

**MOKENA FIRE PROTECTION DISTRICT
TRUSTEES' MEETING
JANUARY 14, 2014**

The regular meeting of the Mokena Fire Protection District was held on Tuesday, January 14, 2014 at Mokena Fire Station #1 at 7:00 PM.

Present: President William Haas, Secretary Robert Hennessy, Treasurer Ken Blank, Trustee Kenneth Lenz, Trustee Craig Warning, Chief Howard Stephens, Assistant Chief Joe Cirelli, Administrative Secretary Nancy Feigel
Visitors: Kathy Ferraro, friends and family of coloring contest and essay contest winners

PRESENTATION OF AWARDS FOR COLORING CONTEST AND ESSAY CONTEST

The Mokena Fire Protection District, in conjunction with the schools in our district, recently held a coloring contest for 1st grade students and an essay contest for 5th grade students. Assistant Chief Cirelli presented the three top winners certificates from the District and gift cards donated by State Bank of Illinois and Old Plank Trail Bank. The 1st place winners will also receive a ride to school in a fire truck in the spring.

Coloring Contest Winners:

1st Place – Megan Stevens
Runner-Up – Natalia Blagojevic
Runner-Up – Marisol Kasper

Essay Contest Winners:

1st Place – Brooke Geary
Runner-Up – Madelyn Delcotto
Runner-Up – Claire McGuire

A short break was taken for refreshments. The meeting resumed at 7:25 p.m.

MINUTES OF PREVIOUS MEETING, CORRECTIONS, APPROVAL

Craig Warning made a motion, seconded by Ken Lenz, to accept the minutes of the December 10, 2013 meeting. Motion passed with all ayes.

Bob Hennessy made a motion, seconded by Ken Blank, to accept the minutes of the December 10, 2013 closed session meeting. Motion passed with all ayes.

PUBLIC COMMENTS

None

TREASURER'S REPORT

Ken Lenz made a motion, seconded by Bob Hennessy, to accept the Monthly Statement as presented. Motion passed with all ayes.

Ken Blank made a motion, seconded by Ken Lenz, to pay the monthly bills in the amount of \$123,309.85 as presented. Motion passed with all ayes.

TRUSTEES' REPORT

Bill Haas was appreciative to FF Bob McNellis, FF Adam Shefcik and Kathy Ferraro for organizing the Coloring and Essay Contest.

Ken Blank expressed his gratitude to Chief Stephens and A/C Cirelli on being the judges at the Mokena public schools for their recent Christmas decoration contest.

Ken Lenz inquired on whether we had to increase the staff personnel on the recent sub-zero temperature days. Chief Stephens noted that extra personnel was added on 1/5, 1/6 and 1/7.

Craig Warning was grateful to Lt. Rick Campbell and FF Brian Crabtree for giving a station tour to some of the families in attendance at this meeting.

CALENDAR AND CHECKLIST

The certificate of exempt property has been filed with the County Supervisor of Assessments.

The regularly scheduled meetings have been posted.

The report of injuries for 2013 has been posted.

The next item on the Calendar and Checklist is for the Economic Interest Statements to be filed with the County Clerk.

CHIEF'S REPORT

Chief Stephens is still waiting to receive the prices from Alexis and Pierce on the cost for the new Fire Engine. He should have their prices by the next Trustee Meeting on February 11th.

In addition to Chief Stephens previously stating that extra staffing was added to the three stations during the extreme cold, he also gave each of the Trustee's a copy of the MFPD Incident Action Plan that was in place for the 2014 Extreme Cold Weather Conditions.

A plumbing company has recommended to Chief Stephens to chlorinate the entire water system at Station #3, to get rid of the strong smell in the water. No objections were received by the Trustees to complete this process at a cost of \$2,880.00.

The new STRYKER Power-Pro was received and placed in-service; this cot was obtained through the IPRF Grant process.

In accordance with the state law, all exterior entrances to the MFPD Fire Stations as well as our Ambulances have an approved Illinois State Police "No Firearms" signage clearly and conspicuously posted.

We have recently been informed that one of our Firefighters is resigning from the MFPD to accept a position as a Firefighter/Paramedic in the Village of Glenview. The Board of Trustees has recommended for the Fire Commissioners to begin the hiring process.

Newspaper articles this month:

- An article was published in the Mokena Messenger on an interview given to Chief Stephens regarding the information on the Fire District for the fiscal year 2013.
- A picture and article was published in the Mokena Messenger from the Toys for Tots collection that was done in December.

- An article in the Mokena Messenger posting information on the upcoming Babysitting Clinics.

Letters/Gifts received this month:

- We received a gift card from the English Garden to use for future orders.
- Acknowledgement of a couple of fruit boxes were delivered to the fire station on behalf of a family expressing their gratitude from an ambulance call.
- A thank you letter was received from Manhattan FPD for assistance on a house fire.
- A thank you letter was received from Alsip Fire Dept. for assistance on a fire/explosion at a storage building.
- A thank you letter from the Mokena PTA expressing their gratitude for donating a Ride to School in the spring for the Fall Fling event.

The Trustees reviewed the monthly alarm reports for December.

Nine Customer Satisfaction Surveys received in the past month were shared with the Board.

ASSISTANT CHIEF'S REPORT

The Board reviewed the POC ride-along report for the month of December.

The Board reviewed the January training calendar.

The Trustees reviewed the December public safety reports.

Congratulations to the following personnel who received certificates this month for State Certified Classes:

Mike Laney	Rope Operations
Adam Shefcik	Rescue Specialist – Vertical II/High Angle
Brian Crabtree	Rope Operations

The Board approved the following Class Requests:

Adam Shefcik	Fire Prevention Principles
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APPROVE RESOLUTION FOR CART INTERGOVERNMENTAL AGREEMENT

Chief Stephens noted that attorney Tom Gilbert has reviewed and approved the final step for joining CART. Bob Hennessey made a motion, seconded by Ken Blank, to approve Resolution 14-1, *resolution approving the combined agency response team (CART) intergovernmental agreement*. Motion passed with all ayes.

APPROVE WILL COUNTY 9-1-1 INTERGOVERNMENTAL AGREEMENT FOR THE ANNUAL SURCHARGE REALLOCATION GRANT

Ken Lenz made a motion, seconded by Ken Blank, to enter into an intergovernmental agreement with the Will-County 9-1-1 for the purpose of receiving this year's 9-1-1 surcharge allocation grant. Motion passed with all ayes. The grant will be in the amount of \$13,246.70.

CLOSED SESSION – ADMINISTRATIVE ASSISTANTS BENEFITS

Ken Lenz made a motion at 8:05 PM to go into Closed Session. Craig Warning seconded this motion and it passed with all ayes.

The Trustees returned to Open Session at 8:40 P.M.

ACTION ON CLOSED SESSION, IF NECESSARY

None

ADJOURNMENT

Meeting was adjourned at 9:41 PM after a motion by Bob Hennessey.

Robert Hennessey
Secretary, Board of Trustees

Recording Secretary:
Nancy Feigel