



U.S. Department of Housing and Urban Development

Homeownership Center
The Wanamaker Building
100 Penn Square East
Philadelphia, Pennsylvania 19107-3389

May 31, 2018

Dear Lender:

I am pleased to invite you to an FHA Lender Roundtable on Wednesday, June 27, 2018 in Richmond, Virginia. I am looking forward to being there along with other Philadelphia Homeownership Center (PHOC) senior management staff and possibly staff from Headquarters. The Roundtable will allow you the opportunity to ask questions, provide comments on FHA policies, and highlight any operations issues that you or your company may have.

The Lender Roundtable will be held on Wednesday, June 27th from 9:00 a.m. to 12:00 pm at the following location:

HUD Virginia State Office
600 East Broad Street, 3rd Floor
Richmond, VA 23219

I hope to see you or your representative at the Roundtable. In addition to myself, attendees from PHOC will include the Director of the Processing and Underwriting Division, Andy Cianci, as well as representatives from our underwriting and appraisal divisions.

In addition to the Lender Roundtable, PHOC will provide individual training sessions on FHA Underwriting and FHA Appraisals on the day before the Roundtable. These FHA Trainings will be held on June 26th from 9:00 am to 12:00 pm for underwriting and from 1:30 – 4:30 pm for appraisals at the above location.

Neither the Roundtable nor the FHA trainings will be available by webinar or recording, nor will there be a conference call line. Registration for the Underwriting Training and for the Appraisals Training will be on line. Limited numbers of seats are available for these training sessions, so it is best for you or your staff to sign up as quickly as possible. We will send you the link to the on-line registration on or before Monday, June 4th, 2018. These training sessions will also be published on a future FHA Info Notice.

Please send the name(s) of anyone who will be attending the FHA Lender Roundtable including their title, company name, email address and telephone number to Mike Levine, Senior Housing Program Officer at michael.a.levine@hud.gov. Also, please send us any agenda items that you would like us to cover during the Roundtable. If you have any questions, you may contact Mike at 215-861-7239.

Sincerely,

A handwritten signature in cursive script that reads "Julie A. Shaffer".

Julie A. Shaffer
Director

Philadelphia Homeownership Center