesses opened in Botwood last week:
- Sherry Sharron - Railway Café
- Bert & Karen Hayter - Harbourside Restaurant

NEW BUSINESS
OPENINGS

Financial and Human Resources Committee

MOTION - Moved by Councillor Parsons, seconded by Councillor
21-091 Roberts that Council ratify payment of routine expenditures in
accordance with the Town's Accounts Payable Policy and
Procedure. The amount of \$7,932.02 has been paid for August
11-19, 2021.
- Motion carried. Votes in favor - 7 Councillors.

A/P ROUTINE
EXPENDITURES

- - -

MOTION - Moved by Councillor Parsons, seconded by Councillor White
21-092 that Council approve the Accounts Payable Transaction Journal
dated August 19 - September 13, 2021 in the amount of
\$45,672.02.
- Motion carried. Votes in favor - 7 Councillors.

A/P
TRANSACTION
JOURNAL

- - -

MOTION - Moved by Councillor Parsons, seconded by Deputy Mayor
21-093 Woolridge that Council adopt the 2020 Audit and Financial
Statement as presented by the Town's Auditor, Blair Jewer
CPA,CA.
- Motion Carried. Votes in favor - 7 Councillors.

ADOPTION OF
2020 AUDIT AND
FINANCIAL
STATEMENT

- - -

The budget expense report to August 31, 2021 shows a total of 58.68%.

The comparable revenue report to August 31, 2021 shows collections up for
the same period last year.

BUDGET
EXPENSE AND
COMPARABLE
REVENUE
REPORT

- - -

MOTION - Moved by Councillor Parsons, seconded by Deputy Mayor
21-094 Woolridge that Council accept cost shared funding as outlined
in the Municipal and Provincial Affairs project approval letter
dated August 18, 2021 for Water Main Replacement &
Associated Upgrades - Church Road - Project #17-GI-22-00014
for the amount of \$1,070,274.00. The Town of Botwood agrees
to provide \$97,056.00 in funding for this project and authorizes
the Mayor and Town Clerk to enter into a funding agreement
with the Department of Municipal and Provincial Affairs on
behalf of the Town of Botwood.
- Motion carried. Votes in favor - 7 Councillors.

CHURCH ROAD
WATER MAIN
REPLACEMENT
AND ASSOCIATED
UPGRADES

- - -

MOTION - Moved by Councillor Parsons, seconded by Councillor Byrne
21-095 that Election Officials for the 2021 election be paid the
followings amounts per day:
DRO - \$280.00 PC - \$250.00 DG(inf) - \$240.00
RO - \$360.00 ARO - \$300.00
- Motion carried. Votes in favor - 7 Councillors.

2021 ELECTION
PAY AMOUNTS

For information, council was provided with comparison of electricity service
for two town hall premises.

ELECTRICAL
SERVICE
COMPARISON

MNL Resolution for employee direct payroll deposit. Agreed a submission
regarding this process be forwarded to MNL.

DIRECT PAYROLL
DEPOSIT

Seasonal layoffs. Agreed layoff notices be issued for October 1, 2021.

SEASONAL
LAYOFFS

Special Events Committee

Request from Botwood Mural Arts for use of the Arena Saturday, July 30,
2022 for their Craft Show. Council will advise Mural Arts the date is ok for
use of the arena.

MURAL ARTS
USAGE OF ARENA

Municipal Works Committee

Sacrey's Road Update - Council met with the contractor - Stallar Storm
Industries Inc. on Friday, September 10, 2021. Work has started, the
contractor is looking at October 15th for completion of the project.

SACREY'S ROAD
PROJECT

Waterline flushing started today. Agreed providers of reverse osmosis
filtered water be informed when flushing will occur in their area.

WATERLINE
FLUSHING

Mayor Sceviour vacated the Chair and left the meeting at 8:55 p.m. due to
conflict of interest. Deputy Mayor Woolridge assumed the Chair.

Council received a letter from a resident in response to Council's letter dated
August 4, 2021 concerning land at Confederation Place.

CONFEDERATION
PLACE LAND

MOTION - Moved by Councillor Gill, seconded by Councillor Roberts that
21-096 Council refer this matter to the Town's Insurance provider.
- Motion carried. Votes in favor - 6 Councillors.

CONFEDERATION
PLACE LAND
REFERRED TO
INSURANCE

Agreed to inform resident of this decision.

Deputy Mayor Woolridge vacated the Chair at 9:05 p.m. Mayor Sceviour
returned to the meeting and assumed the Chair.

Public Protection Committee

Councillor Roberts updated Council on the ongoing speed bump situation.
Requests continue for more speed bumps, relocate and/or remove speed
bumps. A suggestion has been made for Council to consider placing KID
ZONE SIGNS in certain locations.

SPEED BUMPS

A RCMP Officer is now located in Town.

RCMP LOCATED
IN TOWN

Bus Shelters. There has been a new bus shelter built. A location should be
selected for this bus shelter.

BUS SHELTERS

ADMINISTRATION

The revised Town Plan Draft has been approved. The Town's Consultants
will proceed with the next step, a Public Hearing in accordance with
government legislation.

TOWN PLAN
DRAFT

Draft letter to Dept. of Municipal & Provincial Affairs from the three
communities presently receiving water services from the Regional Services
Board was given to Council for approval.

WATER SERVICES
LETTER

MOTION - Moved by Deputy Mayor Woolridge, seconded by Councillor
21-097 Roberts the letter be given to the other communities for
approval and signature and then forwarded to the Department of
Municipal and Provincial Affairs.
- Motion carried. Votes in favor - 7 Councillors.

Main Water transmission line.

MOTION - Moved by Councillor White, seconded by Councillor Parsons
21-098 that Council accept the quote received from Landmark
Surveyors for the amount of \$14,547.50 to complete a survey of
the Town's Main Transmission Waterline as per a Crown Land
Application.
- Motion carried. Votes in favor - 7 Councillors.

SURVEY OF
TOWN'S MAIN
TRANSMISSION
WATERLINE

PERMITS/DEVELOPMENT APPLICATIONS

MOTION - Moved by Councillor Roberts, seconded by Councillor Gill that
21-099 Council ratify permits issued to September 13, 2021.
- Motion carried. Votes in favor - 7 Councillors.

RATIFY PERMITS

Deputy Mayor Woolridge left the meeting at 9:30 p.m. due to a possible
conflict of interest.

Request from _____ for renewal of sawmill permit. Agreed this matter
be tabled until follow-up with the Department of Forestry.

Sawmill

Deputy Mayor Woolridge returned to the meeting at 9:34 p.m.

Three Crown Land Application Referrals were received for land located in
the area of the Town's Main Water Transmission Line. Agreed Council
respond to Crown Lands requesting a delay on the applications until the
Town has an official survey and easement for the waterline.

CROWN LAND
APPLICATIONS

A mineral exploration application was received from Sassy Resources Corp.
Agreed this application be tabled until more information concerning this
request.

MINERAL
EXPLORATION
APPLICATION

CORRESPONDENCE

1. Municipal Assessment Agency - re update.
2. R. Peter McDonald - re child care program.

Councillor Byrne left the meeting at 9:48 p.m. due to a conflict of interest.

Letter from _____ re transfer of land to the Town.
MOTION - Moved by Councillor Roberts, seconded by Councillor White
21-100 that Council accept transfer of property from
with a property survey provided. The Town will cover cost of
deed.
- Motion carried. Votes in favor - 6 Councillors.

TRANSFER OF
PROPERTY

Councillor Byrne returned to the meeting at 9:52 p.m.

- request for boat storage on the Airbase. Agreed Council get
information regarding storage space on the Airbase.

BOAT STORAGE

_____s request for copy of the Town's Emergency Plan. Agreed
be advised the Town's Emergency Plan is presently being
updated and will be approved by Fire and Emergency Services. When this
process has been completed, _____ will be informed and a copy can be
forwarded.

Town Emergency
Plan

Letter from _____ regarding land between his property and the
ballfield. Agreed _____ provide a copy of his deed of conveyance or
a bill of sale from Abitibi Consolidated Ltd. for the parcel of land.

re Land

MOTION - Moved by Deputy Mayor Woolridge, seconded by Councillor
21-101 Byrne the meeting adjourn at 10:20 p.m.
- Motion carried. Votes in favor - 7 Councillors.

ADJOURNMENT

 MAYOR  SECRETARY