

EDINBURG TOWNSHIP TRUSTEES REGULAR MEETING

Edinburg Townhall

October 10, 2013

Diane Austin called the regular meeting of the Edinburg Township Trustees to order at 7:30 p.m. with the Pledge of Allegiance. Roll call shows: Diane Austin, present; Thomas Repcik, present; Sandra Templeton, present; Judy Repcik, present; Chris Diehl, present; Tim Paulus, present; Julie Bearss, present; Tami Scott, absent.

RESOLUTION 2013-153: A motion was made by Sandra Templeton to approve the Agenda as presented; this was seconded by Thomas Repcik. Roll call shows: Diane Austin, yes; Thomas Repcik, yes; Sandra Templeton, yes.

COMMENTS OR QUESTIONS FROM PERSON(S) IN ATTENDANCE:

David Starcher, Resident – Farmer

Noreen Brooks, Employee

There were no comments or questions at this time.

RESOLUTION 2013-154: A motion was made by Sandra Templeton to approve the minutes of the September 26, 2013 Regular Meeting as presented; this was seconded by Thomas Repcik. Roll call shows: Diane Austin, yes; Thomas Repcik, yes; Sandra Templeton, yes.

CORRESPONDENCE

OLD BUSINESS

--Trunk or Treat update

Sunday, October 27th 1:00-2:00pm Trunk or Treat

1:00pm hayrides start 2:00pm judging of costume and car decorations

3:00–5:00pm optional neighborhood trick or treating – **not** sponsored by the Township

Residents may turn their porch lights on if they choose to participate.

Diane will ask Pastor Tim to help judge along with Julie Bearss.

The Township is receiving donations for prizes. The decision on the amount of food to provide will be made closer to the 27th once the weather forecast is checked. (Good weather brings more participants!)

Julie will ask the church youth group to help.

NEW BUSINESS

--Diane announced that October 11 is Tim Paulus' 30th anniversary of being in fire service!

--EMS Closure Authorization Request for Reduction – Per the HIPAA law, this must be discussed in executive session.

--Diane administered the Oaths of Office to Julie Bearss and Noreen Brooks. They also signed their bonds.

--The Burnham & Flower Insurance Business Associates Agreement was presented. Diane signed it.

--A Cemetery Deed was signed.

--Diane presented the Portage Prepares letter for support. Their web page at the county site is:

www.co.portage.oh.us/portageprep/

If there were a large disaster in the county, they would post information and instructions on this website.

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-NOPEC letter for support

RESOLUTION 2013-155: A motion was made by Diane Austin to retain NOPEC as the aggregate supplier of electric; this was seconded by Sandra Templeton. Roll call shows: Diane Austin, yes; Thomas Repcik, yes; Sandra Templeton, yes.

--Letter from Palmyra Township – was not discussed.

DEPARTMENT REPORTS

Julie Bearss - Zoning Inspector

--She made/received eight phone calls since the last meeting.

--She issued one permit.

--The BZA met on Monday, October 7, 2013 and approved the minutes of the July 22, 2013 Longgood Appeal. She will check with Chris Meduri to see if a letter needs to be sent to Mr. Longgood explaining that he has 30 days (from October 7) to file for a variance. Diane informed Julie of this process.

--Training activity – she met twice with Tami for training.

Chris Diehl - Roads, Buildings, Cemetery and Park

--He is finishing ditches and now is starting to clean up leaves.

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Tim Paulus - Fire Department Report

Purchases

--He requested that an additional small SCBA mask be purchased due to now having two firefighters that wear this size. He shopped around for a used one but found none. The cost for a new one from Fireforce is \$540.

RESOLUTION 2013-156: A motion was made by Thomas Repcik to approve that the Fire Department purchase a new, size small SCBA mask at a cost of \$540.00; this was seconded by Diane Austin. Roll call shows: Diane Austin, yes; Thomas Repcik, yes; Sandra Templeton, yes.

Alarms

--There were 13 EMS and 5 fire alarms for a total of 18 alarms.

--There were 3 M/A given and 3 used.

Grants

--He was not able to request reimbursement from FEMA for some fire prevention materials that were purchased due to the Federal Government shut down. This will be submitted as soon as it reopens.

Dispatching

--Thomas asked if Tim he had received any more information on dispatching. Tim said Aurora said, "no" and he was referred to Mantua. He talked with a lieutenant at the Mantua Police Department—the chief is out of town so Tim will try to get in touch with him when he returns next week.

Training

--He will be training at the Ohio EMA in Columbus next Tuesday through Friday. He will be taking a NIMS Operations Section Chief class.

Concession Stand Fire Inspection

--Joe has completed the fire inspection for the concession stand. He presented the report.

Executive Session

--He requested an executive session to discuss protected health information included in the records request from the Attorney, Gary Mantkowski and Palmyra Township. To discuss this in a public meeting would be in violation of HIPAA law. Also, he needed to discuss a letter from Richland County Court of Common Pleas regarding a former employee.

Fire Station

--He presented a draft drawing of the proposed fire station updates. This was drawn by someone at the office of David Sommers.

Grants

--The Lowe's grant had been closed again prior to being able to submit an application. He will continue to look for opportunities to replace the Townhall floor at little or no cost to the Township.

Dry Hydrant Request

--Miller Transfer would like to put a dry hydrant in their pond. All agreed that since this is a business, Miller Transfer would purchase the materials (with Tim's direction) and Township employees would install it so it's done correctly.

DEPARTMENT REPORTS

Judy Repcik - Fiscal Officer Report

She presented the following:

--Year-to-Date Cash Summary

--September 2013 Monthly Financial Report

--Departmental Appropriation Reports

TRUSTEE REPORTS

Sandra Templeton

--She had nothing further to report at this time.

Thomas Repcik

--The Township received the executed memorandum from the new gas supplier: Volunteer Energy.

Budget

--He asked employees to really watch the budget closely now. The most serious area is the Road Department. Funds will need to be moved into the Roads payroll line item. This year the Township has completed a tremendous amount of roadwork so this has depleted funds substantially.

He recommends that \$10,000 in contingency funds be put into account 2031-330-190-0000 (salaries).

Chris said the Township is OK on salt but grit will need to be purchased if Edinburg is hit real hard with snow/ice. Chris will present a price quote for the grit at the next meeting. Thomas said line item 2231 (Permissive Motor Vehicle License) has money to be used for grit. There are some funds left in the General Fund contingency. He asked that Tim and Chris hold back their spending on non-emergency items.

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**He had recently read two different articles that said funding could be cut another 4%.
All agreed with the information and recommendations presented by Thomas.**

--Chris asked for and was given approval to sell two of the three gas tanks at the November auction.
--Antifreeze collection – Tim had sent emails and left voicemails—he has not heard anything back yet.
Thomas asked if there would be enough [waste antifreeze] to collect?
Diane is concerned about the mess in the area of the waste collection site. Chris said he has a heavy-duty funnel that would help with this.

Diane Austin

--She had nothing further to report at this time.

RESOLUTION 2013-157: A motion was made by Sandra Templeton to approve the payment of the bills; this was seconded by Thomas Repcik. Roll call shows: Diane Austin, yes; Thomas Repcik, yes; Sandra Templeton, yes.

RESOLUTION 2013-158: A motion was made by Diane Austin to enter into an executive session at 8:20 p.m. to discuss personnel and HIPPA; this was seconded by Thomas Repcik. Roll call shows: Diane Austin, yes; Thomas Repcik, yes; Sandra Templeton, yes.

RESOLUTION 2013-159: A motion was made by Diane Austin to come out of executive session at 8:50 p.m.; this was seconded by Thomas Repcik. Roll call shows: Diane Austin, yes; Thomas Repcik, yes; Sandra Templeton, yes.

RESOLUTION 2013-160: A motion was made by Diane Austin to send the EMS bill back to Lifeforce to collect the full amount of \$538.00 for the transport; this was seconded by Sandra Templeton. Roll call shows: Diane Austin, yes; Thomas Repcik, yes; Sandra Templeton, yes.

RESOLUTION 2013-161: A motion was made by Diane Austin that the meeting be adjourned at 8:54 p.m. this was seconded by Sandra Templeton. Roll call shows: Diane Austin, yes; Thomas Repcik, yes; Sandra Templeton, yes.

Diane Hargett Austin, Chairperson

Thomas Repcik, Vice Chair

Sandra Templeton, Trustee

Judy Repcik, Fiscal Officer