



Minutes of the Granite State Airport Management Association

Friday, December 11, 2009

10:00 AM

**NHDOT Office, Room 114
7 Hazen Drive, Concord, NH**

Attendees:

Bruce Hutchings	Mt. Washington Regional Airport
Roy Rankin	Nashua Airport
Peter Chase	Claremont Airport
Dave Rolla	Concord Airport
Martha Drukker	Concord Airport
Rick Bartle	Daniel Webster College
Jeri Fortier	Dean Memorial Airport
Jim Fortier	Dean Memorial Airport
Ed Mattern	Keene Airport
Diane Cooper	Laconia Airport
Rick Dymont	Lebanon Airport
Russ Kelsea	Parlin Field
Bill Hopper	Portsmouth International Airport
Rep. Chris Nevins	NH Aviation Caucus
Lisa Lesperance	FAA/Airports Division
Tracey McInnis	FAA/Airports Division
Carol Niewola	NHDOT/Bureau of Aeronautics
Mike Pouliot	NHDOT/Bureau of Aeronautics
Tom Manseau	NHDOT/Bureau of Aeronautics
Stephen Bourque	DAW
Mark Goodrich	Dubois & King
Eric Strand	Gale Associates
Leigh Bartlett	Stantec
Debbie Ricker	Stantec
Jason Carr	Stantec
Glenn Smart	The Smart Associates
Gerry D'Amico	URS Corp

Guests:

Roy Creeley	Lakes Region Environmental
-------------	----------------------------

President Bruce Hutchings called the meeting to order at 10:00 a.m.

Approval of Minutes – September 11, 2009:

A motion was made by Roy Rankin and seconded by Dave Rolla to accept the minutes of the September 11, 2009 meeting minutes as written. The motion was unanimously accepted.

Treasurer's Report:

GSAMA has \$8,223.01 in its checking account and six \$.56 stamps. Some annual dues remain outstanding and a brief discussion ensued as to what action(s) might be taken.

Subcommittee: Alternate Aviation Revenue Sources: Representative Nevins presented the minutes from the 10/15/09 subcommittee meeting. Two pieces of legislation have been filed: (1) Aeronautical Fund (LSR 2010-H-2581-L) and (2) NH Airport System Infrastructure Improvements (LSR 2010-H-2629-L), which will be going before the House Ways and Means Committee in January. He again urged the membership to contact their legislators.

ARRA Update by NHDOT: Carol Niewola stated that all ARRA airport projects in NH are waiting on electrical work and close-outs will be done in the spring.

Presentation: Lakes Region Environmental: Roy Creeley of LRE provided the members with an informative discussion on the updated fuel systems legislation. Federal law of 2005 requires underground fuel operators to be certified and the state was required to implement the certification process. Currently the state is running behind the deadline of August 2009. A bill has been introduced to extend the deadline 70 August of 2012. He urged anyone who has primary responsibility to ensure that their underground facilities are in regulatory compliance to participate in the state's training seminars to pass the certification tests.

Presentation: NHDOT: Mike Pouliot gave a recap of his recent training in Wildlife Hazard Management and Wildlife Identification. He highlighted the need to document wildlife activity at airports in order to be able to evaluate the need for mitigation. While required at Part 139 airports for some time, recent wildlife-related accidents have prompted FAA to allow funding for wildlife assessments and management plans at GA airports. He urged the membership to gather data and take appropriate action to mitigate the risks posed by wildlife at their airports; doing nothing increases the airport's liability.

Airport Grant Status by NHDOT: Carol Niewola introduced Tom Manseau who is responsible for the distribution of grant reimbursements, aviation educations, and aircraft and airport registrations. There are no state funds for the 80/20 program in 2010 and the FAA's granting authority is at 50%. The passage of a continuing resolution For FAA through March may create the possibility of an early deadline for the submission of grant requests. NHDOT is getting a computer program to manage airport information and grants entirely in house.

Airport Status (see attached):

FAA ARRA Update: Lisa Lesperance thanked the airports, consultants, and NHDOT for their efforts under the ARRA program.

Environmental Notes: Glenn Smart stated that there are changes to the Tier II reporting requirements – he'll send them to Carol Niewola for dissemination to GSAMA members. The SPCC regulations have been finalized- there are changes to the effluent limits and DES is looking to increase the buffer zones around wetlands. Jim Fortier suggested that SWPPP be a subject for presentation at a future meeting.

Surplus Materials: President Hutchings stated that he has 30-50 boxes of crack-fill material available for sale.

NH Aviation Historical Society: Dick Ludders announced that NHAHS has been given \$1M to build an addition on the museum. The addition is expected to open in spring 2011. Follow the progress at NHAHS.org.

GSAMA Officers Nomination and Vote: President Hutchings has resigned from the Mt. Washington Valley Regional Airport and thus is no longer eligible to serve as an officer of GSAMA. Nominations for the following slate of officers were put forth:

President: Rick Dymont of Lebanon Airport
Vice President: Dave Rolla of Concord Airport
Board of Directors: no change

A motion was made by Jim Fortier and seconded by Roy Rankin accept the nominations as presented. The motion was unanimously accepted.

Diane Cooper and Roy Rankin agreed to continue to share the duties of Secretary/Treasurer. It was proposed that the by-laws be changed at the next meeting to separate the positions of Secretary and Treasurer.

Next Meeting

The next quarterly meeting of GSAMA is scheduled for Friday, March 12, 2010 at 10:00 AM, at FAA's facility at 12 Murphy Drive, Nashua, NH (FAA).

Adjournment

A motion was made by Roy Rankin and seconded by Dave Rolla to adjourn at 12:50pm. The motion was unanimously accepted.

Respectfully Submitted,

Diane Cooper