

FOREST SQUARE

Apartment Homes

3202, 3204, 3206 Midlothian Tpk,

Richmond, VA 23224

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Rental Application

Unit # _____ Move-In Date _____
Unit Size _____ Sec. Dep. \$ _____
App. Fee _____ Other _____
Pro-rate: _____ Pet _____

ver: 11/14/2016

(Application fee \$30 per adult 18 or older)

Each adult (18 or older) must fill out a separate application. Today's date: _____

Occupancy date desired: _____ Rental Price Range: _____ Type/size desired: _____

Rental address desired or shown: _____

How did you hear about this home or apartment? _____

Applicant's Personal Information

First name: _____ Middle: _____ Last: _____

Birth Date: _____ Driver's license/ID number/state: _____

Social Security #: _____ Phone: _____

Alternative phone: _____ Email address: _____

Any other names you've used in the past: _____

Additional Occupants (List every occupant's name, birth date, and their relationship to applicant.

Name Date of Birth Relationship

Name	Date of Birth	Relationship

How long do you plan on living in the next rental home that meets your needs? (1, 3 or 5 years) _____

Do you have renter's insurance? ___ Any liquid filled furniture? ___ Have you ever broken a lease? ___

Ever refused to pay for any reason? ___ Ever evicted or asked to leave? ___ Ever filed for bankruptcy? ___

Ever been convicted of a crime? ___ Do you give us permission to do a criminal background check? ___

Currently have any utilities in your name? _____

Do you have any pets? ___ (yes or no) and if so what: _____

Is there anything to prevent you from placing utilities in your name? ___ Do any occupants smoke? ___

Residence History

Present address: _____

Dates lived at this address? _____ Monthly Rent? _____

Name of present landlord: _____ Phone _____

Address of present landlord: _____

Reason for moving: _____ Is your rent current? _____

Number of late payments at this address? _____ Security deposit currently held by landlord? _____

Have you had any reoccurring problems with your current home or landlord? _____

Previous address: _____

Previous landlord: _____ Previous landlord's phone: _____

Dates at this address: _____ Reason for moving? _____ Monthly Rent? _____

Was your full security deposit returned? _____ Amount of security _____ # of late payments? _____

Income / Employment History

Applicant's current employment status: Full-time: _____ Part-time (less than 32 hrs.): _____ Student: _____
Retired: _____ Self-employed: _____ Unemployed: _____ Other: _____

Applicant employed by: _____ Supervisor's name: _____
Phone _____ Average weekly hours: _____ How long at that place of employment? _____
Address: _____ City: _____ State: _____ Zip: _____
Position: _____ Monthly/Biweekly/Weekly (Circle one) Income:\$ _____

Also employed by: _____ Supervisor's name: _____
Address: _____ City: _____ State: _____ Zip: _____
City: _____ State: _____ Zip: _____
Position: _____ Monthly/Biweekly/Weekly (Circle one) Income:\$ _____
Phone _____ Average weekly hours: _____ How long at that place of employment? _____

Emergency Contact: In the event of some emergency that would prevent you from paying rent when due, is there a relative, person, or agency that could assist you with rent payments?

Emergency contact: _____ Relationship: _____ Phone: _____
Address: _____ City: _____ State: _____ Zip: _____

Additional Income: (verifiable sources of income that you'd like considered, please list income and source).

Additional source: _____ Amount: _____
\$ _____ Contact person: _____ Phone: _____
How long have you been receiving this income? _____ How long do you expect income to continue? _____

Credit History / Assets

Number of vehicles? _____ Any business vehicles, RV, campers, boats or motorcycles? _____

Vehicle 1 (make/model/color): _____ Vehicle 2 _____

Please note, only cars on application are authorized to be on premises. Do you have a car payment? \$ _____

List any other major monthly expenses and approximate amount? _____

Name of bank and branch: _____ Do you have a checking acct? _____ Savings? _____

Would you be interested in paying rent each month by credit card? If so what type card? _____

Part of our verification process is to request a credit report. Is there anything negative we may find when we run a credit or criminal background check? _____

Personal /Professional References

Name of nearest living relative: _____ Relationship: _____ Phone: _____

Address: _____ City: _____ State: _____ Zip: _____

Thank you for completing an application to rent from us. A fee of \$30 is charged on all applicants for the purpose of verifying information furnished. This fee is nonrefundable. By signing below, applicant represents all information is true, complete.

Receipt of \$_____ for a NON-REFUNDABLE application fee (\$30 per applicant) is hereby acknowledged as is \$_____ for a deposit to hold the apartment.

NOTE:

1. Applicant may withdraw this application within 48 hours after making application and deposit will be returned.
2. If applicant is not approved, deposit will be returned.
3. The Deposit placed to hold an apartment will be applied to damages if the applicant fails to sign a lease and begin paying rent by the agreed upon lease inception (“move-in”) date.
4. An apartment is guaranteed subject to a deposit being paid and current resident, if one, moving out as scheduled.

I authorize Landlord or his agent to obtain information it deems necessary to process the application to lease now and for lease renewal in the future for continual tenancy or for collection purposes should it become necessary, including: credit reports, civil or criminal actions, rental history, employment/salary details, police and vehicle records, and any other relevant information; and release Landlord, its employees and agents from all liability for any damage whatsoever incurred in furnishing or obtaining such information. I certify that the information furnished by me on this application is true and correct to the best of my knowledge, and if any information is found to be false, Landlord has no obligation to rent to me. Landlord may terminate any agreement entered into under false pretense.

Printed Name: _____

Signature: _____

Date: _____

***** NOTE : Our mailing address is:**

Midlothian Square, LLC

P.O. Box 8497

Richmond, VA 23226