

**CITY OF SANDY OAKS, TX**  
**REGULAR CITY COUNCIL MEETING MINUTES**

**November 9, 2017**

**Agenda Item 1** Call to Order and Quorum Call. The meeting was called to order by Mayor Pro Tem Tomasini at 6:31 p.m. at the Braunig Lake RV Park Lakeside Lodge. Present for the meeting were Aldermen Charles Fillinger, Thomas Repino, Brandon Smith and Anthony Garcia. Mayor Tanguma was sick. Also, in attendance were City Attorney Cassandra Ortiz and City Clerk Charlotte Rabe.

**Agenda Item 2** Mayor Pro Tem Tomasini led the Pledge of Allegiance.

**Agenda Item 3** Mayor's "Thank You" Message to citizens and council members for their continued support during her time of illness. The mayor was not present to give her message.

**Agenda Item 4** Citizens to Be Heard: Five citizens signed up to speak on various items.

**Agenda Item 5** Financial Report for October given by City Clerk Charlotte Rabe: October beginning balance \$414,202.94, checks \$10,959.42, deposits \$24,884.40, uncleared items \$5,591.43, leaving a balance at the end of October \$422,536.49.

Alderman Smith made a motion to move Agenda Item 22 to the next item addressed. Seconded by Alderman Garcia.

**Agenda Item 22** Discuss, consider and /or possible action on leadership of the mayor-vote of no confidence. Alderman Smith expressed his dissatisfaction, and the lack of support he has experienced, with the mayor. Alderman Garcia agreed with Alderman Smith. Alderman Repino also agreed but was not sure what the vote would accomplish. Alderman Smith made a motion to have a vote of no confidence in the mayor. Seconded by Alderman Garcia. Motion passed unanimously.

**Agenda Item 6** Consent Agenda: a) Approval of the minutes from the Regular City Council Meeting, October 12, 2017. b) Approval of the minutes from the Special City Council Meeting, October 30, 2017. c) Approval for payment of invoice 1147 from Kassahn & Ortiz, P. C. for city attorney services. (Not to exceed \$7,537.90) d) Approval for payment of invoice 1148 from Kassahn & Ortiz, P. C. for city attorney services. (Not to exceed \$3,615.00) Alderman Fillinger made a motion to approve the consent agenda in its entirety. Seconded by Alderman Repino. Motion passed unanimously.

**Unfinished Business:**

**Agenda Item 7** Discuss and/or possible action on a resolution adopting amended website policies and procedures for the City of Sandy Oaks. Alderman Fillinger read the resolution. He then made a motion to amend section 9, under City Council, of the resolution striking Council Information Packet Contents (Mandatory 72 hour posting prior to Regular and Special Council meetings)<sup>[CO1]</sup> and replacing with Council Information Packet Contents (As available)<sup>[CO2]</sup>. Seconded by Alderman Repino. Motion passed unanimously. Alderman Fillinger then made the following motions Section 9 under City Marshal strike police reports replacing with Marshal's Office Monthly Summary. Seconded by Alderman Repino. Motion passed unanimously. Section 11 The City Website may provide links to government and related sites provided the sponsoring organization is non-profit and consistent with the goals and

policies of the City Comprehensive Plan<sup>[CO3]</sup>, amended to read when adopted. at the end. Seconded by Alderman Garcia. Motion passed unanimously. Section 13 Electronic Submission for Website input is preferred. Information can be forwarded directly to the City Clerk to be forwarded to the Webmaster<sup>[CO4]</sup>, be amended to strike the period after Webmaster and adding for posting. Seconded by Alderman Garcia. Motion passed unanimously. Alderman Fillinger made a motion to approve the resolution. City Attorney Ortiz then brought up a clerical item. Alderman Fillinger withdrew his motion to approve the resolution and then made a motion to amend Section 9, under City Council Meetings and Agendas (Mandatory 72 hour posting prior to Regular and Special Council meetings pursuant) striking the word pursuant and insert a period after meetings. Seconded by Repino. Alderman Fillinger made a motion to approve the amended resolution. Seconded by Alderman Repino. Motion passed unanimously.

**Agenda Item 8** Discuss, and/or possible action on an ordinance creating the Office of Webmaster and providing for procedure for appointment, tenure, compensation, duties, and removal. A discussion was held. City Clerk Rabe told the council that she had let the mayor know she would be open to adding the position of Webmaster to the City Clerk duties with additional compensation for the extra job. Alderman Fillinger made a motion to approve the ordinance adding the Webmaster duties to the City Clerk job description. Seconded by Alderman Repino. Motion passed unanimously.

**Agenda Item 9** Discuss, and/or possible action on an ordinance appointing a Webmaster. Alderman Repino, as a sponsor of this item, asked that this be removed as it was already decided.

**Agenda Item 10** Discuss, and/or possible action on a resolution naming a public newspaper to serve as the official newspaper of the City for fiscal year 2017-2018. Each fiscal year the council will decide the official newspaper. Alderman Fillinger moved the resolution, selecting Wilson County News, as entered. Seconded by Alderman Repino. Motion passed unanimously.

**Agenda Item 11** Discuss, and /or possible action, on responses to request for proposals for street repair. Only one bid was received. Alderman Fillinger would like to make some cold calls to other companies. It was decided that Alderman Repino would work with Alderman Fillinger on this. Alderman Fillinger made a motion to table this item until the next meeting. Seconded by Alderman Smith. Motion passed unanimously.

**Agenda Item 12** Executive Session to deliberate the appointment and employment of City Engineer pursuant to Texas Open Meetings Act, Chapter 551of the Texas Government Code, Section 551.074 (Personal Matters). Mayor Pro Tem Tomasini asked that this be moved into the next item.

**Agenda Item 13** Discuss, and/or possible action, on response to request for qualification for City Engineer, matters discussed in executive session relating to City Engineer and/or approval of an ordinance on the appointment of a City Engineer. Several responses received were discussed. The council would prefer to have them come to a meeting to make a presentation. Alderman Fillinger made a motion to have Mayor Pro Tem Tomasini call all 5 responses and request they make a public presentation at the next meeting. Seconded by Alderman Smith. Motion passed unanimously.

**Agenda Item 14** Discuss, and/or possible action, on request for proposals for additional door for Municipal Building. Alderman Fillinger made a motion that he and Alderman Garcia would call on more contractors for the project. Seconded by Alderman Garcia. Motion passed unanimously.

**Agenda Item 15** Discuss, and/or possible action, on requests for proposals for Municipal Building ramp. We have received no adequate responses. Alderman Fillinger moved that action to be taken is for Alderman

Tomasini to seek additional bids and to table this item until the next meeting. Seconded by Alderman Garcia. Motion passed unanimously.

**Agenda Item 16** Discuss, and/or possible action, on obtaining estimates and bids for mowing the park property and city right of ways. Alderman Smith made a motion that he would take the lead on getting bids for this project. Seconded by Alderman Fillinger. Motion passed unanimously.

**Agenda Item 17** Discuss, and/or possible action, on responses to request for proposals for guardrail repair. None were received. Alderman Fillinger made a motion to accept Alderman Tomasini's offer to get information from the county of approved contractors to contact for this project and to report back to council at the next meeting with the information. Seconded by Alderman Repino. Motion passed unanimously.

**Agenda Item 18** Discuss, and/or possible action on a resolution authorizing the City Clerk to prepare and submit annual Eminent Domain Authority Report to the Comptroller. This is required to be done annually. Alderman Fillinger made a motion to approve the resolution. Seconded by Alderman Smith. Motion passed unanimously.

**Agenda Item 19** Discuss/possible action on an ordinance amending Ordinance No 2015-18 authorizing a change in the date, time and location of regular City Council meetings. Mayor Pro Tem Tomasini wanted to discuss amending the ordinance to include having two regular meetings per month. Alderman Fillinger made a motion to amend the ordinance to the 2<sup>nd</sup> and 4<sup>th</sup> Thursdays of each month. With no meeting on Thanksgiving. Seconded by Alderman Smith. Motion passed unanimously.

**Agenda Item 20** Discuss, consider and/or possible action on applying for the Corporate Liability credit card for governments under the Ink program. Alderman Fillinger made a motion to table this item indefinitely. Seconded by Alderman Repino. Motion passed unanimously.

**Agenda Item 21** Discuss, consider and/or possible action on individual access and the issuing of keys to the park and building to Council members. Alderman Fillinger feels that because the Aldermen are being asked to assist in getting quotes for the needed projects and should have access to these areas. Alderman Fillinger made a motion to instruct the city clerk to issue the keys needed to the council members and request that Alderman Garcia set up a schedule to change the ADT codes. Seconded by Alderman Repino. Motion passed unanimously.

PASSED AN APPROVED ON THIS 14th DAY OF December, 2017.

Attest

Signed

Signed

City Clerk

Mayor

Charlotte Rabe

Karen Tanguma