

## **REGULAR MEETING**

**AUGUST 17, 2023**

The Board of Trustees held the Regular Meeting on August 17, 2023 at The Village Municipal Building, 167 North Main Street, Liberty New York. Mayor Joan Stoddard opened the meeting with the Pledge of Allegiance.

**PRESENT:** Mayor Joan Stoddard, Deputy Mayor/Trustee Robert Mir, Trustee Ernest Feasel and Trustee Joe Aracci. Also Present: Gary Silver, Attorney for the Village and Judy Zurawski, Clerk/Treasurer.

**ABSENT:** Trustee Eveleese Lake

**ALSO PRESENT:** Police Chief Steven D'Agata, Abraham Weberman, Monty Heimlich, Frank DeMayo (Town of Liberty Supervisor), David Ohman (Delaware Engineering), Dan Fagnani (Delaware Engineering), David Burke, Troy Johnstone, Bruce Davidson, Melissa Davidson Corigiliano, and Denise Patti (Representing the Hispanic Committee).

**APPROVAL OF MINUTES:** Motion by Trustee Mir, seconded by Trustee Feasel and unanimously carried approving the following minutes:

### **PUBLIC HEARING – July 20, 2023**

Motion by Trustee Feasel, seconded by Trustee Aracci and unanimously carried approving the following minutes:

### **REGULAR MEETING – July 20, 2023**

**CORRESPONDENCE:** Mayor Stoddard said the Village had not received and sent any correspondence in this time period.

**PUBLIC COMMENT:** Mayor Stoddard opened the meeting to comments from the Public.

Bruce Davidson addressed the street lights that are out between the two traffic circles on Mill Street.

Mayor Stoddard said the Village has been dealing with NYSEG in an effort to get all of them fixed.

Bruce suggested that the Village reach out to our political representatives and let them know the problems we are experiencing with NYSEG.

Bruce also asked if the Board had been able to arrange a liaison with the County.

Mayor Stoddard said that none had been set but she does deal with Legislator Alvarez on a frequent basis.

Bruce also addressed the Church Street Municipal Parking lot and the lighting problem in that area.

Monty Heimlich stated how happy he was with the community, especially the Police Department, and said that everything went very well with the new supermarket this summer.

Town of Liberty Supervisor Frank DeMayo touched on the following topics:

- ❖ Creekside Park – Discussed the plan forward, including removing the planks and expending the grant money by the end of the year.
- ❖ Applied for the \$4.5 Million Dollar **Forward Grant**
- ❖ Discussed the streets lights that are out around the Village
- ❖ Said there will be a Daffodil Bash, Fall Festival and Chicken Festival

**ATTORNEY** Attorney Silver was not in attendance.

**COMMENTS:**

**TREAS. REPORT:** Treasurer Zurawski's written report is summarized below:

- ❖ List of Current Taxes and collections thru 07/31/23 of which there is \$809,938.19 outstanding. The current taxes are 82.45% collected.
- ❖ List of Delinquent Taxes, which as of 07/31/23 - \$343,799.10 is outstanding.
- ❖ Starting and Ending Central Check Numbers for July 2023
- ❖ Starting July 2022 Central Check #18566
- ❖ Financial comparison of General, Water, Sewer and Sanitation

**TABLED BUSINESS:** **DELAWARE ENGINEERING – UPDATE ON WWTP UPGRADE**

David Ohman presented the following report:

**1. Lily Pond Road Bridge Waterline**

- Board Action Required at Tonight's meeting:
  - Review status/what's left to do
- **Construction Status Update**
  - Permanent Watermain into Service
    - Satisfactory pressure test occurred on 4/21 and satisfactory bacteriological testing occurred on 4/26 & 4/27
    - NYS DOH was notified of the satisfactory pressure and bacteriological test results and no issue with placing the permanent watermain in service and the schedule for reinstalling the hydrants on 5/15 is also acceptable.
    - Permanent watermain was put into service on 5/4/23
    - Reinstallation of hydrants and demo and removal of temporary structures/items and site restoration - Completed May 15, 2023

- Installation of insulation and embossed aluminum exterior cover system on the flexible coupling/spool pieces/etc. on the bridge crossing by C & K – Completed July 6, 2023
- Remaining to be completed includes:
  - Installation of two exposed 45-degree fittings (installation by County, pending)
    - Ordered 5/23/23, shipped to the WWTP on 7/10, and Dennis will coordinate County to install – **Still Pending**
    - **SCPW renotified that insulation was ready and to coordinate with Dennis to install on 8/4**
  - Removal of extra materials
    - 2 sticks of DIP insulated TR Flex) and delivery to the Village water shop or Lily Pond – being coordinated with the County and Village – **Still Pending**
    - Paving of excavation from leak repair (County) – **Pending**
    - Certification of construction (DOH-5025) and As-Builts will be completed and submitted to NYSDOH soon (pending installation of 45-degree fittings insulation)
- Payments to Vendors & Contractors
- Temporary Watermain Invoices
  - C & M #1 – Temporary Watermain HDPE Pipe = \$2,168.00 - Paid
  - C & M #2 – Temporary Watermain Materials including returned items – \$4,256.98 - Paid
  - Vari-tech – Temporary Watermain HDPE Pipe Vari-Tech PO Approved at 06/02/22 Mtg. - Paid
  - SCDPW Support System and Anchors – **IMA/Invoice Pending**
  - Osterhoudt – Temporary Watermain Installation - \$24,715.44 – Paid
  - White Cap – Temporary Watermain Frost Blankets = \$377.14 – Paid w/Village CC
- Permanent Watermain Invoices
  - C & M #1 – Permanent Watermain Pipe and Materials = \$32,667.50 - Paid
  - C & M #2 – Permanent Watermain DI Pipe & Materials = \$23,686.40 – Paid
  - C & M #3 – Permanent Watermain Flex Joint = \$14,375.00 – Invoice Paid
  - Sherburne Steel Sales – Permanent Watermain Beam = \$8,425 – Paid
  - SCDPW Installation of Permanent – **IMA/Invoice Pending**
  - Osterhoudt Techincal Oversight – **Invoice Pending**
  - Osterhoudt Testing – **Invoice Pending**
  - C & K Insulation – Flexible Joint Insulation = \$16,500 – **Paid**
  - C & M #4 – Permanent Watermain 45 degree fitting insulation = \$1,258 – **Invoice Pending**

#### ESTIMATED COST SUMMARY

	April 20, 2022 Bid Results	May 2022 Estimated/Budget Cost	April 2023 Estimated Cost
<b>Temporary Water Main</b>	-		-
<ul style="list-style-type: none"> <li>● Piping Materials (Village direct purchase)</li> <li>● C&amp;M Invoice #1 Temporary Watermain HDPE Paid</li> <li>● C &amp; M Invoice #2 Temporary Watermain Matls Paid</li> </ul>	-	\$15,000	- \$2,168.00 \$4,256.98

• Vari-tech PO Approved at 06/02/22 Mtg – Paid			\$2,648.00
• White Cap PO Frost Blankets - Paid			377.14
• Support System and anchors (SCDPW)(cost pending)	-	\$25,000	\$ 25,000 (cost pending)
• Fuse and Install Piping Materials & appurtenances, & testing (H. Osterhoudt) - Paid	-	\$25,000	\$24,715.44
• Misc. Other Cost	-	TBD	TBD
<b>Permanent Water Main</b>	-		-
• Piping Materials (Village direct purchase)	-	\$40,506	
• C & M Invoice #1 Permanent Watermain Insulated Pipe - <b>Paid</b>			\$32,667.50
• C & M Invoice # 2 Permanent Watermain DI Materials – <b>Paid</b>			\$23,750.50
• C & M Invoice #3 Perm Flex Joint – <b>Paid</b>			\$14,375.00
• C & M Invoice #4 45 Degree Fitting Insulation – Invoice Pending			\$ 1,258.00
• Support - Beam (Sherburne SS) – <b>Paid</b>		\$8,425	\$ 8,425
• <b>C &amp; K Insulation – Flex Joint Insulation</b> – Pending Approval			\$16,500
• Install Piping, Materials & appurtenances, support system and testing (SCDPW) (Cost Pending)	-	\$25,000	\$25,000 (cost pending)
• Technical oversite and assistance for installation of permanent water main and to resolve issues with leakage testing and disinfection (H. Osterhoudt Excavating Inc., Day Rate During Construction)	-	\$ 3,500/Day Assume 2 Wks/10 Days \$35,000	\$ 3,500/day Assume 2 ppl,2 Wks/10 Days = \$35,000 (cost pending)
• Permanent water main leakage testing, disinfection and sampling (H. Osterhoudt Excavating Inc., Lump Sum – Cost Pending)	-	\$ 5,000	\$ 5,000 (Cost Pending)
• <b>Misc Other Cost</b>		\$ TBD	\$ TBD
<b>Total Construction Cost</b>	<b>\$259,000</b>	<b>\$ TBD</b> <b>TBD</b>	<b>\$ TBD</b> <b>\$ TBD</b>
<b>Other Miscellaneous Costs</b>			
• Engineering (Delaware Engineering D.P.C.)		TBD	TBD
• Village Attorney (Legal Counsel)		TBD	TBD
<b>Contingency</b>	-	TBD	TBD
	<b>Total</b>	<b>\$ 259,000</b>	<b>\$221,142</b>
	<b>Village Budget</b>	<b>\$ 150,000</b>	
	<b>Paid to Date</b>		<b>\$129,884</b>
	<b>ESTIMATED BALANCE TO FINISH</b>		<b>\$ 91,258</b>

County estimates costs to date about \$30K, with only the 45 degree insulation to install. We had the County IMA Budgeted \$25K for temporary and \$25K for permanent, \$50K total.

## 2. WWTP Upgrade

### Board Action required at tonight's meeting:

- **WWTP Phase 2 Enhanced Sludge Upgrade**
  - **None**
- **WWTP Phase 1**
- Consider Applications and Certificate for Payment for approval:
  - Payment No. 16 from General Contractor – Eastman Associates, Inc. - in the amount of \$144,631.04
  - Payment No. 10 from Electrical Contractor – J & J Sass Electric Inc., - \$38,665.00

- Payment No. xx from Plumbing Contractor – Treffeisen – No payment application this month
- Payment No. 10 from HVAC Contractor – Treffeisen – \$2,109.00
- **Consider Change Orders for Approval:**
  - No change orders for this month

**For the Enhanced Sludge Project – Phase 2**

- Clean Water State Revolving Fund (CWSRF) Funding Submittal – also covers BIL funding request:
  - Completed and uploaded on June 15, 2023
- WIIA Grant Funding (25% grant)
  - WIIA Grant Funding Application submitted on August 9, before the August 11 deadline.
  - WIIA Grant Award Announcement anticipated November-December 2023
  - Anticipated project schedule

June 16, 2023	Financing applications due for all projects
June 16, 2023	New project listing deadline for the FFY 2024 IUP
July 28, 2023	Submit Updated WIIA Application (\$9.9M)
August 2023	NYSEFC to the DRAFT 2024 IUP, including Subcategory D1 -BIL General Supplemental Additional Subsidy Projects
Sept – October 2023	Professional Services RFQ Process
November 2023	WIIA Grant Awards Announced?
November – December 2023	Contract with selected consultant for professional services for design through construction?
January – March 2024	Short-term financing
January 2024	Commence design
March 2024	Close on NYSEFC Short Term Financing (Bridge Loan)/ Project Finance Agreement Execution – reimburse accounts for planning and design services costs
May 2024	Submit project plans and specifications to NYSEFC & NYSDEC for review and approval
June – July 2024	Receive NYSEFC Design Approval
August – November 2024	Bid/Award Construction Related Contracts
December 2024	Issue Notice to Proceed/Commence Construction
December 2024 – July 2026	Construction (Eng. Administration, 20 Months)
December 2024 – December 2025	Construction (Onsite, 12 Months)

- **Professional Services RQQ Process anticipated to occur Sept – October 2023 unless the Village wants to wait until funding determination (November – December 2023)**
- **Update/Review of Project Progress for Phase 1 WWTP Upgrade:**
- **Construction Schedule**
- Completion Date: Almost all WWTP Upgrade work planned to be substantially and fully complete and operational by August 2023 and wrapped up by November/December 2023 - construction has pushed 3 – 4 months beyond originally planned duration.
- Delivery of sludge press pushed until 7/12/23 and generator delivery pushed until 10/24/23; SCADA installation/work end of October
- Contract Completion Dates

	<u>Current</u>	<u>Revised Contract Completion Date per CO's</u>
○ Eastman	8/10/23	12/31/23
○ Sass	9/14/23	12/31/23
○ Treffeisen	8/30/23	09/31/23
○ Treffeisen	8/30/23	09/31/23

## **CONSTRUCTION CONTRACTS**

### ○ **Summary of Contractor Work**

#### General- Eastman Associates, Inc. (Contract No. VL1-G-21-General Construction)

- Control Building, Influent Building & Sludge Building Improvements
  - Brick pointing may require additional attention
  - Brick cleaning may require additional attention
  - Painting of building façade – Work Complete
  - Painting of building interior - Ongoing
  - New roof installation – Work Complete
- Influent Channel Process Improvements
  - Grit Tank Work (screen, collector, gates, diffusers)
    - Grit – Grit Classifier, Work Complete, punch list items open
    - Grit - Grit collector screw (2-unit) Work Complete, punch list items open
    - Gates – Complete
    - Mechanical Screen – Complete, punch list items open
    - Influent Channel Grating - Ongoing
  - Grit Blowers (2) – Complete
  - Influent Area Utility Markout – Work Complete by J & J Sass Utility Location Services Subcontractor, Eastman Associates to maintain markings during project
- Influent Building Process Improvements
  - Stormwater Tank Recirculation Pump – Work Complete
  - Stormwater Tank Pumps (2) – Work Complete
  - Other Work (e.g process pumps and piping, etc.) – Work Complete
- Secondary Clarifier Process Improvement
  - Valve Replacement – Work Complete
  - Clarifier Tank Repair – Work Complete
  - Clarifier Equipment Painting – Complete
  - Clarifier Equipment Installation – Work Complete
  - New Grating Installation – Ongoing
  - Existing Clarifier Improvements – Work Complete
  - Site restoration – Ongoing, 90% Complete
- Sludge Building Process Improvements
  - PAC Tank installed, piping and controls – Ongoing
    - Eastman continues to work with Village Staff to maintain WWTP treatment process until chemical feed system is complete
  - RAS Pump 1, 2 & 3 Installed – Work Complete
  - RAS Pump Control Panel – Panel Complete; final testing SCADA on installation
  - Effluent water system feed (for future/Phase 2) – Work Complete
  - NPW Pumps (2) – Installed, pending startup
  - WAS Pumps (2) – Ongoing, waiting for pump fitting delivery shipping 09-11-23
  - Post Aeration Blowers – Blowers & piping complete, startup pending
  - Temporary dewatering system – Ongoing
  - Belt Filter Press – Demolition complete, new installation ongoing
- Stormwater Retention Basin Improvement – Work Complete
- Oxidation Ditch 1 Improvements
  - VFD Commissioning – Work Complete

- Other work (VFD, DO meter) – Work Complete
- Oxidation Ditch 2 Repairs
  - Contractor shall clean debris from Ditch 1 prior to transferring liquid content from Ditch 2
- New Electrical Building
  - Floor Slab – Work Complete
  - Siding – Work Complete
  - Interior finished – Work Complete
  - Access landing grating & railings – Work Complete
- Roof installed, flashing & trim work – Work Complete
- Post Aeration Tanks
  - Gates – Work Complete
  - Air System – Work Complete, startup pending
- SCADA & Instrumentation
  - **Panel/Start-up - Pending**
  - VFD's – All Onsite & installed
  - Instruments – Instruments onsite – Work Complete
  - Delivery & Installation of storm water tank floats
- Site Work
  - Control Building PVC roof drain piping – Work Complete
  - Influent Area Utility Markout – Work Complete, Eastman Associates to maintain markings during project
  - Sludge Building PVC roof drain piping – Work Complete
  - Generator Pipe Bollards – Work Complete
  - Site Restoration - Ongoing
- Yard Piping
  - Influent Area – 1" copper water line – Work Complete

Electrical Contract – J & J Sass Electric (Contract No, VL1-E-21-Electrical Construction)

- New Electric Building
  - Layout, sleeves and grounding grid – Work Complete
  - Power up temporary facilities – Work Complete
  - New service is powered up – Work Complete
  - New generator transfer switch – Ongoing, to be completed at generator delivery
  - Provide temporary E-Power for new electric service – Work Complete (temporary powered via Influent Bldg. Generator, operator shall control loads as required during generator run) Work with plant to test run system on generator to work out any issues
  - New Generator – **Delivery anticipated week of October 24<sup>th</sup>**
- Control Building
  - Install new outlets, switches, wiring, lighting and conduits - Ongoing
- Influent Building
  - Installing conduits for duct bank connection to buildings – Work Complete
  - Layout of new panel locations for new conduits – Work Complete
  - Installed new power panel – Ongoing
  - Installing new lighting – Work Complete
  - Sludge Building Service upgrade (CO#3) galv. Conduits – Work Complete

- Installing conduits for equipment – Work Complete
- Installing conduits for SCADA – Work Complete
- Sludge Building
  - Sludge Building – Lights & Heating conduit - Ongoing
  - Blower Room – Lights & Heating conduit – Work Complete
  - Post Air Blowers – Work Complete
  - Installing conduits for equipment – Ongoing
  - Installing conduits for SCADA - Ongoing
- Oxidation Ditch
  - Install new conduits & conductors to Ox Ditch mixers and CPs – Work Complete
  - Mixer Control Panel Mounting Modification – **Pending Ditch 2 shutdown**
  - Terminations and Landings to Oxidation Ditch Control Panel – Ongoing
- Secondary Clarifier – Work Complete
- Site Work
  - New underground duct bank, layout complete, installation – Work Complete
- Exterior Lighting
  - Correct light fixture operations (photo cell issues)- Ongoing

Plumbing Contract – A. Treffeisen & Son, LLC. (Contract No. VL1-P-21 – Plumbing Construction)

- Not onsite
- Sludge Building Water Service – Work Complete
- Control Building Kitchenet – Work Complete
- Sludge Building Water Piping – Pending Belt Press Installation

HVAC Contract – A. Treffeisen & Son, LLC (Contract No. VL1-H-21 – HVAC Construction)

- Not onsite
- Provide schedule for new roof curbs (GC anticipates roof installation to start May 2023)
- Control Building heaters – Ongoing
- Electrical Building HVAC – Work Complete
- Influent Building heater installation (1) – Work Complete
- Sludge Building heater installation (2) – Work Complete
- Sludge Building ventilation - Ongoing
- **NYSEFC Phase 1 Funding**
  - The NYSEFC Closed on the PFA for the additional funding up to \$9.4M on 6/30/22
  - No further actions required....all set until long term closing
- **Payment Requests:**
  - **Contract No. VL1-G-21 – General Construction**
    - **Payment Application No. 16**
      - **The full application package provided to the Village Clerk under separate cover.**



- We have reviewed the Payment Application from Eastman Associates, Inc. the contractor for the subject project, for the period of July 1, 2023 through July 31, 2023 in the amount of \$144,631.04 for partial payment for the Mob, Demob, Issuance and Bonds, Painting of Control, Utility, Influent and Sludge Building, Sludge Building Miscellaneous Metals, Influent Channel Process Misc. Metals, Oxidation Ditch Sitework and Misc. Metals, Oxidation Ditch Sitework and Misc. Metals, Sludge Building Effluent Water Pump Installation, NYSEFC Contract Compliance and Change Orders 1 & 2.
      - The total cost to date of \$4,494,653.33 equates to approximately 83% of the contract price, with a balance to finish, including retainage of \$935,626.33.
      - We agree with the level of work completed to date and the costs presented therein. As such, we recommend that the Village resolve to authorize the Village Clerk to proceed to process Payment Application No. 16, to General Contract No. VL1-G-21 for Eastman Associates, Inc. for the period of July 1, 2023 through July 31, 2023 in the amount of \$144,631.04, as requested by the contractor, including submittal of the payment request to NYSEFC for reimbursement, understanding that payment to the contractor will be made following receipt of reimbursement from NYSEFC.
- **Therefore, should the Village agree with our recommendation, then we recommend the following:**
- **The Village hereby resolves to authorize the Village Clerk to proceed to process Payment Application No. 16 to General Contract No. VL1-G-21 for Eastman Associates, Inc. for the period of July 1, 2023 through July 31, 2023, in the amount of \$144,631.04, as requested by the contractor, including submittal of the payment request to NYSEFC for reimbursement, understanding that payment to the contractor will be made following receipt of reimbursement from NYSEFC.**
- **Contract No. VL1-E-21 – Electrical Construction**
  - Application and Certificate for Payment No. 10
  - The full application package has been provided to the Village Clerk under separate cover
    - We have reviewed the Payment Application from J & J Sass Electric, Inc., the contractor for the subject project, for the period of July 1, 2023 through July 31, 2023 in the amount of \$38,655.00 for partial payment for the Control Building Improvement Labor and Materials, Sludge Building Improvements Materials, Influent Channel Process Improvements Labor, Oxidation Ditch Process Improvements Labor and Materials, New Electrical Building Improvements Labor and Materials, Miscellaneous items/Other Expenses, and NYSEFC Contract Compliance Work.
    - The total cost to date of \$1,477,445.70 equates to 78% of the contract price with a balance to finish, including retainage of \$411,860.30.
    - We agree with the level of work completed to date and the costs presented therein. As such, we recommend that the Village resolve to authorize the Village Clerk to proceed to process Payment

Application No. 10, to General Contract No. VL1-E-21 for Eastman Associates, Inc. for the period of July 1, 2023 through July 31, 2023 in the amount of \$38,665.00, as requested by the contractor, including submittal of the payment request to NYSEFC for reimbursement, understanding that payment to the contractor will be made following receipt of reimbursement from NYSEFC.

- **Therefore, should the Village agree with our recommendation, then we recommend the following:**
- **The Village hereby resolves to authorize the Village Clerk to proceed to process Payment Application No. 10 to General Contract No. VL1-E-21 to J & J Sass Electric, Inc. for the period of July 1, 2023 through July 31, 2023, in the amount of \$38,665.00, as requested by the contractor, including submittal of the payment request to NYSEFC for reimbursement, understanding that payment to the contractor will be made following receipt of reimbursement from NYSEFC.**
- **Contract No. VL1-P-21 – Plumbing Construction**
  - Application and Certificate for Payment No. 5
    - At the March 16 meeting Village resolved to authorize the Village Clerk to process Payment Application No. 5 to Plumbing Contract No. VL1-P-21 for A. Treffeison and Sons, LLC. for the period of February 1, 2023 through February 28, 2023, in the amount of \$24,015.62 as requested by the Contractor, including submittal of the payment request to NYSEFC for reimbursement understanding that payment to the contractor will be made following receipt of reimbursement from NYSEFC.
    - No application and Certificate for Payment this month
- **Contract No. VL1-HV-21 – HVAC Construction**
  - Application and Certificate for Payment No. 10
    - At the July 20 Meeting the Village resolved to authorize the Village clerk to proceed to process Payment Application No. 10, to HVAC Contract No. VL1-HV-21 for A. Treffeisen and Sons, LLC for the period of June 1, 2023 through June 31, 2023 in the amount of \$2,109.00, as requested by the contractor, including submittal of the payment request to NYSEFC for reimbursement, understanding that payment to the contractor will be made following receipt of reimbursement from NYSEFC.
  - No application and Certificate for payment this month
- **Change Orders**
  - **Contract No. VL1-G-21 – General Construction**
  - **Change Order No. 1 – Add Bid Alternate Belt Filter Press work**
  - Totaling \$763,000
    - Change Order sent to NYSEFC for approval on 3/1/22
    - Approved by NYSEFC on 6.24.22
  - **Change Order No. 2 – Update Davis Bacon Wage Rates**
    - No Cost Change
    - Approved by NYSEFC on 6.24.22
  - **Change Order No. 3**
    - Totaling \$48,730.65 for:

- Item 1 – Influent Building Grit Holding Area Unforeseen Conditions, Item 2 – Stormwater Pump Piping Modifications
  - Item 3 - WAS –Piping Modifications and Item 4 – NPW Supply Piping
  - Approved by NYSEFC on 9/21/22
- **Change Order No. 4**
    - Totaling \$23,882.17 for:
      - Item 1 – Post Aeration Blower Piping, Item 2 – Emergency Generator Bollards
      - Item 2 – WAS Piping Modifications, and Item 4 – NPW Supply Piping
  - Approved by NYSEFC on 11/30/22
- **Change Order No. 5**
    - Totaling \$57,730 for:
      - Additional roofing costs based on the scope and costs represented in the 2/1/23 & 2/28/23 change proposals from Eastman Associates, Inc.
      - Approved by NYSEFC on 5/8/23
- **Change Order No. 6**
    - Totaling \$6,636.84 for:
      - Bid Item #3.02 – Utility Building Allowance
      - Bid Item #18.01 & #18.02 – Office Building Roof Modification Credit
      - Bid Item #20.01 – Winter Weather Work Allowance Credit
      - CR-8 – Value Credit: Two (2) 4” BFVs and two (2) check valves
      - T & M Costs for Tank Cleaning Work
      - Additional BFV on grit blower discharge line
      - Bid Item #11.01 – Clarifier #1 New Skimmer Arm Extension
      - Bid Item #11.03 – Secondary Clarifier Tank Repair Allowance Overrun
      - CR-11 – Door Hinge Changes: Change from (6) 4” hinges to (9) 6” hinges and replace window insert
      - CR-12 – RAS Panel Modifications & Additional 12” Pipe Supports and Hardware at Stormwater Basin
      - CR-14 Post Aeration Tank Piping Changes: Install new 4” SS pipes, fittings and supports in post aeration tank
      - CR-15- Access Panel Changes: Five (5) 10” x 10” ceiling access panel
      - CR-16 – RAID 5: RAID 5 for two (2) SCADA Computer and one (1) additional monitor =
      - CR-17 – Float and SCADA Changes: Five (5) floats with 40’ of cable, mounting brackets, five (5) HOA switches, and additional SCADA programming
    - Approved by NYSEFC on 6/5/23
- **Change Order No. 7 – No Cost Contract Time Extension**
    - At the July 20 meeting the Village authorized the Mayor to endorse Change Order No. 7 – No Cost Time Extension for Contract No. VL1-G-21, based on Eastman’s June 21, 2023 request for a no cost time extension.
    - If this change is accepted, Change Order No. 7 will result in an extension of the date of substantial completion for the contract from August 10, 2023 (the current substantial completion date) to December 31, 2023, with final completion by January 31, 2024 and with no change to the contract.
    - NYSEFC approved on 8/15/23

- **Possible/Pending Change Order(s) – Still Developing Costs**
  - Belt Press Allowance Credit (-\$30,000)
  - Credit for Aluminum Grating (-\$3,000)
  - Seal Water Tank Demolition (\$1,000)
  - PAC Tank Slab Credit
  - Trench Shoring from Co. No. 3 Item No. 4 Non-Potable Water Pumps Supply Piping Mods (-\$5,250)
  - Existing Belt Filter Press MCC Demolition (\$10,000)
  - Effluent Flow Meter (\$20,000)
  - Belt Filter Drain Repair
  - Dry Polymer mixing system improvements – NEW – August
  - WAS Pump #3 purchase and installation – pricing by 8/15/23 – NEW – August
  - New Chemical Containment Slab/Pad to comply with SDPES Permit stormwater requirements – Pricing by 8/15/23. Submitting plan to NYSDEC for technical review – NEW - July

**Contract No. VL1-E-21 – Electrical Construction**

- **Change Order No. 1 – Add Bid Alternate Belt Filter Press Work**
  - Totaling \$96,000
  - Approved on 6.24.22 by NYSEFC
- **Change Order No. 2 – Update Davis Bacon Wage Rates**
  - No cost change
  - Approved by NYSEFC on 6.24.22
- **Change Order No. 3 – 600A Service Upgrade for the Sludge Building**
  - Totaling \$18,306
  - Approved by NYSEFC on 11/30/22
- **Change Order No. 4 – Sludge Tank Mixer Improvements**
  - **Totaling \$22,677.00 for:**
  - Sludge Tank Mixer three (3) additional NEMA 4X local disconnects at the Sludge Tanks, NEMA 12 contractors, and breakers for the new electrical panel.
  - Approved by NYSEFC on 6/5/23
- **Change Order No. 5 – No Cost Contract Time Extension**
  - At the July 20 meeting the Village authorized the Mayor to endorse Change Order No. 5 – No Cost Time Extension for Contract No. VL1-E-21, based on J & J Sass Electric Inc.'s July 5, 2023 request for a no cost time extension.
  - If this change is accepted, Change Order No. 5 will result in an extension of the date of substantial completion for the contract from September 14, 2023 (the current substantial completion date) to December 31, 2023, with final completion by January 31, 2024 and with no change to the contract.
  - NYSEFC approved on 8/15/23
- **Extension of the project substantial completion date from 8/10/23 to 12/31/23 \$0.00**
- **CHANGE ORDER 5 NET COST CHANGE TOTAL = \$0.00**
- **Pending Change Orders(s) – Still Developing Costs**
  - Disconnect Installation Credit
  - Grit & Screen Control Panel Conduit & Conductor Credit
  - Sludge Building Air Compressor Conduit & Conductor Credit

- Existing Belt Filter Press MCC Conduit & Conductor Demolition
- Post Aeration Blowers 20A Breaker
- Relocation of existing Fine Screen Disconnects
- Existing Effluent Flow Meter Conduit & Conductors
- Temporary Power
- Garage Heater wiring (Village Direct Purchase from Treffeisen)
- Miscellaneous work for code violations and additional work due to supply chain issues
- WAS Pump #3 Conduit and conductors – NEW August
- Dry Polymer system improvements – NEW August

#### **Contract No. VL1-P-21 – Plumbing Construction**

- **Change Order No. 1 – Update Davis Bacon Wage Rates**
  - No Cost Change
  - Approved on 6.24.22 by NYSEFC
- **Change Order No. 2 – Influent and Sludge Building’s PRVs**
  - Totaling \$5,689
  - Approved on 09/23/22 by NYSEFC
- **Change Order No. 3 – Polymer Feed System Modifications**
  - Totaling \$3,135.77 for:
    - Polymer Feed System Modifications
  - Approved by NYSEFC on 6/5/23
- **Change Order No. 4 – No Cost Contract Time Extension**
  - At the July 20<sup>th</sup> meeting the Village authorized the Mayor to endorse Change Order No. 4 – No Cost Time Extension for Contract No. VL1-P-21, based on A Treffeisen & Son’s June 27, 2023 request for a no cost time extension of the date of substantial completion for the contract from August 30, 2023 (the current substantial completion date) to September 30, 2023, with final completion by October 31, 2023 and with no change to the contract.
  - NYSEFC approved on 8/15/23
    - **Pending Change Orders(s)**
      - **None**

#### **Contract No. VL1-HV-21 – HVAC Construction**

- **Change Order No. 1 – Update Davis Bacon Wage Rates**
  - No cost change
  - Approved on 6.24.22 by NYSEFC
- **Change Order No 2 – New Sludge Building Exhaust Fan & New Control; Building Garage Utility Heater**
  - Item 1 – New Sludge Building Exhaust Fan
  - Totaling \$8,387.78
  - Approved by NYSEFC on 11/30/22
- **Change Order No. 3 – No Cost Contract Time Extension**
  - At the July 20 meeting the Village authorized the Mayor to endorse Change Order No. 3 – No Cost Time Extension for Contract No. VL1-H-21, based on A Treffeisen & Son’s June 27, 2023 request for a no cost time extension with a substantial completion for the contract from August 30, 2023 (the current substantial completion date) to September 30, 2023, with final completion by October 31, 2023 and with no change to the contract.
  - NYSEFC approved on 8/15/23
- Pending Change Orders (s)

- None

### **Village Direct Purchase**

- **Cable Internet (Spectrum) to WWTP**
  - Cable has been installed and setup complete, and working well.
  - Modem/Router port ready for SCADA connection
  - We worked with Judy to issue the Purchase Order, sent to Spectrum on 5/19/23
  - Totaling \$39,119.48 for:
    - Spectrum to provide coaxial cable to the WWTP
  - Submitted to NYSEFC for approval on 5/23/23
    - The Spectrum purchase order is being discussed internally as how to deal with it. NYSEFC will let us know once I have an answer – Still pending.
- **Potential Work that may be able to be completed with remaining contingency (+/- \$500K)**
  - We will continue to refine the list of work and plan to have it to the Board at the next meeting: some items on the list:
    1. Misc. Phase 1 Construction Items - \$75,000 - \$150,000 for all prime contracts
    2. New Chemical Containment Slab/Pad to comply with SPDES Permit Stormwater compliance requirements – Supposed to have pricing by 8/15/23
      - Based on July 19, 2023 meeting with NYSDEC a bulk chemical delivery spill contaminant pad will need to be constructed near the Sludge Building.
    3. Additional Engineering During Construction & Onsite Observation due to extended duration of construction and Phase 2 not moving forward - \$150,000 - \$200,000
    4. Grit Pump Design and Construction Services - \$33,095
    5. WAS Sludge Pump and Piping – New August
    6. Sludge Dewatering Polymer Feed System – New August

With these items, not much is anticipated to remain for other items

    7. Other – TBD – Paving?
    8. Mechanical Screen - \$250,000 – Planned for Phase 2

### **Monthly Construction Meeting**

- The latest monthly construction meeting was held on site on 08.09.23 with the prime contractors, Delaware and Village Staff.

### **Engineering During Construction**

- Continuing to receive and process material and equipment submittals, and application for payment

### **On-Site Construction and Observation Services**

- Full time services continuing, when contractors are onsite
- Excerpt from the Revised Anticipated Project – **project has pushed about 3 – 4 months beyond the planned schedule**

February 21, 2022	Supplemental Bond Resolution becomes effective (20 days from Publication)
February – March 2022	Issue Notice of Award, and prepare execution copies of contract, and issue Notice to Proceed March 23, 2022 – Pre-Construction meeting
March 2022 – August 2023	Construction to Substantial Completion (Generator delivery has been pushed to 10.24.23)
December 2023 – January 2024	Construction Completion (Final) and Project Closeout
January 2024 – February 2024	Long Term Loan Closing

- **Document Collection**
  - **Nothing new this month**
  - The document Collection Form, and requested documents were uploaded on January 17, 2023 (ahead of the January 20, 2023 deadline).
  - On February 13, 2023 NYSEFC provided notice that, project documents were reviewed and no follow-up actions are recommended.

- **Professional Services Contracts**

- **Nothing new this month**

- WWTP Upgrade Project

- Since Construction schedule has pushed out several months beyond the duration listed in our contract; we have been reviewing costs to date and will come up with an amendment what we believe will be needed to make it to the end beyond the current budgets; we will add in the scope and cost associated with grit pump replacement – plan to have a contract amendment for Village consideration prior to September meeting
- This would come out of project contingency
- At the November 5, 2020 meeting, the Village Board resolved to authorize the Mayor to endorse Professional Services Contract Amendment No. 1, to the design through construction contract for the Village WWTP upgrade to be financed through NYSEFC, dated October 28, 2020, associated with revisions to the Original Phase 1 Engineering Report, to initially include and then remove enhanced sludge processing and related work from the original report, in an amount not to exceed \$40,000. Accepted by the Board and forwarded to NYSEFC on November 9, 2020. NYSEFC indicated in early-December 2020 that they would review it.
- NYSEFC approved this amendment on 3/8/22
- Need to modify our contract and costs to include the Grit Pump work and possibly to add belt press to Phase 1 (design, CA & CI) – Will look to do this after closing on short term loan since costs will come out of contingency since financing cost is capped at \$9.4 M.

- Phase 2 Sludge Handling WWTP Upgrade Project

- Nothing new to report this month
- Contract amendment or new contract will need to be prepared to cover PER modifications and design through construction phase work. Village could follow RFQ process to allow for funding under SRF rather than just using WIIA Fund.
- Historic Info:

- On hold until a plan forward can be agreed to now that WIIA funding has been denied for Phase 2
- At the October 15, 2020 meeting, the Village Board resolved to authorize the Mayor to endorse the Professional Services Contract for Planning phase work in the amount not to exceed \$24,900. Accepted by the Board and forwarded to NYSEFC on October 21, 2020.
- Based on the Feb 24, 2021 call with NYSEFC, NYSEFC will not be approving this in the near term as there is no Project Financing Agreement in place and the project will now be on hold.
- When the Village decides to move forward with some or all of Phase 2, Delaware will submit engineering services contact amendment for design through construction services, following the Announcement of NYSEFC WIIA Grant Awards, if the grant application is successful.

### **3. Elm Street Wellfield/Electrical Improvements**

- Nothing new to report this month – on hold

### **4. Rail Trail Area Culvert Drainage/Blockage**

- **Board Action Required at Tonight's meeting:**
  - None
- **2023 CDBG Application**
  - **CFA application was submitted on July 26, 2023 before the August 11, 2023 deadline**
  - Up to 100% grant possible
  - 4<sup>th</sup> time submitted
- **Hazard Mitigation Grant Program (HMGP) – FEMA & Dept. of Homeland Security**
  - **Up to 90% grant possible**
  - DHSES sent a request for information (RFI) on July 8, requesting a response by August 10, 2023
  - We have responded to this RFI on August 10, 2023, and have received confirmation of receipt from DHSES

### **5. DPW Site Groundwater Monitoring/DPW Garage Site Remediation**

- No new info
- Based on sampling results still seeing values near garage indicating contamination remains
- June 2023 sampling report indicated levels nearly the same as in March 2023 for all monitoring wells.
- Next sampling to be conducted in September 2023
- **Elm Street Well Remediation**
  - Plan to work with the Village and Town to come up with a remediation plan including a plan to pump more water
  - Need to meet with David Burke to gather historical information and discuss plans forward. Ultimate goal would be to seek financial assistance (grant for further remediation efforts)
  - Build this into the Town Village Infrastructure Water and Sewer Capacity Study



## 6. NYSDOH Water System Inspection/Cross Connection Control Program

- **Delaware will work with David Burke on this.**
- A digital version of the Village's response to the December 9, 2021 NYSDOH Water Supply Inspection Letter regarding the Cross Connection Control Program was submitted on February 4, 2022 and included the plan forward.
- No word back from NYSDOH to date. We plan to continue to move ahead with the CCP plan document per the below listed:
  1. Update the list of water users who are believed to be subject to this program (on-going)
  2. Develop a draft cross connection control program document utilizing system information, current codes and reference documents (target date June 2022)
  3. Provide a draft document for Village Board, Village Code, Village Attorney review and receive feedback (July 2022)
  4. Provide Village reviewed documents to NYSDOH – Monticello District Office for review and comment (target date August 2022)
  5. Address NYSDOH comments and recirculate to Village for final review (target date September 2022)
  6. Work through modifying the local law and code to include CCCP requirements (September – December 2022)
  7. Forward final document to NYSDH – Monticello District Office (target date January 2023)
  8. Village adopts program (January 2023)

## 7. WWTP SPDES Permit

- **NYSDEC WWTP Upgrade Review/Updated SPDES/Permit Review Meeting**
- Virtual meeting with NYSDEC and DRBC to discuss the upgrade projects and proposed SPDES permit changes on July 19, 2023 at 10 a.m. Dave Burke, H2O's Keith Herbert and Mike Herbert and Mark Kellam also participated.
- The purpose of the meeting was to get a full understanding of the planned upgrade at the facility and to coordinate the work with the reviewed/updated SPDES permit to come.
- NYSDEC proposing a lower CBOD limit which will affect WWTP capacity with currently in place facilities. Also have issues with current sludge dewatering chemical.
- Also containment slab/facilities will be needed to be added to Phase 1 to prevent potential stormwater impacts during bulk liquid chemical deliveries.
- Another meeting planned soon
- WWTP NYSDEC SPDES Permit Renewal Review Meeting Follow-up & Plan Forward was distributed to involved Village, H2O, NYSDEC, JCO and Delaware Staff on 8/3/23 and Summary of WWTP Upgrades.
- We have reviewed NYSDEC information and modeling and have followed up with them with Q/A and it appears that there is limited ability to increase the CBOD limits beyond a daily maximum limit of 15 mg/l with an effluent dissolved oxygen (maximum allowed for calculations) of 7.0 mg/l while maintaining a MGD flow. WET testing will be needed to determine if the Village can continue to use the current chemicals for sludge dewatering.
- NYSDEC would like to schedule follow up meeting, and requested that we send some dates and times that work for Delaware and the Village so that NYSDEC can send out a meeting invite.
- What are some dates in the next two weeks (8/21 – 9/1) that the Village (WWTP Staff & H2O Keith & Michael) are available to meet with NYSDEC

## 8. PepsiCo

- PepsiCo Email Update on Water Consumption
  - There are challenges attempting to install WW flow monitoring without current system configuration
  - WW flow monitoring will be possible after Phase 1 upgrades
  - Most of our Facility water consumption is for domestic purposes (toilet and sinks), process WW discharges are low relative to the total volume
  - Water consumption is down over 33% based on our new operating scenarios
  - Based on this email PepsiCo water usage is <25,000 gpd

## 9. Town of Liberty Economic Development Water and Sewer Infrastructure Capacity Planning Study

- Delaware working on a draft of this report
- A Draft of the report was distributed for Town and Village review on 6/9/23
- Working to revise this ASAP with David Burke and the Town
- Delaware will follow up with additional information needs with the Village
  - Need budget and rate information from 2022-23 and planned for 2023-24
- **Elm Street Well remediation and future use are key to this study**
- **Reaching out to US Filter/Westech (Koester) to see about getting cost to rebuild and/or replace the Lily Pond filters**

## 10. NYS DOH – Water Supply Emergency Response Plans Update

- Nothing new this month; will coordinate with David Burke
- The Village received notice on September 30, 2022 from NYSDOH that they need to provide Water Supply Emergency Response Plans Updates.
- This is a generic letter reminding the Village that the Emergency Response Plan and Vulnerability Assessment must be kept up to date and that every 5 years needs to be submitted to the commissioner for review, and provides other generic information about other relevant requirements.
- There are some things that the Village will need to do to comply with the requirements in letter, but nothing that required immediate attention.
- The “small systems” templates that the Village’s ERP and VA are based have been revised to meet regulatory requirements and systems wishing to continue small systems templates must use the 2022 version. We will have to extract the information from the Village’s current ERP and VA, and update the new template.
- There are a few new sections in the templates that will require new information (e.g., pandemics and supply chain shortages, strategies to detect malevolent acts or natural hazards that threaten system security and resilience, water sampling data tables, etc.).
- There aren’t any specific deadlines, but we will plan to work with the Village over the next few weeks to convert to the new templates, update the information and fill in any new or missing information.

## 11. USEPA Administrative Order on water system ERP and RRA

- Nothing new this month
- The Village received an email from the USEPA regarding Certification of the Water System Emergency Response Plan (ERP) Risk & Resilience Assessment (RRA) on March 21, 2023 with the Administrative Order attached requiring the Village to provide a plan to achieve compliance with ERO requirements.
- In January 2023, the Village signed ERP and RRA certifications and worked to upload those to USEPA. So the certifications requested in 2021 were done but were

not successfully received by USEPA thus the AO.

- The Village set up an account with the EPA this month and certified through their secure online portal, confirmed that the RRA was certified, certified the Villages ERP.
  - The Village will need to respond to EPA's Administrative Order (by 4/20/23).
  - This will require the Village to respond to the EPA's Administrative Order by email that says the information in the RRA and certification are accurate and complete.
- We worked with the Village to prepare the email response, sent to the Village, and the Village has submitted the required response to EPA by 4/19/23

## 12. Sanitary Collection System I/I Investigations

- Board Action Required at Tonight's Meeting
  - None
- Delaware submitted EPG application for up to \$50,000 in grant funding for I/I investigations, with commitment for a \$10,000 local match (20%) on August 11, 2023
- A copy of what was submitted will be provided to the Village in the near future

## 13. Church Street Culvert Repair

- **NYSDEC allowable work to replace culverts still pending**
- We have culvert GIGP grant application to our list for next year

## 14. DRBC WWTP Discharge and Water Withdraw Docket renewal

- Water Withdrawal Dockets
  - Approval Date: December 4 2013
  - Expiration Date: December 4, 2023 (Expires in 7 months)
  - The docket holder is responsible for timely submittal of a docket renewal application on the appropriate DRBC application form at least 12 months in advance if the docket expiration date
  - We will work with Dave Burke on the renewal package
- DISCHARGE Dockets
  - This docket has been placed on administrative continuance for the Village to take advantage of the One-permit process and administrative agreement between DRBC and NYSDEC.
  - WWTP
    - Date Approved: June 10, 2015
    - Expiration Date: June 10, 2020 (Expired)
  - Lily Pond Backwash Discharge
    - Date Approved: December 10, 2014
    - Expiration Date: January 31, 2022 (Expired)
  - Our expectation is that NYSDEC will issue a new SPDES permit for the treatment plant upgrades that will contain all relevant DRBC requirements in accordance with the administrative agreement. As that permit issuance becomes imminent, DRBC will reissue the docket including the WWTP upgrades in the DRBC's Comprehensive Plan. Once these steps are complete, the Village will have all active DRBC requirements included in the NYSDEC SPDES permit and will no longer hold an approval from DRBC that needs to regularly be renewed. The docket that included the upgrades will be non-expiring and only need to be modified if the Village again makes upgrades that expand the plant such that approval from the DRBC is again required. Otherwise, only the SPDES permit needs to be renewed or extended regularly as normal.

### 15. Lead & Copper Rule Revisions service line inventory requirements, due fall 2024

- Per regulations, the Village needs to have an LSL inventory completed by October 2024. Not a lot of time to get this done/not optional use inventory to position for an IUP listing and funding application next summer for replacement work.
- There is possible funding to assist in paying for the inventory – possible 100% grant for the inventory work for Disadvantaged communities – which we believe the Village is
- The listing deadline for DWSRF BIL Lead service Line (LSL) Funding through EFC/DOH is August 28, 2023. Eligible projects include the identification, planning, design, and replacement of lead service lines.
- To be eligible for funding, a DWSRF project listing form and an engineering report need to be e-mailed to DOH by August 25<sup>th</sup> to [design@health.ny.gov](mailto:design@health.ny.gov)
- EFC and DOH hosted a webinar on the Lead Service Line (LSL) funding available through the Bipartisan Infrastructure Legislation (BIL)
- Will work with Dave Burke and the Water Department to prepare & submit BIL LSL funding application, including an Engineering Report (will provide anticipated scope of work, costs, schedule, etc.) by August 24, 2023
- It is anticipated that the Village will apply for a grant for the inventory this round, and for replacement in subsequent rounds.
  - Work is subject to all NYSEFC rules and requirements including compliance with MWBE requirements
  - Anticipate that the municipality will utilize short term financing to pay for costs until NYSEFC can get PFAs executed and MWBE Ups or consultants and contractors get approved to allow for cost reimbursement. Including cost to pay for 1 year Bond Anticipation Note (BAN) in the project budget
- Other Inventory Details
  - NYS Banned Lead pipes and solders in June 1986
  - Inventory must be completed by October 16, 2024, no exceptions
  - Must notify customers 30 days after
  - Required Evidence Based Record, in the form of:
    - Historical Record
    - Reports, Drawings, Codes, Notes
    - Customer's Survey
    - Field investigations in Basements
    - Excavation both sides of shut off
    - Sampling Maybe
    - Statistical Analysis Maybe
    - Document your methods
- There is funding for this inventory
- BIL – for Inventory
- BIL for WIIA, SRF – for Replacing
- It is recommended that municipalities use the NYSDOH Template

### 16. NYS DOH – Water Supply Emergency Response Plan Updates

- Nothing new to report this month; will coordinate with David Burke

### **UPDATE ON INTERMUNICIPAL AGREEMENT RE: SEWER DISTRICT 26-1-59**

This item will remain **tabled** while it being reviewed.

**UPDATE ON INTERMUNICIPAL AGREEMENT RE: LAPOLT PARK**

This item will remain **tabled** while it is being reviewed.

**CONSIDER SANITATION BID**

This item will remain **tabled** while it is being reviewed

**NEW BUSINESS: CONSIDER REQUEST – WATER CONNECTION/THOMAS AVENUE**

Troy Johnstone approached the Board and explained he is building a house on Thomas Avenue and he would like to receive water service from the Village of Liberty, which they currently supply under the Youngshill District. The sewer is provided by the Town.

The Board set a meeting for Monday, August 21<sup>st</sup> at 8 a.m. to discuss this matter.

**CONSIDER DONATION FROM PRESTIGE TOWING – CHIEF D’AGATA**

Motion by Trustee Aracci, seconded by Trustee Mir and unanimously carried to accept a donation of a 2016 vehicle from Prestige Towing to be used as a surveillance vehicle by the Village Police Department.

Due to the nature for which the vehicle will be used, the make/model will not be disclosed in the minutes.

Police Chief D’Agata had discussed this matter with Village Attorney Gary Silver before presenting it to the Board.

**CONSIDER NO PARKING – 155 NORTH MAIN STREET – CHIEF D’AGATA**

Chief D’Agata asked the Village Board to consider a No Parking spot at 155 North Main Street due to the potential safety hazard caused by the parked vehicle creating a blind spot.

The Board will ask Attorney Silver to draft a Local Law on this matter.

**CONSIDER EVENT PERMIT – SATURDAY DECEMBER 16, 2023**

Motion by Trustee Mir, seconded by Trustee Feasel and unanimously carried approving the **Event Permit for Saturday, December 16, 2023** for a Religious Procession thru South and North Main Street.

The gathering will be of approximately 150 people and is sponsored by the Hispanic Committee of the St. Peter’s Church.

**CONSIDER PURCHASE OF COMPUTER FOR DIRECTOR OF PUBLIC WORKS**

Motion by Trustee Mir, seconded by Trustee Feasel and unanimously carried approving the purchase of a computer and related monitor/software from Computer Doctors in the amount of \$1,299.85 to be used by David Burke, the Director of Public Works.

**CONSIDER PUBLIC HEARING – LOCAL LAW #4-2023 – UPPER STORY RESIDENTIAL DWELLINGS**

Motion by Trustee Feasel, seconded by Trustee Aracci and unanimously carried to hold a Public Hearing on Thursday, September 21, 2023 at 6:55 p.m. to consider Local Law #4-2023 to allow upper-story residential dwellings in the DCC Commercial Core Zoning District.

**CONSIDER PAYMENT REQUESTS FOR WWTP PROJECT**

Motion by Trustee Feasel, seconded by Trustee Mir and unanimously carried authorizing the Village Clerk to proceed to process Payment Application No. 16 for General Contract No. VL1-G-21 for Eastman Associates, Inc. for the period of July 1, 2023 through July 31, 2023, in the amount of \$144,631.04 as requested by the contractor, including submittal of the payment request to NYSEFC for reimbursement, understanding that payment to the contractor will be made following receipt of reimbursement from NYSEFC.

Motion by Trustee Mir, seconded by Trustee Aracci and unanimously carried authorizing the Village Clerk to proceed to process Payment Application No. 10 for Electrical Contract No. VL1-E-21 to J & J Sass Electric, Inc., for the period of July 1, 2023 through July 31, 2023, in the amount of \$38,665.00 as requested by the contractor, including submittal of the payment request to NYSEFC for reimbursement, understanding that payment to the contractor will be made following receipt of reimbursement from NYSEFC.

**PUBLIC** Mayor Stoddard opened the meeting to comments from the Public.

**COMMENTS:**

Denise Patti (Hispanic Committee) discussed her involvement with the group and the many activities they participate in, which everyone is invited to attend.

**TRUSTEE** Mayor Stoddard opened the meeting to comments from the Board.

**COMMENTS:**

Mayor Stoddard discussed the Village's Insurance (with the McKane Group) and the current market.

Trustee Mir – No Comment

Trustee Feasel – No Comment

Trustee Aracci – No Comment

**APPROVAL POST AUDIT VOUCHERS  
OF BILLS**

**FOR PYMT:** Motion by Trustee Mir, seconded by Trustee Feasel and unanimously carried approving Voucher #169 to Voucher #178 in the amount of \$1,033,112.26

**BILLS FOR PAYMENT**

Motion by Trustee Mir, seconded by Trustee Aracci and unanimously carried approving Voucher #89 to Voucher #257 in the amount of \$567,937.41.

**FLOWER FUND**

Motion by Trustee Mir, seconded by Trustee Feasel and unanimously carried approving the following payment from the Flower Fund:

**MONTICELLO GREENHOUSES                    -                    \$800.00**

**EXECUTIVE SESSION:** Motion by Trustee Mir, seconded by Trustee Aracci and unanimously carried to go into Executive Session at 8:50 p.m. to discuss a personnel matter in the Code Enforcement Office, the Waste Water Treatment Plant and a Special Project.

Police Chief D'Agata and Director of Public Works David Burke were invited into Executive Session.

Motion by Trustee Mir, seconded by Trustee Feasel and unanimously carried to come out of Executive Session at 9:50 p.m.

**CONSIDER PAY INCREASE – DANIEL POLLAN – EMPLOYEE #335**

Motion by Trustee Mir, seconded by Trustee Feasel and unanimously carried approving a salary increase of two (2) percent for the time period of September 17, 2021 to May 31, 2022 for Daniel Pollan.

**CONSIDER PAY INCREASES FOR PART TIME DISPATCHERS**

Motion by Trustee Mir, seconded by Trustee Feasel and unanimously carried approving the following pay increases for the part time dispatchers (as of August 17, 2023):

Greg Brewer (Employee #118)	- New Rate of Pay \$24.00/hr
Neftali Reyes (Employee #101)	- New Rate of Pay \$19.00/hr
Jeffrey Ashdown (Employee #102)	- New Rate of Pay \$19.00/hr
Luke Ellison (Employee #104)	- New Rate of Pay \$17.00/hr
Evelyn Barragan (Employee #112)	- New Rate of Pay \$17.00/hr
Jessica Berka (Employee #114)	- New Rate of Pay \$17.00/hr

**CONSIDER ESCROW MONEY RETURN TO STEWARTS SHOPS**

Motion by Trustee Mir, seconded by Trustee Aracci and unanimously carried to refund the escrow money to Stewart Shops in the amount of \$10,200.00. Attorney Silver will include a letter with the refund of the escrow money.

**ADJOURN:** Motion by Trustee Feasel, seconded by Trustee Aracci and unanimously carried to adjourn the meeting.

**THE MEETING WAS ADJOURNED AT 9:53 P.M.**

**RESPECTFULLY SUBMITTED,**

**JUDY H. ZURAWSKI, CLERK/TREASURER**



