



STATE OF WASHINGTON  
BOARD OF PILOTAGE COMMISSIONERS

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[www.pilotage.wa.gov](http://www.pilotage.wa.gov)

**CALL AND NOTICE OF SPECIAL MEETING – Closed Session followed by Open Public Session**

**The date of the special meeting:** Wednesday, April 6, 2016

**The time of the special meeting:** A Closed Session will convene at 1:30 p.m. PDT. An Open Public Session will convene immediately afterward at 2:15 p.m. PDT.

**The place of the special meeting:** Fifth Floor Orca Conference Room, 2901 Third Avenue, Seattle, WA. However, any Commissioner who so desires may attend by telephone conference call. You will receive instructions on how to participate in the conference call from Staff.

Members of the public are allowed to attend the Open Session only of this special meeting either in person or by phone. However, the Closed Session is for the purpose of discussing issues regarding the written examination, which are not subject to public disclosure and therefore closed to the public. Information regarding how to participate by phone may be requested from the Board Staff at [PilotageInfo@WSDOT.WA.GOV](mailto:PilotageInfo@WSDOT.WA.GOV)

**Purposes of the special meeting (business to be transacted):** The purpose for which the Closed Session (starting at 1:30 p.m. PDT) of this special meeting is called is as follows:

1. To hear a presentation from Dr. Hertz and the Examination Committee regarding the Written Examination process, which is not subject to public disclosure.

The purposes for which the Open Session (starting at 2:15 p.m. PDT) of this special meeting is called are as follows:

1. To discuss and approve the cut score on the Written Examination, which will determine those applicants who have attained a score on the Written Examination that will qualify them to advance to the Simulator Evaluation.
2. To appoint simulator evaluators for the Simulator Evaluation.

Sheri Jeanne Tonn  
Chair  
Washington State Board of Pilotage Commissioners