

The Tax Place

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AIRLINE PERSONNEL CHECKLIST

Tax Year _____

Uniforms	Amount	Vehicle & Travel	Amount
Alterations/Repairs		See Vehicle, Travel, & Entertainment Worksheet	
Belts		Equipment	
Emblems/Insignia/Wings		Alarm Clock/Portable	
Gloves		Calculators	
Hats		Cockpit Keys	
Jacket/Overcoat		Ear Piece/Protectors	
Laudry/dry-cleaning		Flashlight/Batteries	
Pants		Flight Bag	
Shirts/Blouses		Jet Bridge Keys	
Shoes/Boots		Log Book	
Sweaters/Vest		Luggage Garment Bag	
Ties/Scarf		Maps/Charts	
Other		Name Tags	
Other		Portable Security Device	
TOTAL		Sunglasses	
Professional	Amount	Translators	
Bidding/Software/Fees		Voltage Converter	
Books/Manuals/Tapes		Watch/Batteries	
Business Cards		Other	
Internet		Other	
FAA Medical Exam		Other	
ID Replacement		Other	
Licenses		TOTAL	
Passport Photo/Visa		Telephone	Amount
Professional Dues		Second Line	
Subscriptions/Publications		Long Distance	
Training Expense		Pay Phone	
Union Dues/Assessments		Cellular	
Union Ofcr./Committee		Answering Machine	
Other		Fax Line	
TOTAL		Pager	
Mileage	Amount	Other	
FAA Physical		TOTAL	
Company Physical			
Training			
TOTAL			

The purpose of this worksheet is to help you organize your tax deductible expenses. In order for an expense to be deductible, it must be considered an "ordinary and necessary" expense. You may include other applicable expenses. Do not include expenses for which you have been reimbursed, expect to be reimbursed, or are reimbursable.