



RUTH ASAWA SAN FRANCISCO SCHOOL OF THE ARTS THEATRE DEPARTMENT

Department-wide Requirements — 2015-2016



ALL students are required to:

- **BRING YOUR LOGBOOK** (and a Pencil) **TO EVERY CLASS & RECORD DAILY NOTES FOR EVERY CLASS.**
- **ATTEND ALL SOTA THEATRE DEPARTMENT PRODUCTIONS** and contribute to the in-class post-mortem discussion. You can check in with the theatre staff at the box office at the conclusion of the performance to verify your attendance.
- **ATTEND TWO SOTA PERFORMANCES/EXHIBITS/CONCERTS OF OTHER DISCIPLINES PER SEMESTER** (art exhibits, creative writing readings, vocal, instrumental, media, or dance department performances). Submit the two **event programs** (signed by a teacher or administrator who is in attendance) **to the Department when you turn in your logbook at the end of each semester.** One written “concert/performance/exhibit” report will be required each semester, following the school-wide rubric and writing standards.
- **PARTAKE IN ALL DEPARTMENT FIELD TRIPS OFFERED.**
- **COMPLETE WINTER AND SPRING BREAK AND SUMMER READINGS AND BOOK REPORTS**, using the Asawa SOTA WRITING CONVENTION CHECKLIST in the Department Handbook (on sfsotatheatre.org)
- **COMPLETE ASSIGNED SUMMER SCENE OR MONOLOGUES.**
- **PARTICIPATE IN ALL REQUIRED “USHER AND TECH CALLS” AND STRIKES** (if required, approximately 20 hours per year).
- **WEAR YOUR DEPARTMENT “FIT” TO ALL THEATRE CLASSES**, unless told otherwise by the AIR/teacher.

GRADING AND ADVANCEMENT POLICIES:

- You may not pass onto the next class level or receive an “A” without fulfilling all of the above requirements.
- **PARTICIPATION & DRESSING:** Any 5 combined absences, tardies, or non-dress days per grading period reduces your grade by 1/2 a letter grade.
- You must receive an “A” from every artist/teacher with whom you have contact to be able to receive an “A” in your theatre classes.
- You cannot pass onto the next class level if you do not receive a satisfactory recommendation/evaluation from every artist/teacher with whom you have contact.

For the latest copy of the THEATRE DEPARTMENT HANDBOOK, which includes all department rules and regulations, visit our website and click on SYLLABUS & STANDARDS.