

APPLICATION FOR THE USE OF TOWN HALL

Name of Organization requesting use: _____

Reason/Purpose of Use _____

Requested Date(s) of Use

Time you want access to the building _____ Time you will leave the building _____

Time the meeting or activity will begin and end _____

Name and contact information of who will be responsible for unlocking/locking meeting room? _____

Name and contact information of Individual Representing the Organization

The Town of Beverly Shores (The Town) requires applicant to remove all garbage and recycling from premises after use.

The Town requires applicant to leave premises in same condition at the beginning of event.

The Town of Beverly Shores does not provide supervision over the meetings or other activities conducted by others within Town owned buildings. To that end, it is not the intention of the Town of Beverly Shores to assume any liability for bodily injury that might occur while Town owned buildings are being used by others. Instead, it is the intent of the Town of Beverly Shores to transfer liability to the organization that is using the building or facility. Accordingly, please read the following Indemnity/Hold Harmless Agreement.

INDEMNITY/HOLD HARMLESS AGREEMENT: I, _____
as an authorized representative or agent, and on behalf of
_____ ("Organization"), agree that
Organization will indemnify and hold the Town of Beverly Shores harmless from

all claims arising from or in connection (i) with the use, rental or occupancy of the Premises, or any condition created in or about the Premises while being used by my Organization; (ii) any act, omission or negligence of myself or my Organization or the partners, directors, officers, agents, employee, guests, or invitees of myself or my Organization; (iii) any accident, injury or damage whatsoever occurring in or at the Premises. I and Organization, hereby expressly indemnifies the Town of Beverly Shores for the consequences of any negligent act or omission of the Town, its agents or employees, unless such act constitutes grossly reckless or willful and wanton misconduct.

The signature below will serve as proof that I have read all the above information and understand the intent of the Indemnity/Hold Harmless agreement. Name of Person Representing the Organization

Sign Name: _____

Date: _____

Office Use only:

Insurance form attached _____

\$50 refundable deposit paid _____

Approved by Town Council on _____