

**Kingstream Community Council
Minutes of the October 19, 2017 Meeting**

Attendance	
Board Members	Present
Frank Shaffer, President	Yes
Tyrone Yee, Vice President	Yes
Tony DeMattia, Secretary	Yes
Scott Graff, Co-Treasurer	Yes
Mike Wei, Architecture Committee	Yes
Elanna Weinstein Co-Treasurer	No
Steve Fast, Pool Committee	Yes
Kate Keifer, Activities & Communications Committee	Yes
Ken Neuman, Landscape	No
Other Attendees	
Lisa Cornaire, Management	Yes

A. Call to Order

The meeting was called to order at 7:02p.m.

B. Approval of Agenda

A motion to approve agenda as outlined was made, seconded and all members in attendance approved.

C. Homeowners Open Forum

No homeowners in attendance.

D. Review and Approval of the Minutes

The September meeting minutes were approved as amended.

E. Old Business

1. Letter to Supervisor Foust: The purpose of the letter is to request Supervisor Foust's support in allocating funding for the County's portion of the trail running through the Kingstream neighborhood.

2. New Trail quote from Finley with revised pricing for the removal of trail #12 and negotiated \$19,558 in price reductions. The decision criteria can be seen on the recommendation page. The board voted 7-0 to approve the revised Finley quote of \$61,672 with the clarification that the quote is valid until September 30, 2018.

3. Reston Tree Quotes: Lisa Cornaire, Ken and Tyrone worked with Reston Tree to collect quotes for tree removal and pricing for work to be performed in the Fall of 2017 and the Spring of 2018 to minimize pricing while maximizing work to be done.

The board approved (7-0 vote) Reston Tree quotes of \$6,500 in the Fall time frame 2017 and \$3,400 in the Spring 2018 time frame.

4. Pool White Coat and Waterline tile replacement: The board approved (7-0 vote) a quote from NV Pools to replace the white coat and water line tile in the pool during the fall of 2017 for \$41,250.

5. Tree trimming at the entrance of the pool drive. Brush and additional mowing in the sediment drainage pond along trails 5a & 6. The board approved (7-0 vote) a quote from Franks to attend to these areas \$470.

6. Letter to School Board – Noise issue: The board approved a letter to be sent to the School Board regarding neighborhood noise complaints from School activities at Herndon High School field.

F. New Business

1. Review Draft 2018 Budget: A detailed review of the proposed 2018 budget was reviewed with several adjustments. Lisa Cornaire will contact the accountant to review income tax requirements / options on 2018 budget estimated taxes. The board approved the budget with a vote 7-0.

2. 2016 Kingstream Council Financial Audit: Approved by the board (7-0 vote).

G. Management Report

1. Property Manager contract up for renewal in December.

H. Committee Reports

1. Architecture – two homeowner applications outstanding.

2. Activities/Social – Halloween Yard Decorating Contest is next week.

3. Landscape – no update

4. Communication – Eagle Scout Project with photos to be sent out.

5. Welcoming. No report.

6. Pool – Still monitoring water usage.

I. Treasury Report:

1. See budget discussions

2. \$50,000 CD reinvested 1.5% for 12 months, matures October 30, 2018.

J. Closed Session

1. Discussion of collection issues.

K. Open Session

The board approved lawyers recommendation to proceed with collections matters discussed in closed session (vote 6-1).

L. Adjourn

Meeting was adjourned at 9 PM.

Submitted by Tony DeMattia