

# Arrowbear Park County Water District

## REGULAR MEETING OF THE BOARD OF DIRECTORS

### AGENDA

DATE: April 20, 2023

TIME: 6:30 p.m. Open Session

APCWD BOARD OF DIRECTORS  
P.O. Box 4045  
Arrowbear Lake, CA 92382-4045

POSTING: This agenda was  
posted prior to 5:00 p.m. on  
April 14, 2023 per Policy #5020.40

MEETING LOCATION  
Arrowbear Park County Water District Office  
2365 Fir Drive  
Arrowbear Lake, CA 92382

#### OPEN SESSION

- A. CALL TO ORDER – Terisa Bonito, President
- B. PLEDGE OF ALLEGIANCE TO THE FLAG
- C. AGENDA POSTING CERTIFICATION
- D. ROLL CALL
- E. CONSENT AGENDA

The following consent items are expected to be routine and non-controversial and will be acted on at one time without discussion, unless an item is withdrawn by a Board member for questions or discussion. Any person wishing to speak on the Consent or Open agenda may do so by raising their hand and being recognized by the President.

- A) Minutes of Regular Meeting, February 16, 2023.
- B) Summary of Bank Balances / Income & Expense Summary (Feb/Mar).
- C) Expense & Budget Reports (Feb/Mar).
- D) Vacation and Sick Leave Balances (Feb/Mar).

- F. PUBLIC COMMENT

This portion of the agenda is reserved for the public to discuss matters of interest, within the District's jurisdiction, which are *not on the agenda*. For public comment on items not on the agenda, no action may be taken by the Board, except to refer the matter to staff and/or place it on a future agenda. It is in the best interest of the person speaking to the Board to be concise and to the point. *A time limit of five minutes per individual will be allowed.* Visitors are reminded to please refrain from making comments or talking amongst themselves while the meeting is in progress. Public comments may be made when a Discussion/Action Item is being discussed, provided the visitor raises their hand *and* are recognized by the President.

**G. STAFF REPORTS**

- A) Water & Sewer Field Operations Supervisor Weber
  - 1. Monthly Report
- B) Chief Lindley
  - 1. Calls for the previous month.
- C) General Manager Huff
  - 1. Administrative Highlights.

**Excuse Staff not needed for Action Items**

**H. DISCUSSION / ACTION ITEMS**

- A) Fire Department
  - 1. Discussion with motion to approve a Mutual Assistance Agreement with Running Springs Fire Department.  
Staff Recommendation: Approve
- B) Board
  - 1. Discussion with motion to approve Resolution 2023-4-20, expressing appreciation for those who performed admirably during the severe storms.
  - 2. Discussion with motion as needed to change current Water Conservation Program from Stage #2 to Stage #1 as a result of the significant precipitation received.
  - 3. Discussion with motion as needed to adopt a policy allowing Board Member remote participation in Board Meetings.
  - 4. Discussion with motion as needed to adopt a policy to live stream/broadcast Board Meetings.

**I. ANNOUNCEMENTS / REPORTS**

- A) President
- B) Board Members
- C) Staff - Set date for Full Board Budget Meeting in May.

The Annual Master Plan Board Meeting will be April 27, 2023 at 1:00 p.m.  
The next Regular Board Meeting will be May 18, 2023 at 6:30 p.m.

**J. ADJOURNMENT**

Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities, as required by Section 202 of the Americans with Disabilities Act of 1990. Any person with a disability who requires a modification or accommodation in order to participate in a meeting should direct such request to Caroline Rimmer, Board Secretary at (909) 867-2704 at least 48 hours before the meeting, if possible.

Materials related to an item on this agenda submitted to the Board of Directors after distribution of the agenda packet are available for public inspection in the District's office located at 2365 Fir Dr., Arrowbear Lake, during normal business hours.

## NOT APPROVED

### Arrowbear Park County Water District Regular Meeting February 16, 2023 6:30 PM

The regular meeting of the Board of Directors of Arrowbear Park County Water District was held February 16, 2023, at the District office located at 2365 Fir Drive, Arrowbear Lake, California.

#### Directors in attendance:

President Terisa Bonito  
Vice-President Mark Bunyea  
Director Seth Burt  
Director Paul Miller  
Director Sheila Wymer

#### Directors who were absent:

None

#### Also present were the following:

Chief Lindley  
Secretary Rimmer  
Field Operations Supervisor Weber

#### Visitors present:

Craig Carpenter  
Logan Stinson  
Tim Fernandez

#### Open Session

President Bonito called the meeting to order. Director Wymer led the recitation of the Pledge of Allegiance. President Bonito certified the posting of the agenda. President Bonito performed a roll call, Directors that were present: Directors Wymer, Miller, Bonito, Bunyea, and Burt. Directors that were absent: None

#### Approval of Consent Agenda:

Director Wymer made a motion to accept the consent agenda, second was by Director Miller. Motion passed by unanimous vote.

Ayes: Wymer, Miller, Bonito, Bunyea, and Burt  
Nays: None  
Abstain: None  
Absent: None.

#### Public Comments:

There were no public comments.

#### Staff Reports:

- A) Field Operations Supervisor Weber gave a field operations report on the monthly repairs and routine services performed in January. Field Operations Supervisor Weber also introduced the new Utility Workers Logan Stinson and Tim Fernandez.
- B) Chief Lindley reported on the Fire Department calls for the month of January. There were a total of 27 calls, 21 were in the District, and 6 were out of the District. Chief Lindley also reported that 3 new volunteers were coming on board.
- C) General Manager Huff reported on the District's satisfaction with the new hires, that the Auditors were at the District office for the previous 2 weeks, and presented the Board with a potential new boardroom layouts as requested.

President Bunyea excused any individuals who were not required for the balance of the meeting.

## Discussion / Action Items:

### A) Fire Department

1. There was a discussion regarding the second and final reading of Ordinance 2023-2-16 adopting the 2022 California Fire Code with amendments. Motion was made by Director Miller, seconded by Director Wymer, and approved by a unanimous vote.  
Ayes: Wymer, Miller, Bonito, Bunyea, and Burt  
Nays: None  
Abstain: None  
Absent: None
2. The Mutual Assistance Agreement with Running Springs Fire Department was put on hold until the next regularly scheduled Board meeting.

### B) General Manager Huff

1. General Manager Huff presented the 2022 SSMP Audit. There was a discussion with a Motion made by Director Miller to accept the 2022 SSMP Audit as performed by General Manager Huff, seconded by Director Burt, and approved by a unanimous vote.  
Ayes: Wymer, Miller, Bunyea, Burt, and Bonito  
Nays: None  
Abstain: None  
Absent: None
2. There was a discussion regarding approving the additions, revisions, and amendments to the Employee Handbook as prescribed by the District's Legal Counsel and amend the relevant District Policies: 2010, 2040, 2050, 2190, and 2220 to comply with changes to current employment laws. Motion to approve the additions, revisions, and amendments was made by Director Miller, seconded by Director Burt, and approved by a unanimous vote.  
Ayes: Wymer, Miller, Bunyea, Bonito, Burt, and Bonito  
Nays: None  
Abstain: None  
Absent: None

### C) Board

1. President Bonito assigned the Directors to their respective Committees for 2023. Motion to accept the assignments was made by Director Miller, seconded by Director Wymer, and approved by a unanimous vote.  
Ayes: Wymer, Miller, Bunyea, Burt, and Bonito  
Nays: None  
Abstain: None  
Absent: None
2. There was a discussion with no nominations for an APCWD Board Member(s) to be a candidate for the CSDA Board of Director (Seat C).
3. There was a discussion with no nominations for an APCWD Board Member(s) to be a candidate for the SDRMA Board of Directors (3 seats were up for election).

4. There was a discussion with a motion to approve Resolution 2023-2-16A, annually authorizing the District investment in LAIF with the current signatories authorized on the account. Motion to approve Resolution 2023-2-16A was made by Director Wymer, seconded by Director Miller, and approved by a unanimous vote.  
Ayes: Wymer, Miller, Bunyea, Burt, and Bonito  
Nays: None  
Abstain: None  
Absent: None
5. There was a discussion with a motion to approve Resolution 2023-2-16B, the annual District investment policy review. Motion to approve Resolution 2023-2-16B was made by Director Wymer, seconded by Director Miller, and approved by a unanimous vote.  
Ayes: Burt, Bunyea, Bonito, Miller, and Wymer  
Nays: None  
Abstain: None  
Absent: None
6. The adoption of a policy allowing Board Member to use remote participation was put on hold until the next regularly scheduled Board meeting.
7. The adoption of a policy providing a live stream/broadcast of Board Meetings was put on hold until the next regularly scheduled Board meeting.
8. There was a discussion regarding amending Policy 5010, the time and frequency of Regular Board Meetings and authorization to call a meeting to conduct District business of a time-sensitive nature. The Board took no action to amend Policy 5010.
9. There was a discussion regarding affirming the regular Board Meeting frequency, days, and times for 2023. The Board opted to keep their meetings monthly and at 6:30 PM, taking place on the third Thursday of each month. Motion to affirm the regular Board Meeting frequency, days, and times was made by Director Wymer, seconded by Vice President Bunyea, and approved by a unanimous vote.  
Ayes: Wymer, Miller, Bonito, Bunyea, and Burt  
Nays: None  
Abstain: None  
Absent: None

### Announcements:

- A) The President had no announcements.
- B) Vice President Bunyea wanted two agenda items for discussion at the next regularly scheduled Board meeting: 1. A survey for employees. 2. A discussion regarding electronic water meters.
- C) Staff set April 27, 2023 at 1:00 PM as the date for the Annual Master Plan Meeting.

The next Regular Board Meeting will be March 16, 2022, at 6:30 PM.

### Adjournment of Open Meeting

There being no further business, President Bonito adjourned the meeting at 8:43 PM.

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Terisa Bonito, President

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Caroline V. Rimmer, Secretary

**SUMMARY OF BANK BALANCES**

2/1/2023 to 2/28/2023

	GENERAL ACCOUNTS	RESTRICTED ACCOUNTS
	First Foundation Bank	CALPers OPEB
Account Beginning Balance	\$ 195,453.18	\$ 199,206.31
Total Cleared Deposits - 46	\$ 74,120.56	
Total Cleared Checks/Debits - 62	\$ (157,544.57)	
Interest earned (Investment Loss)	\$ 5.60	\$ -
Service Charge(s)	\$ -	\$ -
<b>Ending Balance</b>	<b>\$ 112,034.77</b>	<b>\$ 199,206.31</b>
Investment Accounts	LAIF GENERAL	CEPPT
Beginning Balance	\$ 785,376.30	\$ 17,134.01
Quarterly Interest	\$ -	\$ -
Service Charge(s)		\$ -
Transfer From/To General Checking Account		
<b>Ending Balance</b>	<b>\$ 785,376.30</b>	<b>\$ 17,134.01</b>
<b>TOTALS</b>	<b>\$ 897,411.07</b>	<b>\$ 216,340.32</b>

**SUMMARY OF INCOME & EXPENSES**

	February 2023	YEAR TO DATE	BUDGET	REMAINING	%
TOTAL INCOME	\$ 84,236.78	\$ 981,962.64	\$1,465,800.00	\$ 483,837.36	66.99%
TOTAL OPERATING EXPENSES	\$ 145,150.10	\$ 970,011.07	\$1,363,958.05	\$ 393,946.98	71.12%
<b>NET SURPLUS / (DEFICIT)</b>	<b>\$ (60,913.32)</b>	<b>\$ 11,951.57</b>	<b>\$ 101,841.95</b>	<b>\$ 89,890.38</b>	

**SUMMARY OF BANK BALANCES**

3/1/2023 to 3/31/2023

	GENERAL ACCOUNTS	RESTRICTED ACCOUNTS
	First Foundation Bank	CALPers  OPEB
Account Beginning Balance	\$ 112,034.77	\$ 199,206.31
Total Cleared Deposits - 53	\$ 124,940.23	
Total Cleared Checks/Debits - 90	\$ (131,440.42)	
Interest earned (Investment Loss)	\$ 3.47	\$ -
Service Charge(s)	\$ -	\$ -
<b>Ending Balance</b>	<b>\$ 105,538.05</b>	<b>\$ 199,206.31</b>
Investment Accounts	LAIF GENERAL	CEPPT
Beginning Balance	\$ 785,376.30	\$ 17,134.01
Quarterly Interest	\$ -	\$ -
Service Charge(s)		\$ -
Transfer From/To General Checking Account		
<b>Ending Balance</b>	<b>\$ 785,376.30</b>	<b>\$ 17,134.01</b>
<b>TOTALS</b>	<b>\$ 890,914.35</b>	<b>\$ 216,340.32</b>

**SUMMARY OF INCOME & EXPENSES**

	March 2023	YEAR TO DATE	BUDGET	REMAINING	%
TOTAL INCOME	\$ 125,426.41	\$ 1,107,389.05	\$1,465,800.00	\$ 358,410.95	75.55%
TOTAL OPERATING EXPENSES	\$ 109,537.36	\$ 1,085,438.75	\$1,363,958.05	\$ 278,519.30	79.58%
<b>NET SURPLUS / (DEFICIT)</b>	<b>\$ 15,889.05</b>	<b>\$ 21,950.30</b>	<b>\$ 101,841.95</b>	<b>\$ 79,891.65</b>	

## Arrowbear Park County Water District

### Statement of Revenues and Expenditures

#### Water

From 2/1/2023 Through 2/28/2023

	Current Period Actual	Current Year Actual	Total Budget \$	Total Budget \$ Variance	Percent Total Budget Remaining
<b>Income Categories</b>					
4000	Sales And Fees	35,399.38	285,683.67	440,000.00	(154,316.33) (35.07)%
4010	Sales To Other Agencies	0.00	48,787.51	65,000.00	(16,212.49) (24.94)%
5000	Property Taxes	0.00	7,800.00	7,800.00	0.00 0.00%
5005	Standby Charges	797.87	27,807.60	34,000.00	(6,192.40) (18.21)%
5010	Interest Income	3.36	4,486.74	2,000.00	2,486.74 124.34%
5015	Late Charge Income	476.25	3,859.43	7,000.00	(3,140.57) (44.87)%
5020	Grant Income	0.00	0.00	500.00	(500.00) (100.00)%
5030	Other Adjustment	132.12	198.23	(2,000.00)	2,198.23 (109.91)%
5035	Other Fees Charges	86.00	5,657.14	6,500.00	(842.86) (12.97)%
	<b>Total Income Categories</b>	<b>36,894.98</b>	<b>384,280.32</b>	<b>560,800.00</b>	<b>(176,519.68) (31.48)%</b>
<b>Expense Categories</b>					
6000	Salaries Wages Mgmt	5,292.33	44,986.37	75,059.71	30,073.34 40.07%
6005	Salaries Wages Office Reg	3,273.60	25,502.40	43,336.57	17,834.17 41.15%
6010	Salaries Wages Office Ot	0.00	0.00	660.90	660.90 100.00%
6015	Salaries Wages Field Reg	9,041.68	73,131.49	101,870.50	28,739.01 28.21%
6020	Salaries Wages Field Ot	1,894.84	9,993.63	12,121.61	2,127.98 17.56%
6035	Payroll Taxes	1,488.19	11,921.37	18,479.99	6,558.62 35.49%
6100	Benefits Retirement	1,412.53	14,030.19	18,810.30	4,780.11 25.41%
6105	Benefits Dental Insurance	302.42	2,684.01	4,081.82	1,397.81 34.24%
6110	Benefits Health Ins Active	3,877.52	31,883.49	46,358.00	14,474.51 31.22%
6115	Benefits Health Ins Retired	2,650.19	20,734.54	34,853.08	14,118.54 40.51%
6116	Benefits OPEB	0.00	0.00	9,000.00	9,000.00 100.00%
6118	CEPPT Trust	0.00	0.00	12,000.00	12,000.00 100.00%
6120	Training	0.00	0.00	900.00	900.00 100.00%
6200	Director Fees	0.00	3,012.18	8,519.28	5,507.10 64.64%
6205	Director Training Conference	0.00	0.00	120.00	120.00 100.00%
6210	Board Misc	8.99	71.17	240.00	168.83 70.35%
6300	Prof Svcs Legal	0.00	2,579.76	1,800.00	(779.76) (43.32)%
6305	Prof Svcs Accounting	0.00	825.38	1,680.00	854.62 50.87%
6310	Prof Svcs Engineering	0.00	0.00	250.00	250.00 100.00%
6315	Prof Svcs Audit	4,561.33	8,417.67	11,560.00	3,142.33 27.18%
6320	Prof Svcs Dues Membership Fees	0.00	3,919.12	5,160.00	1,240.88 24.05%
6325	Prof Svcs Bank Fees Charges	627.62	6,367.44	5,920.00	(447.44) (7.56)%
6330	Prof Svcs Regulatory Fees	12.00	7,257.85	4,400.00	(2,857.85) (64.95)%
6335	Prof Svcs Testing Lab	0.00	5,188.74	4,500.00	(688.74) (15.31)%
6340	Prof Svcs Computer Network	0.00	135.92	1,370.00	1,234.08 90.08%
6345	Prof Svcs Misc	54.00	1,145.67	1,080.00	(65.67) (6.08)%
6400	Office Supplies	110.12	752.82	720.00	(32.82) (4.56)%
6405	Office Printing	78.74	1,093.17	960.00	(133.17) (13.87)%
6410	Office Postage	35.85	4,796.61	4,680.00	(116.61) (2.49)%
6415	Office Software Computer	0.00	18.13	240.00	221.87 92.45%
6420	Office Equipment/Furniture	0.00	35.12	240.00	204.88 85.37%
6425	Office Misc	0.00	20.78	120.00	99.22 82.68%
6500	Insurance Workers Comp	0.00	19,042.19	20,870.69	1,828.50 8.76%
6505	Insurance Property Liability Vehicle	24,391.20	37,859.32	22,800.00	(15,059.32) (66.05)%
6600	Vehicle Maintenance	147.43	1,170.35	4,200.00	3,029.65 72.13%

## Arrowbear Park County Water District

### Statement of Revenues and Expenditures

#### Water

From 2/1/2023 Through 2/28/2023

	Current Period Actual	Current Year Actual	Total Budget \$	Total Budget \$ Variance	Percent Total Budget Remaining	
6605	Vehicle Fuel	547.12	4,809.47	6,600.00	1,790.53	27.13%
6700	Utility Phone Internet	375.66	2,349.67	3,500.00	1,150.33	32.87%
6705	Utility Gas	493.39	2,305.63	2,880.00	574.37	19.94%
6710	Utility Electric Facilities	76.19	674.49	1,080.00	405.51	37.55%
6715	Utility Electric Pumping	0.00	21,052.25	30,000.00	8,947.75	29.83%
6720	Utility Security	0.00	496.74	768.00	271.26	35.32%
6800	Operations Routine Maint	0.00	1,383.32	4,200.00	2,816.68	67.06%
6805	Operations Repairs	0.00	6,857.16	6,500.00	(357.16)	(5.49)%
6810	Operations Inspecting/Testing	0.00	173.21	400.00	226.79	56.70%
6815	Operations Facilities	15.04	962.00	1,200.00	238.00	19.83%
6820	Operations Tools Equipment	0.00	2,403.20	1,200.00	(1,203.20)	(100.27)%
6825	Operations Uniforms	317.72	863.82	720.00	(143.82)	(19.98)%
6830	Operations Safety Equipment	156.39	660.37	900.00	239.63	26.63%
6837	Water Standby Purchase	0.00	2,323.00	2,323.00	0.00	0.00%
	<b>Total Expense Categories</b>	<u>61,242.09</u>	<u>385,891.21</u>	<u>541,233.45</u>	<u>155,342.24</u>	<u>28.70%</u>
	<b>Net Surplus/(Deficit)</b>	<u>(24,347.11)</u>	<u>(1,610.89)</u>	<u>19,566.55</u>	<u>(21,177.44)</u>	<u>(108.23)%</u>
	<b>Master Plan Expenses</b>					
0059	Hwy 18 Pipeline	0.00	0.00	301,090.74	301,090.74	100.00%
0060	Encina Dr.	0.00	9,117.65	13,358.00	4,240.35	31.74%
0062	Pine Ridge	0.00	0.00	18,500.00	18,500.00	100.00%
0064	Tractor Forklifts	0.00	1,320.07	1,300.00	(20.07)	(1.54)%
0065	PortaJohn	0.00	867.32	1,820.00	952.68	52.35%
	<b>Total Master Plan Expenses</b>	<u>0.00</u>	<u>11,305.04</u>	<u>336,068.74</u>	<u>324,763.70</u>	<u>96.64%</u>

## Arrowbear Park County Water District

### Statement of Revenues and Expenditures

#### Sewer

From 2/1/2023 Through 2/28/2023

	Current Period Actual	Current Year Actual	Total Budget \$	Total Budget \$ Variance	Percent Total Budget Remaining
<b>Income Categories</b>					
4000 Sales And Fees	40,747.85	323,737.24	470,000.00	(146,262.76)	(31.12)%
5000 Property Taxes	0.00	5,200.00	5,200.00	0.00	0.00%
5005 Standby Charges	1,610.12	56,600.85	68,000.00	(11,399.15)	(16.76)%
5010 Interest Income	1.40	2,187.69	1,600.00	587.69	36.73%
5015 Late Charge Income	631.31	5,116.02	6,500.00	(1,383.98)	(21.29)%
5020 Grant Income	0.00	0.00	500.00	(500.00)	(100.00)%
5030 Other Adjustment	162.00	3,188.82	(1,800.00)	4,988.82	(277.16)%
5035 Other Fees Charges	114.00	5,046.67	6,500.00	(1,453.33)	(22.36)%
<b>Total Income Categories</b>	<b>43,266.68</b>	<b>401,077.29</b>	<b>556,500.00</b>	<b>(155,422.71)</b>	<b>(27.93)%</b>
<b>Expense Categories</b>					
6000 Salaries Wages Mgmt	2,886.72	24,538.02	31,274.88	6,736.86	21.54%
6005 Salaries Wages Office Reg	1,785.60	13,910.40	18,056.90	4,146.50	22.96%
6010 Salaries Wages Office Ot	0.00	0.00	275.37	275.37	100.00%
6015 Salaries Wages Field Reg	4,869.21	39,253.40	67,913.66	28,660.26	42.20%
6020 Salaries Wages Field Ot	1,019.70	5,380.06	8,081.07	2,701.01	33.42%
6035 Payroll Taxes	805.91	6,447.24	9,880.10	3,432.86	34.75%
6100 Benefits Retirement	765.06	7,591.44	12,540.20	4,948.76	39.46%
6105 Benefits Dental Insurance	159.50	1,451.51	2,215.78	764.27	34.49%
6110 Benefits Health Ins Active	2,099.38	17,265.41	25,279.48	8,014.07	31.70%
6115 Benefits Health Ins Retired	1,445.56	11,309.72	14,522.12	3,212.40	22.12%
6116 Benefits OPEB	0.00	0.00	6,000.00	6,000.00	100.00%
6118 CEPPT Trust	0.00	0.00	5,000.00	5,000.00	100.00%
6120 Training	0.00	0.00	200.00	200.00	100.00%
6200 Director Fees	0.00	1,643.02	3,549.70	1,906.68	53.71%
6205 Director Training Conference	0.00	0.00	50.00	50.00	100.00%
6210 Board Misc	3.75	30.75	100.00	69.25	69.25%
6300 Prof Svcs Legal	0.00	1,521.84	750.00	(771.84)	(102.91)%
6305 Prof Svcs Accounting	0.00	343.91	700.00	356.09	50.87%
6310 Prof Svcs Engineering	0.00	0.00	200.00	200.00	100.00%
6315 Prof Svcs Audit	4,561.33	8,181.41	11,220.00	3,038.59	27.08%
6320 Prof Svcs Dues Membership Fees	0.00	1,753.73	2,650.00	896.27	33.82%
6325 Prof Svcs Bank Fees Charges	665.07	7,873.04	4,680.00	(3,193.04)	(68.23)%
6330 Prof Svcs Regulatory Fees	5.00	949.80	3,000.00	2,050.20	68.34%
6340 Prof Svcs Computer Network	0.00	680.04	1,150.00	469.96	40.87%
6345 Prof Svcs Misc	36.00	684.94	720.00	35.06	4.87%
6400 Office Supplies	66.81	405.87	300.00	(105.87)	(35.29)%
6405 Office Printing	32.80	223.14	400.00	176.86	44.22%
6410 Office Postage	14.94	2,880.60	3,120.00	239.40	7.67%
6415 Office Software Computer	0.00	12.09	100.00	87.91	87.91%
6420 Office Equipment/Furniture	0.00	16.41	100.00	83.59	83.59%
6425 Office Misc	0.00	13.85	50.00	36.15	72.30%
6500 Insurance Workers Comp	0.00	10,303.81	12,112.72	1,808.91	14.93%
6505 Insurance Property Liability Vehicle	16,260.80	29,676.43	15,200.00	(14,476.43)	(95.24)%
6600 Vehicle Maintenance	96.83	778.78	2,800.00	2,021.22	72.19%
6605 Vehicle Fuel	364.74	3,103.32	4,400.00	1,296.68	29.47%
6700 Utility Phone Internet	223.74	1,334.24	1,750.00	415.76	23.76%

## Arrowbear Park County Water District

### Statement of Revenues and Expenditures

#### Sewer

From 2/1/2023 Through 2/28/2023

	Current Period Actual	Current Year Actual	Total Budget \$	Total Budget \$ Variance	Percent Total Budget Remaining
6705 Utility Gas	275.60	1,255.07	1,900.00	644.93	33.94%
6710 Utility Electric Facilities	50.80	436.92	450.00	13.08	2.91%
6715 Utility Electric Pumping	0.00	4,993.89	8,500.00	3,506.11	41.25%
6720 Utility Security	0.00	269.51	439.00	169.49	38.61%
6800 Operations Routine Maint	0.00	0.00	500.00	500.00	100.00%
6805 Operations Repairs	0.00	75.91	500.00	424.09	84.82%
6810 Operations Inspecting/Testing	0.00	0.00	17,000.00	17,000.00	100.00%
6815 Operations Facilities	8.02	309.74	800.00	490.26	61.28%
6820 Operations Tools Equipment	0.00	295.80	1,000.00	704.20	70.42%
6825 Operations Uniforms	211.73	544.01	480.00	(64.01)	(13.34)%
6830 Operations Safety Equipment	104.27	432.35	600.00	167.65	27.94%
6835 Operations Treatment	18,987.00	151,896.00	200,000.00	48,104.00	24.05%
Total Expense Categories	<u>57,805.87</u>	<u>360,067.42</u>	<u>502,510.98</u>	<u>142,443.56</u>	<u>28.35%</u>
Net Surplus/(Deficit)	<u>(14,539.19)</u>	<u>41,009.87</u>	<u>53,989.02</u>	<u>(12,979.15)</u>	<u>(24.04)%</u>
Master Plan Expenses					
0000 No Project Related	0.00	(573.65)	0.00	573.65	0.00%
0044 RS Treatment Plant	10,920.00	87,360.00	123,370.00	36,010.00	29.19%
0064 Tractor Forklifts	0.00	710.80	700.00	(10.80)	(1.54)%
0065 PortaJohn	0.00	954.02	980.00	25.98	2.65%
Total Master Plan Expenses	<u>10,920.00</u>	<u>88,451.17</u>	<u>125,050.00</u>	<u>36,598.83</u>	<u>29.27%</u>

## Arrowbear Park County Water District

### Statement of Revenues and Expenditures

Fire

From 2/1/2023 Through 2/28/2023

	Current Period Actual	Current Year Actual	Total Budget \$	Total Budget \$ Variance	Percent Total Budget Remaining
<b>Income Categories</b>					
4020	Paid Call From Other Agencies	0.00	0.00	24,000.00	(24,000.00) (100.00)%
5000	Property Taxes	4,074.28	190,339.23	292,000.00	(101,660.77) (34.82)%
5010	Interest Income	0.84	1,765.80	2,000.00	(234.20) (11.71)%
5020	Grant Income	0.00	0.00	30,000.00	(30,000.00) (100.00)%
5035	Other Fees Charges	0.00	4,500.00	500.00	4,000.00 800.00%
	<b>Total Income Categories</b>	<b>4,075.12</b>	<b>196,605.03</b>	<b>348,500.00</b>	<b>(151,894.97) (43.59)%</b>
<b>Expense Categories</b>					
6000	Salaries Wages Mgmt	4,290.48	41,467.06	66,014.93	24,547.87 37.19%
6005	Salaries Wages Office Reg	892.80	6,955.20	10,834.14	3,878.94 35.80%
6010	Salaries Wages Office Ot	0.00	0.00	165.22	165.22 100.00%
6025	Salaries Wages Coverage	4,400.00	40,750.00	72,800.00	32,050.00 44.02%
6035	Payroll Taxes	395.53	3,750.54	6,054.52	2,303.98 38.05%
6100	Benefits Retirement	174.52	31,142.34	31,923.05	780.71 2.45%
6105	Benefits Dental Insurance	42.12	336.96	505.44	168.48 33.33%
6110	Benefits Health Ins Active	447.76	3,797.47	5,625.85	1,828.38 32.50%
6115	Benefits Health Ins Retired	722.78	5,654.85	8,713.27	3,058.42 35.10%
6118	CEPPT Trust	0.00	0.00	3,000.00	3,000.00 100.00%
6120	Training	0.00	477.00	3,000.00	2,523.00 84.10%
6200	Director Fees	0.00	821.52	2,129.82	1,308.30 61.43%
6205	Director Training Conference	0.00	0.00	30.00	30.00 100.00%
6210	Board Misc	2.25	18.00	60.00	42.00 70.00%
6300	Prof Svcs Legal	0.00	396.00	750.00	354.00 47.20%
6305	Prof Svcs Accounting	0.00	206.35	420.00	213.65 50.87%
6315	Prof Svcs Audit	4,561.34	8,113.92	11,220.00	3,106.08 27.68%
6320	Prof Svcs Dues Membership Fees	218.00	1,618.55	2,500.00	881.45 35.26%
6325	Prof Svcs Bank Fees Charges	42.71	667.38	650.00	(17.38) (2.67)%
6330	Prof Svcs Regulatory Fees	3.00	3.00	0.00	(3.00) 0.00%
6340	Prof Svcs Computer Network	0.00	33.98	645.00	611.02 94.73%
6345	Prof Svcs Misc	3,350.00	6,032.40	4,900.00	(1,132.40) (23.11)%
6400	Office Supplies	6.61	237.51	955.00	717.49 75.13%
6405	Office Printing	19.68	133.88	340.00	206.12 60.62%
6410	Office Postage	8.96	25.37	0.00	(25.37) 0.00%
6415	Office Software Computer	83.88	727.85	2,260.00	1,532.15 67.79%
6420	Office Equipment/Furniture	0.00	529.52	750.00	220.48 29.40%
6425	Office Misc	0.00	0.00	180.00	180.00 100.00%
6500	Insurance Workers Comp	0.00	16,419.88	19,221.36	2,801.48 14.57%
6505	Insurance Property Liability Vehicle	0.00	16,021.50	15,999.00	(22.50) (0.14)%
6600	Vehicle Maintenance	1,050.64	7,158.65	2,500.00	(4,658.65) (186.35)%
6605	Vehicle Fuel	785.71	3,792.95	5,000.00	1,207.05 24.14%
6700	Utility Phone Internet	180.66	2,027.35	4,750.00	2,722.65 57.32%
6705	Utility Gas	4,094.08	8,712.97	8,920.00	207.03 2.32%
6710	Utility Electric Facilities	0.00	3,014.89	2,090.00	(924.89) (44.25)%
6720	Utility Security	0.00	394.63	741.00	346.37 46.74%
6800	Operations Routine Maint	0.00	0.00	250.00	250.00 100.00%
6810	Operations Inspecting/Testing	0.00	2,658.99	2,000.00	(658.99) (32.95)%
6815	Operations Facilities	2.01	826.63	2,500.00	1,673.37 66.93%

## Arrowbear Park County Water District

### Statement of Revenues and Expenditures

#### Fire

From 2/1/2023 Through 2/28/2023

	Current Period Actual	Current Year Actual	Total Budget \$	Total Budget \$ Variance	Percent Total Budget Remaining
6820 Operations Tools Equipment	0.00	0.00	2,500.00	2,500.00	100.00%
6825 Operations Uniforms	326.62	2,761.19	3,000.00	238.81	7.96%
6830 Operations Safety Equipment	0.00	2,109.68	2,000.00	(109.68)	(5.48)%
6840 Operations Medical Supplies	0.00	792.09	3,000.00	2,207.91	73.60%
6845 Operations Dispatching	0.00	3,464.39	5,316.00	1,851.61	34.83%
6850 Operations Fire Prevention Weed Abatement	0.00	0.00	4,000.00	4,000.00	100.00%
Total Expense Categories	<u>26,102.14</u>	<u>224,052.44</u>	<u>320,213.60</u>	<u>96,161.16</u>	<u>30.03%</u>
Net Surplus/(Deficit)	<u>(22,027.02)</u>	<u>(27,447.41)</u>	<u>28,286.40</u>	<u>(55,733.81)</u>	<u>(197.03)%</u>
 Master Plan Expenses					
0003 2016 Engine Lease Payments	0.00	48,528.01	48,528.01	0.00	0.00%
0012 Turnouts	0.00	15,573.05	9,000.00	(6,573.05)	(73.03)%
0013 Radios	0.00	0.00	35,000.00	35,000.00	100.00%
0063 Station Modifications	0.00	1,123.81	9,000.00	7,876.19	87.51%
Total Master Plan Expenses	<u>0.00</u>	<u>65,224.87</u>	<u>101,528.01</u>	<u>36,303.14</u>	<u>35.76%</u>

## Arrowbear Park County Water District

### Statement of Revenues and Expenditures

#### Water

From 3/1/2023 Through 3/31/2023

	Current Period Actual	Current Year Actual	Total Budget \$	Total Budget \$ Variance	Percent Total Budget Remaining	
<b>Income Categories</b>						
4000	Sales And Fees	35,413.56	321,097.23	440,000.00	(118,902.77)	(27.02)%
4010	Sales To Other Agencies	0.00	48,787.51	65,000.00	(16,212.49)	(24.94)%
5000	Property Taxes	0.00	7,800.00	7,800.00	0.00	0.00%
5005	Standby Charges	2,054.04	29,861.64	34,000.00	(4,138.36)	(12.17)%
5010	Interest Income	2.08	4,488.82	2,000.00	2,488.82	124.44%
5015	Late Charge Income	583.56	4,442.99	7,000.00	(2,557.01)	(36.53)%
5020	Grant Income	0.00	0.00	500.00	(500.00)	(100.00)%
5030	Other Adjustment	454.42	652.65	(2,000.00)	2,652.65	(132.63)%
5035	Other Fees Charges	245.99	5,903.13	6,500.00	(596.87)	(9.18)%
	Total Income Categories	38,753.65	423,033.97	560,800.00	(137,766.03)	(24.57)%
<b>Expense Categories</b>						
6000	Salaries Wages Mgmt	5,292.50	50,278.87	75,059.71	24,780.84	33.01%
6005	Salaries Wages Office Reg	3,273.60	28,776.00	43,336.57	14,560.57	33.60%
6010	Salaries Wages Office Ot	0.00	0.00	660.90	660.90	100.00%
6015	Salaries Wages Field Reg	7,938.32	81,069.81	101,870.50	20,800.69	20.42%
6020	Salaries Wages Field Ot	1,653.16	11,646.79	12,121.61	474.82	3.92%
6035	Payroll Taxes	1,461.59	13,382.96	18,479.99	5,097.03	27.58%
6100	Benefits Retirement	1,368.40	15,398.59	18,810.30	3,411.71	18.14%
6105	Benefits Dental Insurance	340.15	3,024.16	4,081.82	1,057.66	25.91%
6110	Benefits Health Ins Active	4,737.46	36,620.95	46,358.00	9,737.05	21.00%
6115	Benefits Health Ins Retired	2,650.19	23,384.73	34,853.08	11,468.35	32.90%
6116	Benefits OPEB	0.00	0.00	9,000.00	9,000.00	100.00%
6118	CEPPT Trust	0.00	0.00	12,000.00	12,000.00	100.00%
6120	Training	0.00	0.00	900.00	900.00	100.00%
6200	Director Fees	1,004.04	4,016.22	8,519.28	4,503.06	52.86%
6205	Director Training Conference	0.00	0.00	120.00	120.00	100.00%
6210	Board Misc	9.59	80.76	240.00	159.24	66.35%
6300	Prof Svcs Legal	0.00	2,579.76	1,800.00	(779.76)	(43.32)%
6305	Prof Svcs Accounting	0.00	825.38	1,680.00	854.62	50.87%
6310	Prof Svcs Engineering	0.00	0.00	250.00	250.00	100.00%
6315	Prof Svcs Audit	3,446.67	11,864.34	11,560.00	(304.34)	(2.63)%
6320	Prof Svcs Dues Membership Fees	0.00	3,919.12	5,160.00	1,240.88	24.05%
6325	Prof Svcs Bank Fees Charges	685.35	7,052.79	5,920.00	(1,132.79)	(19.13)%
6330	Prof Svcs Regulatory Fees	0.00	7,257.85	4,400.00	(2,857.85)	(64.95)%
6335	Prof Svcs Testing Lab	0.00	7,093.74	4,500.00	(2,593.74)	(57.64)%
6340	Prof Svcs Computer Network	86.99	222.91	1,370.00	1,147.09	83.73%
6345	Prof Svcs Misc	37.25	1,182.92	1,080.00	(102.92)	(9.53)%
6400	Office Supplies	50.36	803.18	720.00	(83.18)	(11.55)%
6405	Office Printing	39.37	1,132.54	960.00	(172.54)	(17.97)%
6410	Office Postage	0.00	4,796.61	4,680.00	(116.61)	(2.49)%
6415	Office Software Computer	0.00	18.13	240.00	221.87	92.45%
6420	Office Equipment/Furniture	0.00	35.12	240.00	204.88	85.37%
6425	Office Misc	22.90	43.68	120.00	76.32	63.60%
6500	Insurance Workers Comp	0.00	19,042.19	20,870.69	1,828.50	8.76%
6505	Insurance Property Liability Vehicle	0.00	37,859.32	22,800.00	(15,059.32)	(66.05)%
6600	Vehicle Maintenance	619.15	1,789.50	4,200.00	2,410.50	57.39%

## Arrowbear Park County Water District

### Statement of Revenues and Expenditures

#### Water

From 3/1/2023 Through 3/31/2023

	Current Period Actual	Current Year Actual	Total Budget \$	Total Budget \$ Variance	Percent Total Budget Remaining
6605 Vehicle Fuel	1,254.97	6,064.44	6,600.00	535.56	8.11%
6700 Utility Phone Internet	300.66	2,650.33	3,500.00	849.67	24.28%
6705 Utility Gas	389.25	2,694.88	2,880.00	185.12	6.43%
6710 Utility Electric Facilities	24.11	698.60	1,080.00	381.40	35.31%
6715 Utility Electric Pumping	3,157.28	26,597.82	30,000.00	3,402.18	11.34%
6720 Utility Security	0.00	496.74	768.00	271.26	35.32%
6800 Operations Routine Maint	0.00	1,383.32	4,200.00	2,816.68	67.06%
6805 Operations Repairs	743.83	7,600.99	6,500.00	(1,100.99)	(16.94)%
6810 Operations Inspecting/Testing	0.00	173.21	400.00	226.79	56.70%
6815 Operations Facilities	70.93	1,032.93	1,200.00	167.07	13.92%
6820 Operations Tools Equipment	0.00	2,403.20	1,200.00	(1,203.20)	(100.27)%
6825 Operations Uniforms	0.00	863.82	720.00	(143.82)	(19.98)%
6830 Operations Safety Equipment	207.65	868.02	900.00	31.98	3.55%
6837 Water Standby Purchase	0.00	2,323.00	2,323.00	0.00	0.00%
Total Expense Categories	<u>40,865.72</u>	<u>431,050.22</u>	<u>541,233.45</u>	<u>110,183.23</u>	<u>20.36%</u>
Net Surplus/(Deficit)	<u>(2,112.07)</u>	<u>(8,016.25)</u>	<u>19,566.55</u>	<u>(27,582.80)</u>	<u>(140.97)%</u>
Master Plan Expenses					
0059 Hwy 18 Pipeline	0.00	0.00	301,090.74	301,090.74	100.00%
0060 Encina Dr.	3,998.02	13,115.67	13,358.00	242.33	1.81%
0062 Pine Ridge	0.00	0.00	18,500.00	18,500.00	100.00%
0064 Tractor Forklifts	0.00	1,320.07	1,300.00	(20.07)	(1.54)%
0065 PortaJohn	2.14	1,761.69	1,820.00	58.31	3.20%
Total Master Plan Expenses	<u>4,000.16</u>	<u>16,197.43</u>	<u>336,068.74</u>	<u>319,871.31</u>	<u>95.18%</u>

## Arrowbear Park County Water District

### Statement of Revenues and Expenditures

#### Sewer

From 3/1/2023 Through 3/31/2023

	Current Period Actual	Current Year Actual	Total Budget \$	Total Budget \$ Variance	Percent Total Budget Remaining	
<b>Income Categories</b>						
4000	Sales And Fees	40,747.85	364,485.09	470,000.00	(105,514.91)	(22.45)%
5000	Property Taxes	0.00	5,200.00	5,200.00	0.00	0.00%
5005	Standby Charges	4,150.89	60,751.74	68,000.00	(7,248.26)	(10.66)%
5010	Interest Income	0.87	2,188.56	1,600.00	588.56	36.78%
5015	Late Charge Income	773.55	5,889.57	6,500.00	(610.43)	(9.39)%
5020	Grant Income	0.00	0.00	500.00	(500.00)	(100.00)%
5030	Other Adjustment	608.12	3,796.94	(1,800.00)	5,596.94	(310.94)%
5035	Other Fees Charges	319.82	5,366.49	6,500.00	(1,133.51)	(17.44)%
	Total Income Categories	<u>46,601.10</u>	<u>447,678.39</u>	<u>556,500.00</u>	<u>(108,821.61)</u>	<u>(19.55)%</u>
<b>Expense Categories</b>						
6000	Salaries Wages Mgmt	2,886.82	27,424.84	31,274.88	3,850.04	12.31%
6005	Salaries Wages Office Reg	1,785.60	15,696.00	18,056.90	2,360.90	13.07%
6010	Salaries Wages Office Ot	0.00	0.00	275.37	275.37	100.00%
6015	Salaries Wages Field Reg	4,274.48	43,527.88	67,913.66	24,385.78	35.91%
6020	Salaries Wages Field Ot	890.38	6,270.44	8,081.07	1,810.63	22.41%
6035	Payroll Taxes	792.45	7,239.69	9,880.10	2,640.41	26.72%
6100	Benefits Retirement	741.30	8,332.74	12,540.20	4,207.46	33.55%
6105	Benefits Dental Insurance	184.65	1,636.16	2,215.78	579.62	26.16%
6110	Benefits Health Ins Active	2,562.43	19,827.84	25,279.48	5,451.64	21.57%
6115	Benefits Health Ins Retired	1,445.56	12,755.28	14,522.12	1,766.84	12.17%
6116	Benefits OPEB	0.00	0.00	6,000.00	6,000.00	100.00%
6118	CEPPT Trust	0.00	0.00	5,000.00	5,000.00	100.00%
6120	Training	0.00	0.00	200.00	200.00	100.00%
6200	Director Fees	547.65	2,190.67	3,549.70	1,359.03	38.29%
6205	Director Training Conference	0.00	0.00	50.00	50.00	100.00%
6210	Board Misc	4.00	34.75	100.00	65.25	65.25%
6300	Prof Svcs Legal	0.00	1,521.84	750.00	(771.84)	(102.91)%
6305	Prof Svcs Accounting	0.00	343.91	700.00	356.09	50.87%
6310	Prof Svcs Engineering	0.00	0.00	200.00	200.00	100.00%
6315	Prof Svcs Audit	3,446.67	11,628.08	11,220.00	(408.08)	(3.64)%
6320	Prof Svcs Dues Membership Fees	0.00	1,753.73	2,650.00	896.27	33.82%
6325	Prof Svcs Bank Fees Charges	522.80	8,395.84	4,680.00	(3,715.84)	(79.40)%
6330	Prof Svcs Regulatory Fees	0.00	949.80	3,000.00	2,050.20	68.34%
6340	Prof Svcs Computer Network	36.25	716.29	1,150.00	433.71	37.71%
6345	Prof Svcs Misc	37.25	722.19	720.00	(2.19)	(0.30)%
6400	Office Supplies	33.58	439.45	300.00	(139.45)	(46.48)%
6405	Office Printing	16.40	239.54	400.00	160.46	40.12%
6410	Office Postage	0.00	2,880.60	3,120.00	239.40	7.67%
6415	Office Software Computer	0.00	12.09	100.00	87.91	87.91%
6420	Office Equipment/Furniture	0.00	16.41	100.00	83.59	83.59%
6425	Office Misc	15.26	29.11	50.00	20.89	41.78%
6500	Insurance Workers Comp	0.00	10,303.81	12,112.72	1,808.91	14.93%
6505	Insurance Property Liability Vehicle	0.00	29,676.43	15,200.00	(14,476.43)	(95.24)%
6600	Vehicle Maintenance	276.90	1,055.68	2,800.00	1,744.32	62.30%
6605	Vehicle Fuel	836.64	3,939.96	4,400.00	460.04	10.46%
6700	Utility Phone Internet	173.74	1,507.98	1,750.00	242.02	13.83%

## Arrowbear Park County Water District

### Statement of Revenues and Expenditures

#### Sewer

From 3/1/2023 Through 3/31/2023

	Current Period Actual	Current Year Actual	Total Budget \$	Total Budget \$ Variance	Percent Total Budget Remaining	
6705	Utility Gas	217.34	1,472.41	1,900.00	427.59	22.50%
6710	Utility Electric Facilities	16.08	453.00	450.00	(3.00)	(0.67)%
6715	Utility Electric Pumping	682.94	6,272.18	8,500.00	2,227.82	26.21%
6720	Utility Security	0.00	269.51	439.00	169.49	38.61%
6800	Operations Routine Maint	0.00	0.00	500.00	500.00	100.00%
6805	Operations Repairs	0.00	75.91	500.00	424.09	84.82%
6810	Operations Inspecting/Testing	0.00	0.00	17,000.00	17,000.00	100.00%
6815	Operations Facilities	45.29	355.03	800.00	444.97	55.62%
6820	Operations Tools Equipment	0.00	295.80	1,000.00	704.20	70.42%
6825	Operations Uniforms	0.00	544.01	480.00	(64.01)	(13.34)%
6830	Operations Safety Equipment	125.69	558.04	600.00	41.96	6.99%
6835	Operations Treatment	18,987.00	170,883.00	200,000.00	29,117.00	14.56%
	<b>Total Expense Categories</b>	<u>41,585.15</u>	<u>402,247.92</u>	<u>502,510.98</u>	<u>100,263.06</u>	<u>19.95%</u>
	<b>Net Surplus/(Deficit)</b>	<u>5,015.95</u>	<u>45,430.47</u>	<u>53,989.02</u>	<u>(8,558.55)</u>	<u>(15.85)%</u>
	<b>Master Plan Expenses</b>					
0044	RS Treatment Plant	10,920.00	98,280.00	123,370.00	25,090.00	20.34%
0064	Tractor Forklifts	0.00	710.80	700.00	(10.80)	(1.54)%
0065	PortaJohn	0.00	975.18	980.00	4.82	0.49%
	<b>Total Master Plan Expenses</b>	<u>10,920.00</u>	<u>99,965.98</u>	<u>125,050.00</u>	<u>25,084.02</u>	<u>20.06%</u>

## Arrowbear Park County Water District

### Statement of Revenues and Expenditures

#### Fire

From 3/1/2023 Through 3/31/2023

	Current Period Actual	Current Year Actual	Total Budget \$	Total Budget \$ Variance	Percent Total Budget Remaining
<b>Income Categories</b>					
4020	0.00	0.00	24,000.00	(24,000.00)	(100.00)%
5000	27,612.70	217,951.93	292,000.00	(74,048.07)	(25.36)%
5010	0.52	1,766.32	2,000.00	(233.68)	(11.68)%
5020	12,458.44	12,458.44	30,000.00	(17,541.56)	(58.47)%
5035	0.00	4,500.00	500.00	4,000.00	800.00%
	<u>40,071.66</u>	<u>236,676.69</u>	<u>348,500.00</u>	<u>(111,823.31)</u>	<u>(32.09)%</u>
<b>Expense Categories</b>					
6000	4,714.56	46,181.62	66,014.93	19,833.31	30.04%
6005	892.80	7,848.00	10,834.14	2,986.14	27.56%
6010	0.00	0.00	165.22	165.22	100.00%
6025	7,175.00	47,925.00	72,800.00	24,875.00	34.17%
6035	448.78	4,199.32	6,054.52	1,855.20	30.64%
6100	174.52	31,316.86	31,923.05	606.19	1.90%
6105	42.12	379.08	505.44	126.36	25.00%
6110	447.76	4,245.23	5,625.85	1,380.62	24.54%
6115	722.78	6,377.63	8,713.27	2,335.64	26.81%
6118	0.00	0.00	3,000.00	3,000.00	100.00%
6120	0.00	477.00	3,000.00	2,523.00	84.10%
6200	273.83	1,095.35	2,129.82	1,034.47	48.57%
6205	0.00	0.00	30.00	30.00	100.00%
6210	2.40	20.40	60.00	39.60	66.00%
6300	0.00	396.00	750.00	354.00	47.20%
6305	0.00	206.35	420.00	213.65	50.87%
6315	3,446.66	11,560.58	11,220.00	(340.58)	(3.04)%
6320	0.00	1,618.55	2,500.00	881.45	35.26%
6325	44.87	712.25	650.00	(62.25)	(9.58)%
6330	0.00	3.00	0.00	(3.00)	0.00%
6340	21.75	55.73	645.00	589.27	91.36%
6345	1,649.98	7,682.38	4,900.00	(2,782.38)	(56.78)%
6400	76.04	313.55	955.00	641.45	67.17%
6405	9.84	143.72	340.00	196.28	57.73%
6410	0.00	25.37	0.00	(25.37)	0.00%
6415	215.64	943.49	2,260.00	1,316.51	58.25%
6420	0.00	529.52	750.00	220.48	29.40%
6425	0.00	0.00	180.00	180.00	100.00%
6500	0.00	16,419.88	19,221.36	2,801.48	14.57%
6505	0.00	16,021.50	15,999.00	(22.50)	(0.14)%
6600	1,685.30	8,843.95	2,500.00	(6,343.95)	(253.76)%
6605	493.06	4,286.01	5,000.00	713.99	14.28%
6700	26.69	2,054.04	4,750.00	2,695.96	56.76%
6705	2,834.48	11,547.45	8,920.00	(2,627.45)	(29.46)%
6710	336.41	3,723.04	2,090.00	(1,633.04)	(78.14)%
6720	0.00	394.63	741.00	346.37	46.74%
6800	0.00	0.00	250.00	250.00	100.00%
6810	0.00	2,928.99	2,000.00	(928.99)	(46.45)%
6815	1,259.84	2,086.47	2,500.00	413.53	16.54%

## Arrowbear Park County Water District

### Statement of Revenues and Expenditures

#### Fire

From 3/1/2023 Through 3/31/2023

	Current Period Actual	Current Year Actual	Total Budget \$	Total Budget \$ Variance	Percent Total Budget Remaining
6820 Operations Tools Equipment	23.49	23.49	2,500.00	2,476.51	99.06%
6825 Operations Uniforms	0.00	3,121.13	3,000.00	(121.13)	(4.04)%
6830 Operations Safety Equipment	12.75	2,122.43	2,000.00	(122.43)	(6.12)%
6840 Operations Medical Supplies	55.14	847.23	3,000.00	2,152.77	71.76%
6845 Operations Dispatching	0.00	3,464.39	5,316.00	1,851.61	34.83%
6850 Operations Fire Prevention Weed Abatement	0.00	0.00	4,000.00	4,000.00	100.00%
Total Expense Categories	<u>27,086.49</u>	<u>252,140.61</u>	<u>320,213.60</u>	<u>68,072.99</u>	<u>21.26%</u>
Net Surplus/(Deficit)	<u>12,985.17</u>	<u>(15,463.92)</u>	<u>28,286.40</u>	<u>(43,750.32)</u>	<u>(154.67)%</u>
 Master Plan Expenses					
0003 2016 Engine Lease Payments	0.00	48,528.01	48,528.01	0.00	0.00%
0012 Turnouts	0.00	15,573.05	9,000.00	(6,573.05)	(73.03)%
0013 Radios	0.00	0.00	35,000.00	35,000.00	100.00%
0063 Station Modifications	0.00	1,123.81	9,000.00	7,876.19	87.51%
Total Master Plan Expenses	<u>0.00</u>	<u>65,224.87</u>	<u>101,528.01</u>	<u>36,303.14</u>	<u>35.76%</u>

**Arrowbear Park County Water District**

Vendor Activity

From 2/1/2023 Through 2/28/2023

Vendor Name	Description	Expenses	
2 Hot Activewear	Uniforms FD	326.62	
		<u>326.62</u>	Transaction Total
Total 2 Hot Activewear		326.62	
Active 911	FD Alerting Subscription	60.00	
		<u>60.00</u>	Transaction Total
Total Active 911		60.00	
Ann Cavanaugh	Grant Writer for Engine Grant	1,500.00	
	Grant Writer for Radio Grant	<u>1,500.00</u>	
		<u>3,000.00</u>	Transaction Total
Total Ann Cavanaugh		3,000.00	
AutoZone	Vehicle Maintenance	549.21	
		<u>549.21</u>	Transaction Total
Total AutoZone		549.21	
Blake Matthews	01/22/23 - 02/04/23 (2) Hard Shifts	200.00	
	02/05/23 - 02/18/23 (2) Hard Shifts	<u>200.00</u>	
		<u>400.00</u>	Transaction Total
Total Blake Matthews		400.00	
BLT Durawear	Safety Equip.	102.12	
		<u>102.12</u>	Transaction Total
Total BLT Durawear		102.12	
CalPERS	01/18/23 - 01/31/23 PERS	1,172.23	
	02/01/23 - 02/14/23 PERS	<u>1,179.88</u>	
		<u>2,352.11</u>	Transaction Total
Total CalPERS		2,352.11	
CalPERS Health Ins	Feb 2023 Health Premium	11,280.30	
		<u>11,280.30</u>	Transaction Total
Total CalPERS Health Ins		11,280.30	
Charter Cable	Cable - DO	177.96	
	Cable - FD	<u>153.97</u>	
		<u>331.93</u>	Transaction Total

**Arrowbear Park County Water District**

Vendor Activity

From 2/1/2023 Through 2/28/2023

Vendor Name	Description	Expenses	
Total Charter Cable		331.93	
Costco	Fuel	39.66	
	Postage	<u>59.75</u>	
		<u>99.41</u>	Transaction Total
Total Costco		99.41	
County of San Bernardino	Trash	<u>13.39</u>	
		<u>13.39</u>	Transaction Total
Total County of San Bernardino		13.39	
Customer Returned Transactions	Returned ACH #0460	82.24	
	Returned ACH #0569	73.64	
	Returned Ck #0746	<u>71.88</u>	
		<u>227.76</u>	Transaction Total
Total Customer Returned Transact...		227.76	
De Lage Landen Financial Services...	Feb 2023 Copier	65.61	
	Feb 2023 Copier Lease Payment	<u>65.61</u>	
		<u>131.22</u>	Transaction Total
Total De Lage Landen Financial Se...		131.22	
Freddie Rodriguez, Jr.	01/22/23 - 02/04/23 (2) Hard Shifts - Probationary	75.00	
	02/05/23 - 02/18/23 (3) Hard Shifts - Probationary	<u>125.00</u>	
		<u>200.00</u>	Transaction Total
Total Freddie Rodriguez, Jr.		200.00	
Frontier Communications	Warehouse Phone	<u>114.63</u>	
		<u>114.63</u>	Transaction Total
Total Frontier Communications		114.63	
Godaddycom	Website - FD	<u>83.88</u>	
		<u>83.88</u>	Transaction Total
Total Godaddycom		83.88	
Halliday & Company, CPA's	Audit FY 21/22	<u>13,684.00</u>	
		<u>13,684.00</u>	Transaction Total
Total Halliday & Company, CPA's		13,684.00	

**Arrowbear Park County Water District**

Vendor Activity

From 2/1/2023 Through 2/28/2023

Vendor Name	Description	Expenses	
Heartland PR Co	02/08/23 PR	120.51	
	02/22/23 PR	<u>127.21</u>	
		<u>247.72</u>	Transaction Total
Total Heartland PR Co		247.72	
Indeed, Inc.	Job Service	<u>68.00</u>	
		<u>68.00</u>	Transaction Total
Total Indeed, Inc.		68.00	
Inland County Insurance Services ...	Insurance Renewal 2023/2024	<u>40,652.00</u>	
		<u>40,652.00</u>	Transaction Total
Total Inland County Insurance Ser...		40,652.00	
Invoice Cloud	Feb 2023 CC Processing Fees	<u>167.20</u>	
		<u>167.20</u>	Transaction Total
Total Invoice Cloud		167.20	
Jacob Sanchez	01/22/23 - 02/04/23 (4) Hard Shifts	<u>400.00</u>	
		<u>400.00</u>	Transaction Total
Total Jacob Sanchez		400.00	
Josue Macuil	01/22/23 - 02/04/23 (2) Hard Shifts	200.00	
	02/05/23 - 02/18/23 (2) Hard Shift	<u>200.00</u>	
		<u>400.00</u>	Transaction Total
Total Josue Macuil		400.00	
Keith Ortiz	01/22/23 - 02/04/23 (1) Avail. Shift	50.00	
	02/05/23 - 02/18/23 (2) Avail. Shifts	<u>100.00</u>	
		<u>150.00</u>	Transaction Total
Total Keith Ortiz		150.00	
Lloyd Pest Control	Pest Control FD	<u>80.00</u>	
		<u>80.00</u>	Transaction Total
Total Lloyd Pest Control		80.00	
Managsorn Mekchai	01/22/23 - 02/04/23 (2) Hard Shifts	200.00	
	02/05/23 - 02/18/23 (2) Hard Shifts	<u>200.00</u>	
		<u>400.00</u>	Transaction Total

**Arrowbear Park County Water District**

Vendor Activity

From 2/1/2023 Through 2/28/2023

Vendor Name	Description	Expenses	
Total Managsorn Mekchai		400.00	
Max Taylor	01/22/23 - 02/04/23 (4) Hard Shifts - Probationary	200.00	
	02/05/23 - 02/18/23 (4) Hard Shifts - Probationary	<u>200.00</u>	
		400.00	Transaction Total
Total Max Taylor		400.00	
Nathanael Kahlen	01/22/23 - 02/04/23 (2) Hard Shifts	200.00	
	02/05/23 - 02/18/23 (2) Hard Shift	<u>200.00</u>	
		400.00	Transaction Total
Total Nathanael Kahlen		400.00	
Nicholas Novelich	02/05/23 - 02/18/23 (5) Hard Shifts	<u>450.00</u>	
		450.00	Transaction Total
Total Nicholas Novelich		450.00	
Office Supply	Office Supplies	<u>183.54</u>	
		183.54	Transaction Total
Total Office Supply		183.54	
Paya CC Processing	Feb 2023 CC Processing Fees	<u>655.61</u>	
		655.61	Transaction Total
Total Paya CC Processing		655.61	
Queensboro Shirt Co	Uniforms	<u>329.45</u>	
		329.45	Transaction Total
Total Queensboro Shirt Co		329.45	
Rim Forest Lumber Company	Keys	<u>11.68</u>	
		11.68	Transaction Total
Total Rim Forest Lumber Company		11.68	
Running Springs Water District	Feb 2023 Waste Water Treatment Plant	<u>29,907.00</u>	
		29,907.00	Transaction Total
Total Running Springs Water District		29,907.00	
Ryan Brewart	02/05/23 - 02/18/23 (1) Hard Shift	<u>100.00</u>	
		100.00	Transaction Total

**Arrowbear Park County Water District**

Vendor Activity

From 2/1/2023 Through 2/28/2023

Vendor Name	Description	Expenses	
Total Ryan Brewart		100.00	
Ryan Dorsett	02/05/23 - 02/18/23 (1) Hard Shift	<u>100.00</u>	
		100.00	Transaction Total
Total Ryan Dorsett		100.00	
San Bern County Fire Chiefs Assoc	SBCFA Membership - 2023	<u>90.00</u>	
		90.00	Transaction Total
Total San Bern County Fire Chiefs ...		90.00	
SoCal Propane, LLC	Propane - FD	1,720.76	
	Propane - FD (to be credited)	1,720.76	
	Propane FD (to be credited)	<u>599.24</u>	
		4,040.76	Transaction Total
Total SoCal Propane, LLC		4,040.76	
Southern California Edison	Feb 2023 DO	<u>126.99</u>	
		126.99	Transaction Total
Total Southern California Edison		126.99	
State of CA Sec of the State	Statement of Information	<u>20.00</u>	
		20.00	Transaction Total
Total State of CA Sec of the State		20.00	
Superior Automotive Warehouse	Drive Shaft - Ranger	<u>236.06</u>	
		236.06	Transaction Total
Total Superior Automotive Wareho...		236.06	
Tad Marshall DC	Physicals - FD, District	180.00	
	Physicals: Carpenter, Gray	<u>180.00</u>	
		360.00	Transaction Total
Total Tad Marshall DC		360.00	
The Gas Company	Gas - Cedar	466.80	
	Gas - Fir	<u>355.51</u>	
		822.31	Transaction Total
Total The Gas Company		822.31	
The Standard Life Insurance Com...	Feb 2023 Dental Premium	<u>504.04</u>	

**Arrowbear Park County Water District**

Vendor Activity

From 2/1/2023 Through 2/28/2023

Vendor Name	Description	Expenses	
		<u>504.04</u>	Transaction Total
Total The Standard Life Insurance...		504.04	
Timothy Fernandez, Jr.	FY 22/23 Reimbursement for Boots	<u>200.00</u>	
		<u>200.00</u>	Transaction Total
Total Timothy Fernandez, Jr.		200.00	
Tyler Tran	01/22/23 - 02/04/23 (4) Hard Shifts	400.00	
	02/05/23 - 02/18/23 (4) Hard Shifts	<u>400.00</u>	
		<u>800.00</u>	Transaction Total
Total Tyler Tran		800.00	
Verizon Wireless	After Hrs Phone	<u>83.50</u>	
		<u>83.50</u>	Transaction Total
Total Verizon Wireless		83.50	
Village Hardware	Tractor Chain Parts	<u>9.63</u>	
		<u>9.63</u>	Transaction Total
Total Village Hardware		9.63	
WEX Bank	Feb 2023 Fuel	<u>1,657.91</u>	
		<u>1,657.91</u>	Transaction Total
Total WEX Bank		1,657.91	
Xavier's Auto Services	FD Light Bar Repair	<u>500.00</u>	
		<u>500.00</u>	Transaction Total
Total Xavier's Auto Services		500.00	
Zachary Kim	01/22/23 - 02/04/23 (2) Hard Shifts - Probationary	100.00	
	02/05/23 - 02/18/23 (2) Hard Shifts - Probationary	<u>100.00</u>	
		<u>200.00</u>	Transaction Total
Total Zachary Kim		200.00	
Zoom	Feb 2023	<u>14.99</u>	
		<u>14.99</u>	Transaction Total
Total Zoom		14.99	
Zoro	Safety Equip.	<u>158.54</u>	

**Arrowbear Park County Water District**

Vendor Activity

From 2/1/2023 Through 2/28/2023

<u>Vendor Name</u>	<u>Description</u>	<u>Expenses</u>	
		<u>158.54</u>	Transaction Total
Total Zero		<u>158.54</u>	
Report Opening/Current Balance		<u>          </u>	
Report Transaction Totals		<u>117,883.51</u>	
Report Current Balances		<u>          </u>	

**Arrowbear Park County Water District**

Vendor Activity

From 3/1/2023 Through 3/31/2023

Vendor Name	Description	Expenses	
Amerigas	To close account	150.87	
		<u>150.87</u>	Transaction Total
Total Amerigas		150.87	
Ann Cavanaugh	Grant Writing - 2022 SAFER Grant	1,500.00	
		<u>1,500.00</u>	Transaction Total
Total Ann Cavanaugh		1,500.00	
Arco	Fuel FD	58.75	
		<u>58.75</u>	Transaction Total
Total Arco		58.75	
ATT	FD	23.49	
		<u>23.49</u>	Transaction Total
Total ATT		23.49	
AutoZone	Safety Equipment	11.72	
	Vehicle Maint. - FD	<u>906.08</u>	
		<u>917.80</u>	Transaction Total
Total AutoZone		917.80	
Banner Buzz	Decals for Vehicles	126.13	
		<u>126.13</u>	Transaction Total
Total Banner Buzz		126.13	
Blake Matthews	02/19/23 - 03/04/23 (4) Hard Shifts	300.00	
	03/05/23 - 03/18/23 (2) Hard Shifts	<u>200.00</u>	
		<u>500.00</u>	Transaction Total
Total Blake Matthews		500.00	
Bound Tree Medical, LLC	Medical Supplies	55.14	
		<u>55.14</u>	Transaction Total
Total Bound Tree Medical, LLC		55.14	
CalPERS	02/15/23 - 02/28/23 PERS	1,142.11	
	03/01/23 - 03/14/23 PERS	<u>1,142.11</u>	
		<u>2,284.22</u>	Transaction Total
Total CalPERS		2,284.22	

**Arrowbear Park County Water District**

Vendor Activity

From 3/1/2023 Through 3/31/2023

Vendor Name	Description	Expenses	
CalPERS Health Ins	Mar. 2023 Health Premium	<u>12,607.65</u>	
		<u>12,607.65</u>	Transaction Total
Total CalPERS Health Ins		12,607.65	
Charter Cable	Cable FD	149.98	
	Mar 2023 Cable - DO	<u>177.96</u>	
		<u>327.94</u>	Transaction Total
Total Charter Cable		327.94	
Chevron - Hesperia	Fuel FD	<u>84.48</u>	
		<u>84.48</u>	Transaction Total
Total Chevron - Hesperia		84.48	
Costco	Fuel	<u>45.26</u>	
		<u>45.26</u>	Transaction Total
Total Costco		45.26	
County of San Bernardino	Trash	<u>13.39</u>	
		<u>13.39</u>	Transaction Total
Total County of San Bernardino		13.39	
Customer Returned Transactions	#0914 Returned Check	71.50	
	Returned ACH #0599	79.66	
	Returned Ck #0012	<u>34.10</u>	
		<u>185.26</u>	Transaction Total
Total Customer Returned Transact...		185.26	
De Lage Landen Financial Services...	Copier	<u>65.61</u>	
		<u>65.61</u>	Transaction Total
Total De Lage Landen Financial Se...		65.61	
Ebay	Parts for Damage Vehicle - FD	51.44	
	Parts for Damaged Vehicle - FD	<u>591.92</u>	
		<u>643.36</u>	Transaction Total
Total Ebay		643.36	
Epson America	Office Supplies	<u>83.94</u>	
		<u>83.94</u>	Transaction Total

**Arrowbear Park County Water District**

Vendor Activity

From 3/1/2023 Through 3/31/2023

Vendor Name	Description	Expenses	
Total Epson America		83.94	
First Foundation Bank	Ret. Ck Chg 0914	10.00	
	Retuned Ck Chg #0012	<u>10.00</u>	
		20.00	Transaction Total
Total First Foundation Bank		20.00	
Freddie Rodriguez, Jr.	02/19/23 - 03/04/23 (3) Hard Shifts, (2) Emer. Order	200.00	
	03/05/23 - 03/18/23 (3) Hard Shifts	<u>200.00</u>	
		400.00	Transaction Total
Total Freddie Rodriguez, Jr.		400.00	
Frontier Communications	Mar 2023 Warehouse Phone	<u>114.63</u>	
		114.63	Transaction Total
Total Frontier Communications		114.63	
Godaddycom	Website - FD	<u>215.64</u>	
		215.64	Transaction Total
Total Godaddycom		215.64	
Halliday & Company, CPA's	Audit 21/22	<u>10,340.00</u>	
		10,340.00	Transaction Total
Total Halliday & Company, CPA's		10,340.00	
Heartland PR Co	03/22/23 PR	137.26	
	PR 03/08/23	<u>120.51</u>	
		257.77	Transaction Total
Total Heartland PR Co		257.77	
Home Depot	Links for Tire Chains	<u>73.27</u>	
		73.27	Transaction Total
Total Home Depot		73.27	
Iconix Waterworks Inc	Encina Proj.	74.65	
	Hydrant - Encina Proj.	3,923.37	
	Inv #U2316009903 (\$213.65), Cr Memo #U2215004...	46.63	
	Repairs	<u>369.67</u>	
		4,414.32	Transaction Total
Total Iconix Waterworks Inc		4,414.32	

**Arrowbear Park County Water District**

Vendor Activity

From 3/1/2023 Through 3/31/2023

Vendor Name	Description	Expenses	
Inland Water Works Supply Co	Repairs	327.53	
		<u>327.53</u>	Transaction Total
Total Inland Water Works Supply Co		327.53	
Invoice Cloud	Mar 2023 CC Processing Fees - Invocie Cloud	173.20	
		<u>173.20</u>	Transaction Total
Total Invoice Cloud		173.20	
Jacob Sanchez	02/19/23 - 03/04/23 (4) Hard Shifts	300.00	
	03/05/23 - 03/18/23 (2) Hard Shifts	<u>200.00</u>	
		500.00	Transaction Total
Total Jacob Sanchez		500.00	
Janelle Elms	Notary Fee for liens on #0281 & #0112	<u>30.00</u>	
		30.00	Transaction Total
Total Janelle Elms		30.00	
Joseph Carpenter	02/19/23 - 03/04/23 (2) Hard Shifts Emer. Order	150.00	
	03/05/23 - 03/18/23 (3) Hard Shifts - Incident	<u>300.00</u>	
		450.00	Transaction Total
Total Joseph Carpenter		450.00	
Josue Macuil	02/19/23 - 03/04/23 (2) Hard Shifts	150.00	
	03/05/23 - 03/18/23 (2) Hard Shifts	<u>200.00</u>	
		350.00	Transaction Total
Total Josue Macuil		350.00	
Kennedy Toscano	02/19/23 - 03/04/23 (2) Hard Shifts, (2) Emer. Order	150.00	
	03/05/23 - 03/18/23 (5) Hard Shifts	<u>550.00</u>	
		700.00	Transaction Total
Total Kennedy Toscano		700.00	
Lous Tire Service	Tractor Tire	<u>905.78</u>	
		905.78	Transaction Total
Total Lous Tire Service		905.78	
Lowes	Hot Water Heater - FD	<u>833.92</u>	
		833.92	Transaction Total

**Arrowbear Park County Water District**

Vendor Activity

From 3/1/2023 Through 3/31/2023

Vendor Name	Description	Expenses	
Total Lowes		833.92	
Managsorn Mekchai	02/19/23 - 03/04/23 (1) Hard Shifts	100.00	
	03/05/23 - 03/18/23 (2) Hard Shifts	<u>200.00</u>	
		<u>300.00</u>	Transaction Total
Total Managsorn Mekchai		300.00	
Max Taylor	02/19/23 - 03/04/23 (6) Hard Shifts, (3) Emer. Order	375.00	
	03/05/23 - 03/18/23 (3) Hard Shifts	<u>250.00</u>	
		<u>625.00</u>	Transaction Total
Total Max Taylor		625.00	
Mesquit's Janitorial Supplies	Maint. FD	<u>159.35</u>	
		<u>159.35</u>	Transaction Total
Total Mesquit's Janitorial Supplies		159.35	
Nathanael Kahlen	02/19/23 - 03/04/23 (3) Hard Shifts	300.00	
	03/05/23 - 03/18/23 (2) Hard Shifts	<u>200.00</u>	
		<u>500.00</u>	Transaction Total
Total Nathanael Kahlen		500.00	
Nicholas Novelich	02/19/23 - 03/04/23 (7) Hard Shifts	700.00	
	03/05/23 - 03/18/23 (4) Hard Shifts	400.00	
	Facilities FD	135.83	
	Facilities Maint.	<u>49.26</u>	
		<u>1,285.09</u>	Transaction Total
Total Nicholas Novelich		1,285.09	
Norton Anti Virus	Norton Anti- Virus Renewal	<u>144.99</u>	
		<u>144.99</u>	Transaction Total
Total Norton Anti Virus		144.99	
Patton Sales Corp	Warehouse door repair steel	<u>104.84</u>	
		<u>104.84</u>	Transaction Total
Total Patton Sales Corp		104.84	
Paya CC Processing	Mar 2023 CC Processing Fees - Paya	<u>575.32</u>	
		<u>575.32</u>	Transaction Total
Total Paya CC Processing		575.32	

**Arrowbear Park County Water District**

Vendor Activity

From 3/1/2023 Through 3/31/2023

Vendor Name	Description	Expenses	
Pilot Gas	Fuel FD	109.83	
		<u>109.83</u>	Transaction Total
Total Pilot Gas		109.83	
Rick Mesa	03/05/23 - 03/18/23 (5) Hard Shifts	250.00	
		<u>250.00</u>	Transaction Total
Total Rick Mesa		250.00	
Running Springs Water District	WWTP - Mar 2023	29,907.00	
		<u>29,907.00</u>	Transaction Total
Total Running Springs Water District		29,907.00	
Ryan Brewart	03/05/23 - 03/18/23 (1) Hard Shift	100.00	
		<u>100.00</u>	Transaction Total
Total Ryan Brewart		100.00	
Sams Club	Office Misc.	38.16	
		<u>38.16</u>	Transaction Total
Total Sams Club		38.16	
Shell	Fuel	51.51	
		<u>51.51</u>	Transaction Total
Total Shell		51.51	
SoCal Propane, LLC	Propane - FD	979.59	
	Propane FD	<u>1,661.85</u>	
		<u>2,641.44</u>	Transaction Total
Total SoCal Propane, LLC		2,641.44	
Southern California Edison	Electric - DO	40.19	
	Mar 2023 Pumps	<u>4,176.63</u>	
		<u>4,216.82</u>	Transaction Total
Total Southern California Edison		4,216.82	
Superior Automotive Warehouse	Chain parts	261.10	
		<u>261.10</u>	Transaction Total
Total Superior Automotive Wareho...		261.10	

**Arrowbear Park County Water District**

Vendor Activity

From 3/1/2023 Through 3/31/2023

Vendor Name	Description	Expenses	
The Gas Company	Gas - DO	281.11	
	Gas - Warehouse	<u>367.65</u>	
		<u>648.76</u>	Transaction Total
Total The Gas Company		648.76	
The Standard Life Insurance Com...	Mar 2023 Dental Premium	<u>566.92</u>	
		<u>566.92</u>	Transaction Total
Total The Standard Life Insurance...		566.92	
Tyler Tran	02/19/23 - 03/04/23 (7) Hard Shifts	600.00	
	03/05/23 - 03/18/23 (5) Hard Shifts	<u>450.00</u>	
		<u>1,050.00</u>	Transaction Total
Total Tyler Tran		1,050.00	
Underground Service Alert of So Cal	Dig Alerts Mar 2023	24.00	
	Mar 2023 Dig Alerts	<u>20.50</u>	
		<u>44.50</u>	Transaction Total
Total Underground Service Alert of...		44.50	
Verizon Wireless	After hours Cell Phone	<u>83.50</u>	
		<u>83.50</u>	Transaction Total
Total Verizon Wireless		83.50	
Village Hardware	FD Bldg Maint.	42.97	
	FD Hardware	6.29	
	Maintenance - FD	30.21	
	Port-a-Potty	<u>2.14</u>	
		<u>81.61</u>	Transaction Total
Total Village Hardware		81.61	
Walmart	Office Supplies FD	<u>76.04</u>	
		<u>76.04</u>	Transaction Total
Total Walmart		76.04	
WEX Bank	Fuel Mar 2023	<u>2,234.84</u>	
		<u>2,234.84</u>	Transaction Total
Total WEX Bank		2,234.84	
Zachary Kim	02/19/23 - 03/04/23 (2) Hard Shifts, (1) Emer. Order	100.00	

**Arrowbear Park County Water District**

Vendor Activity

From 3/1/2023 Through 3/31/2023

Vendor Name	Description	Expenses	
	03/05/23 - 03/18/23 (3) Hard Shifts	250.00	
		350.00	Transaction Total
Total Zachary Kim		350.00	
Zoom	Mar 2023 Zoom	15.99	
		15.99	Transaction Total
Total Zoom		15.99	
Report Opening/Current Balance		-----	
Report Transaction Totals		86,201.96	
		-----	
Report Current Balances		-----	

**Status Report of Employee's Accumulated Days of Sick Leave & Vacation**  
**Month of February 2023**

	SICK TIME (HRS)						VACATION TIME (HRS)						COMP TIME (HRS)						
	Start	Earned #1	Earned #2	Used #1	Used #2	Accrued	Start	Earned #1	Earned #2	Used #1	Used #2	Accrued	Start	Earned #1	Earned #2	Used #1	Used #2		Accrued
Norm	494.77	3.69	1.54			500.00	92.97	4.62	4.62	8.00		94.21							Norm
Jason	460.39	3.69	3.69			467.77	211.92	5.23	5.23	16.00	6.50	199.88	40.045					40.045	Jason
Caroline	161.53	3.69	3.69			168.91	52.37	4.62	4.62	8.00		53.61	28.875		4.500	0.500		32.875	Caroline
Matt	15.52	3.69	1.58	14.00	6.79	0.00	26.23	3.08	1.32	20.75	9.88	0.00	7.250			2.000	5.250	0.000	Matt
Logan	1.05	3.69	3.69			8.43	0.55	1.54	1.54			3.63	0.000	0.375	17.625			18.000	Logan
Tim	0	0	3.69			3.69	0	0	1.54			1.54	0.000					0.000	Tim

Notes:  
**SICK ACCRUAL CAP IS 500 HOURS**  
**VACATION ACCRUAL CAP IS 240 HOURS**  
**COMP TIME ACCRUAL CAP IS 40 HOURS**

**Status Report of Employee's Accumulated Days of Sick Leave & Vacation**  
**Month of March 2023**

	SICK TIME (HRS)						VACATION TIME (HRS)						COMP TIME (HRS)						
	Start	Earned #1	Earned #2	Used #1	Used #2	Accrued	Start	Earned #1	Earned #2	Used #1	Used #2	Accrued	Start	Earned #1	Earned #2	Used #1	Used #2	Accrued	
Norm	500.00	0.00	0.00			500.00	94.21	4.62	4.62			103.45							Norm
Jason	467.77	3.69	3.69	4.50		470.65	199.88	5.23	5.23		3.00	207.34	40.045					40.045	Jason
Caroline	168.91	3.69	3.69			176.29	53.61	4.62	4.62	16.00		46.85	32.875				2.750	30.125	Caroline
Logan	8.43	3.69	3.69			15.81	3.63	1.54	1.54			6.71	18.000	12.750	4.875			35.625	Logan
Tim	3.69	3.69	3.69			11.07	1.54	1.54	1.54			4.62	0.000	22.500	4.500			27.000	Tim

Notes:  
**SICK ACCRUAL CAP IS 500 HOURS**  
**VACATION ACCRUAL CAP IS 240 HOURS**  
**COMP TIME ACCRUAL CAP IS 40 HOURS**

# MONTHLY MAINTENANCE AND REPAIR REPORT

February 2023

#	DATE	METER #	ADDRESS	SVC	NOTES
1	02/03/23	0399	Ridge	1	
2	02/07/23	0054	Spruce	4	
3	02/06/23	0978	Elko	5	6" AC break
4	02/10/23	0913	Arrowbear	1	
5	02/13/23	0150	Independence	1	
6	02/13/23	0204	Arrowbear	2	Cust. Using District as Shut Off
7	02/15/23	0923	Deerlick	4	
8	02/16/23	0216	Squirrel	4	
9	02/16/23	0493	Deep Creek	7	
10	02/16/23	0557	Fir	1	After Hours Chg
11	02/16/23	0408	Donner	7	
12	02/16/23	0345	Lone Pine	2	Neighbor Called in Leak
13	02/19/23	0495	Robin	2	After Hours Chg
14	02/23/23	0787	Sierra View	2	Tech saw Water Coming From Property

SVC	DESCRIPTION	CALLS	ADDITIONAL INFORMATION
1	Customer requested turn off/on	4	New Owners. 3
2	District initiated shut off (leak, etc.)	4	Liens filed 0
3	District equipment repair	0	Liens Released 0
4	Meter reads/re-reads	3	Total Liens 7
5	Main Repairs	1	Shut off notices 0
6	Service Line Repairs	0	Non-payment shut offs 0
7	Customer Inquiry Requiring Investigation	2	Turn on after shut off 3
8	Sewer Issues/Repairs	0	Meters replaced 0
	<b>Total Calls</b>	<b>14</b>	

# MONTHLY MAINTENANCE AND REPAIR REPORT

March 2023

#	DATE	METER #	ADDRESS	SVC	NOTES
1	03/06/23	0979	Squirrel	6	Replace meter coupler
2	03/05/23	0206	Chipmunk	2	After hours + tractor fee
3	03/04/23	0378	Donner	1	
4	03/08/23	0748	Willow	1	
5	03/04/23	0171	Elko	1	After hours + tractor fee
6	03/03/23	0727	Upper Boulder	1	After hours
7	03/13/23	0204	Arrowbear	2	Cust. using District equipment
8	03/11/23	0884	Donner	1	After hours + tractor fee
9	03/13/23	0787	Sierra View	1	
10	03/13/23	0548	Hilltop	2	Leak found at hydrant connection
11	03/13/23	0050	Hilltop	2	Leak at hose bib
12	03/17/23	0408	Donner	1	
13	03/23/23	0790	Ridge	2	Home red-tagged
14	03/24/23	0342	Independence	4	
15	03/28/23	0588	Eagle	2	Large leak

SVC	DESCRIPTION	CALLS	ADDITIONAL INFORMATION
1	Customer requested turn off/on	7	New Owners. 6
2	District initiated shut off (leak, etc.)	6	Liens filed 0
3	District equipment repair	0	Liens Released 0
4	Meter reads/re-reads	1	Total Liens 7
5	Main Repairs	0	Shut off notices 0
6	Service Line Repairs	1	Non-payment shut offs 0
7	Customer Inquiry Requiring Investigation	0	Turn on after shut off 1
8	Sewer Issues/Repairs	0	Meters replaced 0
	<b>Total Calls</b>	<b>15</b>	



## SUMMARY OF CALLS - MARCH 2023

Date	Incident Type		District	Out		Time	Personnel											Total
03/01/23	PSA	ABL	IN	8:39	12:15	3:36	189	199										2
03/01/23	PSA	ABL	IN	12:16	14:10	1:54	189	199										2
03/01/23	PSA	ABL	IN	N/A	N/A	N/A	189	198										2
03/01/23	PSA	ABL	IN	19:10	20:56	1:46	192	199	198	189								4
03/02/23	Medical Aid	RSP	OUT	9:17	9:52	0:35	192	199	198	189								4
03/02/23	PSA	ABL	IN	9:48	11:05	1:17	192	199	198	189								0
03/02/23	PSA	ABL	IN	11:09	12:18	1:09	192	199	198	189								4
03/02/23	FMS	ABL	IN	12:18	12:39	0:21	192	199	198	189								4
03/02/23	Medical Aid	ABL	IN	14:49	15:32	0:43	192	199	198	189								4
03/02/23	FMS	ABL	IN	16:24	17:21	0:57	192	199	198	189								4
03/02/23	FMS	ABL	IN	17:36	18:23	0:47	192	199	198	189								4
03/02/23	FMS	ABL	IN	18:23	18:32	0:09	192	199	198	189								4
03/02/23	FMS	ABL	IN	18:32	18:41	0:09	192	199	198	189								4
03/02/23	FMS	ABL	IN	18:58	19:23	0:25	192	199	198	189								4
03/02/23	FMS	RSP	OUT	19:24	20:01	0:37	192	199	198	189								4
03/02/23	FMS	ABL	IN	N/A	N/A	N/A	192	199	198	189								4
03/02/23	PSA	ABL	IN	N/A	N/A	N/A	192	199	198	189								4
03/02/23	PSA	ABL	IN	N/A	N/A	N/A	192	199	198	189								4
03/03/23	Medical Aid	GVL	OUT	8:14	8:25	0:11	185	181										2
03/03/23	FMS	ABL	IN	9:21	9:36	0:15	185	181										2
03/03/23	PSA	ABL	IN	9:36	10:23	0:47	185	181										2
03/03/23	FMS	ABL	IN	10:24	11:20	0:56	185	181	140									3
03/03/23	PSA	RSP	OUT	N/A	N/A	N/A	185	181	140									3
03/03/23	PSA	ABL	IN	10:24	11:12	0:48	185	181										2
03/03/23	Medical Aid	ABL	IN	11:12	19:40	8:28	169	147	185	181	200	201						6
03/03/23	Medical Aid	ABL	IN	15:57	17:25	1:28	169	147	185	181	180	201						6
03/03/23	PSA	ABL	IN	17:23	17:56	0:33	169	147	185	181	198	201						6
03/04/23	FMS	RSP	IN	7:34	10:16	2:42	180	193	199	202	201							5
03/04/23	Medical Aid	RSP	OUT	9:20	9:49	0:29	180	193	202	201	185	181						6
03/04/23	PSA	RSP	OUT	11:28	12:12	0:44	147	180	193	199	202	201						6
03/04/23	PSA	ABL	IN	12:41	13:22	0:41	147	180	193	199	202	201						6
03/04/23	FMS	ABL	IN	N/A	N/A	N/A	185	181										2
03/04/23	FMS	ABL	IN	N/A	N/A	N/A	185	181										2
03/04/23	FMS	ABL	IN	N/A	N/A	N/A	185	181										2
03/04/23	PSA	ABL	IN	N/A	N/A	N/A	185	181										2
03/04/23	PSA	ABL	IN	N/A	N/A	N/A	185	181										2
03/05/23	FMS	ABL	IN	6:30	7:20	0:50	180	193	200									3
03/05/23	PSA	ABL	IN	10:24	10:38	0:14	169	147	200	198								4
03/05/23	Medical Aid	RSP	OUT	12:29	12:33	0:04	189	200	201									3
03/06/23	FMS	ABL	IN	10:36	11:31	0:55	189	198	201	202								4
03/06/23	PSA	ABL	IN	13:18	13:29	0:11	189	198	201	202								4
03/06/23	Medical Aid	ABL	IN	16:00	16:28	0:28	189	198	201	202								4
03/06/23	FMS	ABL	IN	16:27	16:56	0:29	189	198	201	202								4
03/06/23	PSA	ABL	IN	17:40	18:04	0:24	189	198	201	202								4
03/06/23	PSA	ABL	IN	N/A	N/A	N/A	189	201										2
03/06/23	PSA	ABL	IN	N/A	N/A	N/A	198	202										2
03/06/23	PSA	ABL	IN	N/A	N/A	N/A	189	201										2
03/06/23	PSA	ABL	IN	N/A	N/A	N/A	198	202										2



# February 2023

Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1	2	3	4
			Sanchez	Rodriguez	Macuil	Kahlen
					Matthews	Mekchai
5	6	7	8	9	10	11
Kim	Novelich	Novelich	Dorsett	Rodriguez	Macuil	Kahlen
Ortiz		Taylor	Taylor		Matthews	Mekchai
		Tran				
12	13	14	15	16	17	18
Kim	Novelich	Novelich	Novelich	Brewart	Macuil	Kahlen
Ortiz			Taylor	Rodriguez	Matthews	Mekchai
Taylor	Tran	Tran	Tran			Rodriguez
19	20	21	22	23	24	25
	Taylor	Sanchez		Taylor	Rodriguez	Macuil
		Tran				Macuil
		Tran	Tran		Matthews	Matthews
					Novelich	Novelich
26	27	28				
	Novelich	Novelich	Novelich			
	Taylor	Tran	Tran			

12-Avail.

24-Avail.

12-Station

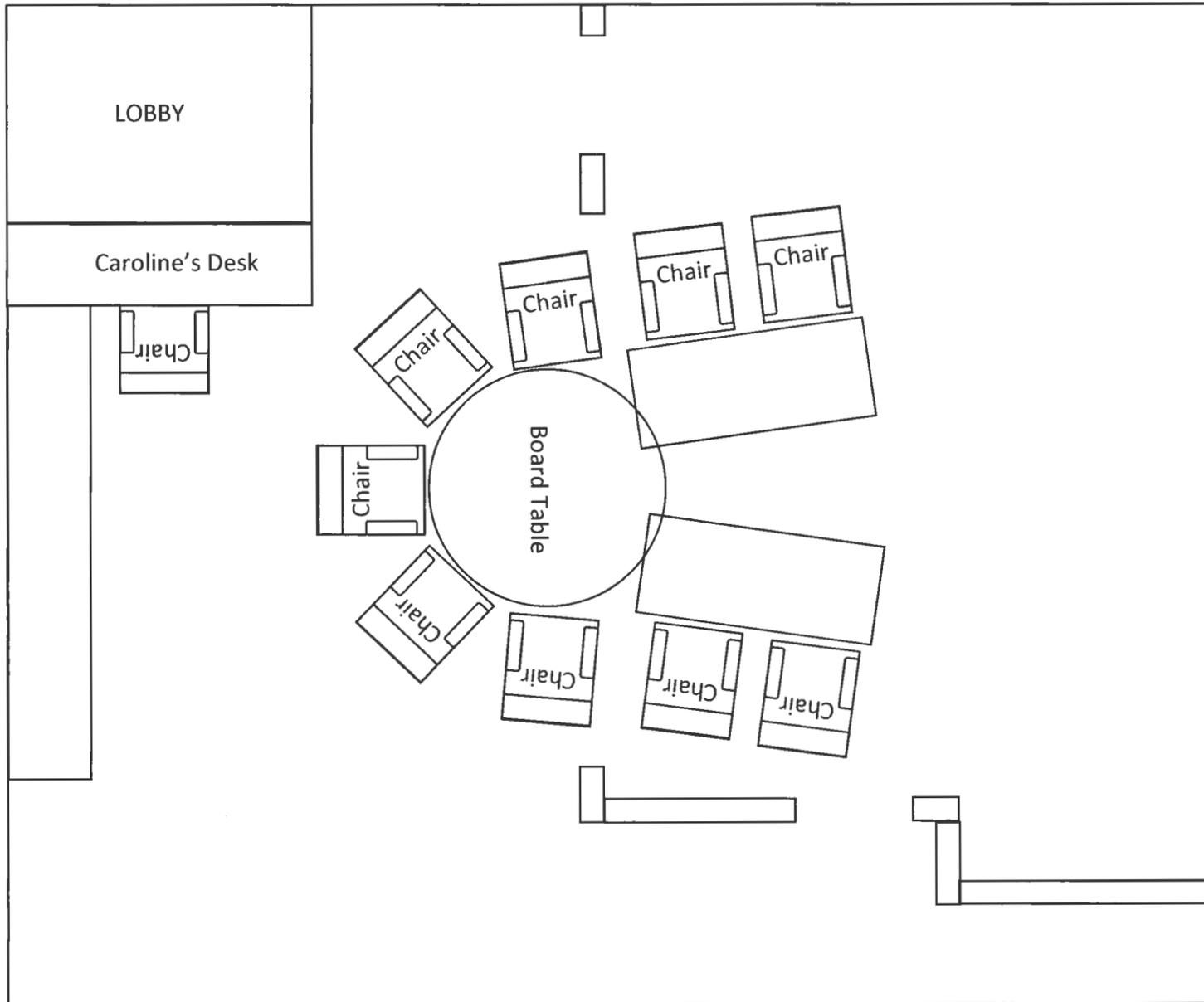
24-Station

# March 2023

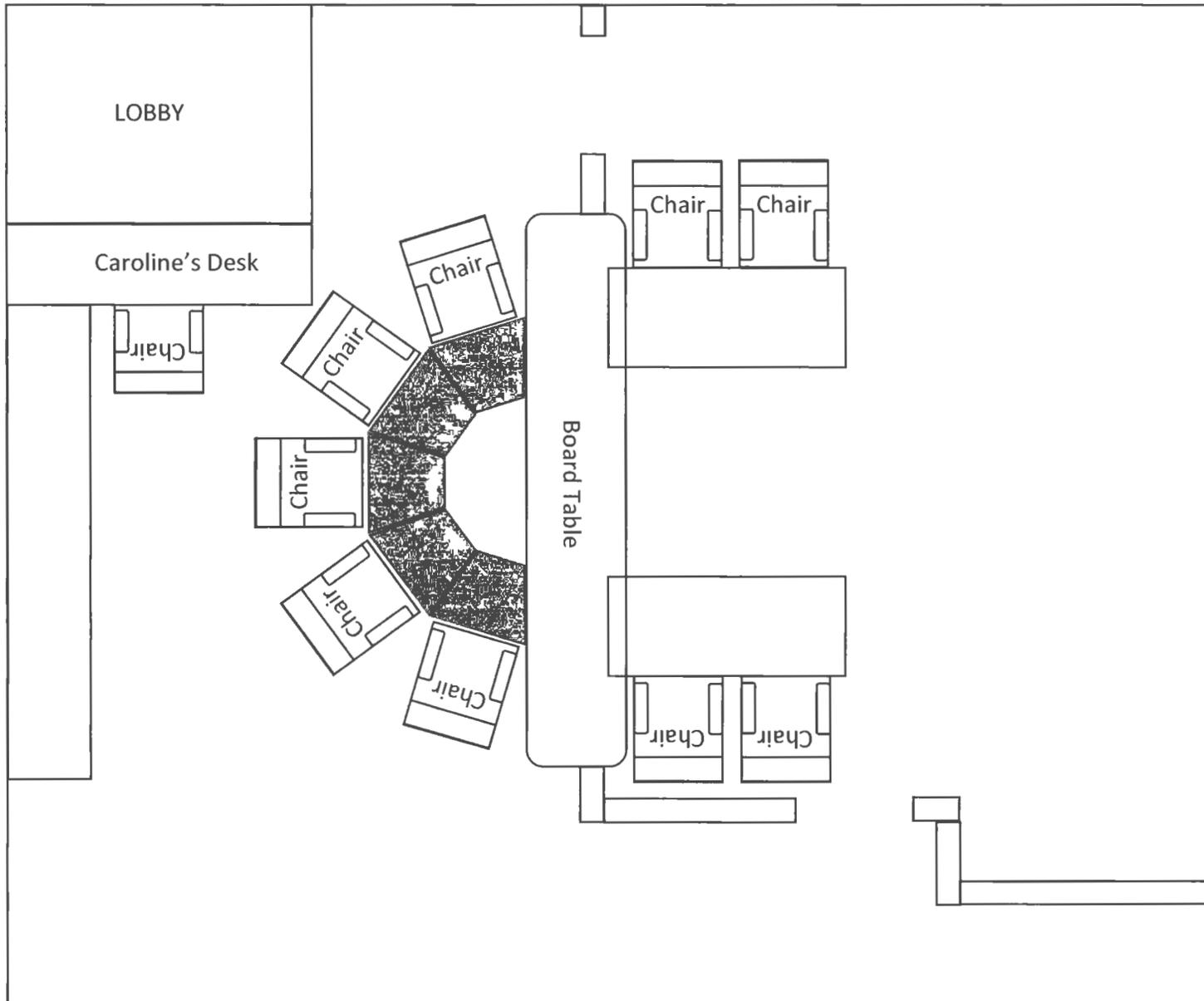
Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1	2	3	4
			Taylor Tran	Taylor Rodriguez		Carpenter Kahlen Matthews Novelich
						Mekchai 03/04/23 Carpenter 03/04/23 Kahlen 03/04/23 Matthews Novelich 03/04/23
5	6	7	8		10	
Kim Novelich Rodriguez Toscano	Mesa		Mesa Carpenter Tran Toscano		Sanchez Taylor Mesa Tran Rodriguez	Sanchez Carpenter Macuil Mesa Toscano Matthews
						Sanchez Taylor Novelich 03/11/23 Toscano 03/04/23 Tran 03/04/23
12	13	14	15	16	17	18
Kim Novelich Toscano		Carpenter Tran Toscano	Taylor Sanchez	Brewart Rodriguez	Macuil Matthews	Kahlen 03/11/23 Kahlen 03/18/23 Novelich 03/18/23 Mekchai 03/11/23 Mekchai 03/18/23
19	20	21	22	23	24	25
Kim Novelich Toscano	Tran Toscano	Tran Carpenter	Taylor Sanchez		Matthews Rodriguez	Macuil Matthews Kahlen Novelich
26	27	28	29	30	31	
Kim Novelich Toscano						
	Tran	Carpenter Tran	Sanchez Taylor	Brewart Rodriguez	Macuil Matthews	

- 12-Avail.
- 24-Avail.
- 12-Station
- 24-Station

# BOARD MEETING SEATING - ALTERNATE



# TRADITIONAL BOARD MEETING SEATING





Only

**\$138.99/Each**

1

Add to Cart

Wish List

Rapid Reorder

Other Available Colors:



#### Product Overview

- ✓ Two-sided thermal-fused laminate top on a 1 1/8" high-density particle board core
- ✓ Work surface resists wear, scratches, food, stains, and most chemicals
- ✓ Height is adjustable from 19" to 29" in 1" increments
- ✓ Additional shoulders on the legs provide extra safety
- ✓ Great for schools, offices, community centers, and churches



1 furnish assistance to the DISTRICT upon either an actual or standby basis if the DEPARTMENT  
2 determines that DEPARTMENT apparatus and personnel are immediately available for this  
3 purpose.

4 II.

5 In the event of a fire or other emergency occurring within the boundaries of the  
6 DEPARTMENT which is or is likely to be beyond the control or capability of the services,  
7 resources, personnel, equipment, or facilities of the DEPARTMENT, the DISTRICT agrees upon  
8 DEPARTMENT's request to furnish assistance to the DEPARTMENT upon either an actual or  
9 standby basis, if the DISTRICT determines that apparatus and personnel are immediately available  
10 for this purpose.

11 III.

12 The rendering of assistance under the terms of this Agreement shall be optional, not  
13 mandatory, but the party receiving the request for assistance should immediately inform the  
14 requesting party if, for any reason, assistance cannot be rendered.

15 IV.

16 When a party to this Agreement responds to a fire or other emergency initially reported to be  
17 in its jurisdiction and finds, subsequently, that the fire or other emergency is within the jurisdiction  
18 of the other party to this Agreement, the responding party shall by any available expeditious means  
19 immediately notify the other party having jurisdiction over the area of its response, and until advised  
20 by such other party to discontinue its services at such fire or emergency, the responding party shall,  
21 for the purposes of this Agreement only, be deemed to have been requested to respond.

22 V.

23 The assistance to be rendered pursuant to this Agreement is to be supplementary in nature  
24 and the extent of the aid to be furnished is subject to the exercise of discretion on the part of the  
25 party furnishing such assistance and the protection of lives and property within the jurisdictional  
26 boundaries of the furnishing party shall not be impaired.

27 VI.

28 The details as to methods of requesting assistance, and such other planning as may be  
29 necessary to effectuate the purpose of this Agreement, may be covered by supplemental agreements  
30 between the Fire Chiefs of the DISTRICT and DEPARTMENT.

1 VII.

2 The personnel furnished under this Agreement will work insofar as possible under the  
3 direction of their own supervisors, and the equipment furnished will insofar as possible be operated  
4 by the personnel of the party furnishing the equipment. The overall command of the forces engaged  
5 in controlling a particular fire or emergency situation shall be retained by the appropriate officers of  
6 the party requesting the assistance unless command officers of the other party have been requested  
7 by the party requesting assistance to assume command functions.

8 Joint training exercises are to be carried out periodically under the direction of the Fire  
9 Chiefs or their designees for the purpose of maintaining efficient interdepartmental coordination.  
10 The joint training exercises are to be carried out quarterly and shall be coordinated and observed by  
11 the respective Department Training Officers. Each agency shall assure that all responding personnel  
12 meet or exceed California State Fire Marshal minimum training standards for Firefighter 1.

13  
14 VIII.

15 No party furnishing aid pursuant to this Agreement shall be entitled to compensation for  
16 services rendered to the requesting party, it being understood that the mutual covenants and  
17 promises contained in this Agreement shall constitute the sole consideration for such services.

18 IX.

19 It is mutually understood and agreed that this Agreement does not relieve either party hereto  
20 from the necessity and obligation of furnishing adequate fire and rescue protection within their own  
21 areas of jurisdiction.

22 X.

23 It is mutually understood and agreed that in accordance with the provisions of Section 850.6  
24 of the Government Code, the party requesting assistance is not required to indemnify the party  
25 furnishing assistance as to any liability or damage imposed by law upon the assisting party by  
26 reason of an act or omission of its employees occurring in the performance of the service under this  
27 Agreement. The requesting party shall be responsible for the acts of the employees of the  
28 responding party performed at the scene of the emergency if and only if performed at the specific  
29 direction of an employee of the requesting party.

30 XI.

1 This Agreement is not and shall not be construed as or deemed to be an agreement for the  
2 benefit of any third party or parties, and no third party or parties shall have any right of action  
3 hereunder for any cause whatsoever.

4 XII.

5 Any services performed or expenditures made in connection with the furnishing of assistance  
6 under this Agreement shall conclusively be presumed to be for the direct protection of the  
7 inhabitants and property of the party furnishing the assistance.

8 XIII.

9 This Agreement shall become effective when approved and executed by the Board of  
10 Directors of the Arrowbear Park County Water District/Arrowbear Lake Fire Department as the  
11 governing body of the DEPARTMENT and the Board of Directors of the Running Springs Water  
12 District/Running Springs Fire Department as the governing body of the DISTRICT and shall remain  
13 operative and effective until this Agreement is terminated by either party upon the giving of written  
14 notice to the other party at least thirty (30) days prior to the effective date of termination.

15  
16 IN WITNESS WHEREOF, this Agreement has been approved and executed and is  
17 effective and operative as to each of the parties as herein provided.

18  
19 **ARROWBEAR PARK COUNTY WATER**  
20 **DISTRICT/ARROWBEAR LAKE FD**

**RUNNING SPRINGS WATER DISTRICT/  
21 RUNNING SPRINGS FIRE DEPARTMENT**

22 By \_\_\_\_\_

By \_\_\_\_\_

23 Paul Lindley, Fire Chief

Andy Grzywa, Fire Chief

24  
25 **ATTEST:**

**ATTEST:**

26  
27 By \_\_\_\_\_

By \_\_\_\_\_

28 Board Secretary

Board Secretary

**RESOLUTION NO. 2023-4-20**

**A RESOLUTION OF THE ARROWBEAR PARK COUNTY WATER DISTRICT  
EXPRESSING APPRECIATION TO AND COMMENDING THE PERSONNEL OF THE  
ARROWBEAR LAKE FIRE DEPARTMENT AND THE ARROWBEAR PARK COUNTY  
WATER DISTRICT FOR MERITORIOUS ACTIONS TAKEN  
DURING THE WINTER STORMS OF 2023.**

WHEREAS, the Board of Directors of the Arrowbear Park County Water District would like to extend a heartfelt thank you to all the personnel of the Arrowbear Lake Fire Department for their dutiful diligence in continuing to provide emergency services to the residents of the community of Arrowbear during the severe winter storms of 2023, and

WHEREAS, the Board of Directors of the Arrowbear Park County Water District would like to extend a heartfelt thank you to all the field staff of the Arrowbear Park County Water District for their dutiful diligence in continuing to provide the essential services of providing safe and clean water and efficient wastewater collections and transport services to the residents of the community of Arrowbear during the severe winter storms of 2023, and

WHEREAS, over a period of a couple of weeks, the community of Arrowbear and surrounding mountain communities received over 7 feet of snow making snow removal, travel upon the streets and highways impossible or extremely difficult, and stranding residents in their homes, and

WHEREAS, the efforts put forth by the Fire Department and District personnel could be described as Herculean, as they trudged through waist-deep snow, plowed and shoveled for hours on end, continued tirelessly striving to reach and assist our community members in need, and providing these essential services despite the difficulties of the weather, power outages, and limited mobility.

NOW, THEREFORE, be it RESOLVED that the Board of Directors of the Arrowbear Park County Water District hereby commends and expresses its gratitude and appreciation to the personnel of the Arrowbear Lake Fire Department and the field staff of the Arrowbear Park County Water District for their attentive service to the residents of the community during this unprecedented storm.

PASSED this 20th day of April, 2023.

The foregoing resolution was duly passed by the Board of Directors of the Arrowbear Park County Water District, at a regular meeting thereof, held on the 20th day of April, 2023, by the following vote:

AYES:

NAYS:

ABSTAIN:

ABSENT:

Dated: April 20, 2023

ARROWBEAR PARK COUNTY WATER DISTRICT

By \_\_\_\_\_  
Terisa Bonito, President, Board of Directors

Certification of Resolution

Attest: I, Caroline Rimmer, Secretary of the Board of the Arrowbear Park County Water District, County of San Bernardino, California do hereby certify that this is a true and correct copy of the original resolution #2023-4-20.

WITNESS MY HAND OR THE SEAL OF THE Arrowbear Park County Water District, on this 20th day of April, 2023.

\_\_\_\_\_  
Caroline Rimmer, Secretary of the Board

# ARROWBEAR PARK COUNTY WATER DISTRICT

## Rules and Regulations Handbook

**POLICY TITLE: Water Conservation Policy & Emergency Drought Pricing**

**1 of 5**

**POLICY NUMBER: 3020**

**Revised & Approved 10/20/2022**

- 3020.10 General - This Water Conservation Policy for the District is established as a means of promoting the conservation and efficient use of water, and to prevent the waste of this valuable resource in the District. Waste or unreasonable use of water must be prevented and conservation of such waters produced by the wells of the District must be continually stressed to the residents of the community so as to meet the basic needs of human consumption, sanitation and fire protection on a continuing basis.
- 3020.20 Purpose and Scope - The purpose of this Policy is to establish a multi-staged water awareness program to minimize the effect of drought conditions on the customers of the District. Providing customers with water produced solely from District wells is the most cost efficient and best possible means of assuring good quality water to the residents of Arrowbear. Backup resources of water from the state water project network, CLAWA (Crestline-Lake Arrowhead Water Agency) are available, but at a higher cost. The scope of this policy is to reduce the need to rely on higher cost, emergency water during drought conditions through voluntary adherence to the multi-staged conservation plan. Should voluntary conservation fail to reduce water usage to the Districts water production capabilities, this policy provides for mandatory conservation requirements as well as emergency pricing to provide for the increased cost of purchasing water from outside the District as well as penalties for failure to comply with mandatory conservation measures contained herein.
- 3020.20.1. The Policy is meant to protect the health, safety, and welfare of the residents and customers of the District.
- 3020.20.2. The Policy is meant to assure the maximum beneficial use of the water supplies of the District.
- 3020.20.3. The Policy is meant to ensure sufficient water supplies to meet the basic needs of human consumption, sanitation, and fire protection.
- 3020.30 Authority - The District has the power and authority to enact this Policy pursuant to the following state laws:
- 3020.30.1. Water Code Section 31026 authorizes the District to: (1) restrict the use of District water during any emergency caused by drought or other threatened or existing water shortage, (2) to prohibit the waste of District water or the use of District water during such periods, and (3) to prohibit the use of such water during such periods for specific uses which the District may from time to time find to be nonessential.
- 3020.30.2. Water Code Section 375 authorizes the District to adopt and enforce a water conservation program to reduce the quantity of water used by the inhabitants of the District for the purpose of conserving the water supplies of the District.
- 3020.30.3. Water Code Section 350 gives the Board of Directors the authority to declare a water shortage emergency condition if voluntary conservation measures are not successful and the Board finds and determines that the ordinary demands and requirements of water consumers cannot be satisfied without depleting the water supply of the District to the extent that there would be insufficient water for human consumption, sanitation and fire protection.

# ARROWBEAR PARK COUNTY WATER DISTRICT

## Rules and Regulations Handbook

**POLICY TITLE: Water Conservation Policy & Emergency Drought Pricing**

**2 of 5**

**POLICY NUMBER: 3020**

**Revised & Approved 10/20/2022**

3020.30.4. Superseding Regulation – Should any State or Federal requirement, mandate, legislation, code, emergency declaration, or executive action be enacted that provides for requirements over and above the requirements of this policy, the State or Federal requirements will supersede and be incorporated by reference and implemented as required by law.

3020.40 Four-Stage Water Conservation Program - Utilizing past history records of pumping times, well levels and water quality, the General Manager shall determine whether a water shortage exists or is anticipated. As soon as it is reasonably practicable to do so, the General Manager shall report the findings and conclusions to the Board of Directors and make such decisions as may be appropriate including but not limited to implementing this voluntary conservation program and the stage of compliance necessary to protect the District water supplies.

3020.40.1. Stage #1 Conservation Measures - Consist of the placement of Stage #1 public awareness signs throughout the District encouraging residents to exercise reasonable care in the use of water so as to not waste water by runoff of landscape watering, reducing water use (shorter showers, turning water off when brushing teeth, etc.), installing water saving fixtures (toilets, showers, dishwashers, etc.), and repairing leaks from pipes and plumbing fixtures.

3020.40.2. Stage #2 Conservation Measures - Consist of posting Stage #2 restrictions on public awareness signs throughout the District. In addition, conservation tips and suggestions shall be sent to customers via the normal billing statements each month during the water shortage periods. Stage #2 restrictions also request compliance with the following water conservation measures in addition to Stage #1 conservation measures:

3020.40.2.1 Limit irrigation of outdoor plants, lawns, and gardens to the period between 6:00 p.m. and 9:00 a.m. daily or less frequently and ensure no water runoff into streets, gutters, and adjacent lands. Such watering shall not be in excess of needs or be of a manner in which allows for runoff. Newly seeded plants and other new planting may be watered intermittently until rooting is established.

3020.40.2.2 Hose watering of any kind shall not be left unattended and shut-off nozzles for hose ends shall be used for washing of vehicles and household equipment thus eliminating water runoff into streets, gutters, or adjacent lands. Bucket washing of vehicles and equipment followed by hose rinse off using a shut-off nozzle will ensure the most efficient use of water.

3020.40.2.3 Public use lands such as parks should be irrigated only between the hours of 10:00 p.m. and 5:00 a.m. every other day or less frequently.

3020.40.3. Stage #3 Conservation Measures consist of posting Stage #3 restrictions on public awareness signs throughout the District. Stage #3 restrictions also

# ARROWBEAR PARK COUNTY WATER DISTRICT

## Rules and Regulations Handbook

**POLICY TITLE: Water Conservation Policy & Emergency Drought Pricing**

**3 of 5**

**POLICY NUMBER: 3020**

**Revised & Approved 10/20/2022**

require mandatory compliance to the following water conservation measures in addition to making Stage #1 and #2 conservation measures mandatory:

3020.40.3.1. Limit outdoor irrigation of ornamental landscapes or turf with potable water to no more than two days per week. Days that outdoor irrigation of ornamental landscapes or turf may be irrigated are: Saturdays and Wednesday. Ensure no water runoff into streets, gutters, and adjacent lands. Such watering shall not be in excess of needs or be of a manner in which allows for runoff. New landscaping and other new planting shall be curtailed while Stage #3 conservation measures are in effect.

3020.40.3.2. There shall be no hose washing of sidewalks, driveways, parking areas, patios, porches, decks, or verandas.

3020.40.4. Stage #4 requires the formal declaration of drought by the Governor as well as the Board of Directors of the District. Implementation of drought pricing Policy 3020.90 will begin one (1) billing cycle after the declaration. Notice will be given in printed material accompanying the monthly bill. Stage #4 Conservation Measures consist of posting Stage #4 restrictions on public awareness signs throughout the District. Stage #4 restrictions require mandatory compliance to the following water conservation:

3020.40.4.1. No watering of outdoor landscaping. Individual plants may be watered by hand using a pail or watering can using no more than one-half (1/2) gallon of water, per plant, per day. New landscaping and other new planting shall be curtailed while Stage #4 conservation measures are in effect.

3020.40.4.2. Public use lands such as parks will only be irrigated one day per week between the hours of 10:00 p.m. and 5:00 a.m.

3020.40.4.3. There shall be no hose washing of sidewalks, driveways, parking areas, patios, porches, decks, or verandas.

3020.50 Voluntary Compliance - Conservation Measures outlined in Stages #1 and #2 will be considered voluntary, with no notice or penalty associated with failure to comply.

3020.60 Mandatory Compliance - Conservation Measures outlined in Stages #3 and #4 will be considered mandatory, with a Notice of Violation given for failure to comply and penalties for repeated violations.

3020.70 Notice of Violation - The conservation measures covered under this policy are intended to enlist voluntary compliance and community support for common sense use of the District's valuable water resource. Under the direction of the Board and by virtue of passage of this policy through ordinance, the District has authority to notify offenders as to any violations of this policy and issue a Notice of Violation of the Water Conservation Policy. The Notice will specify the violation and request compliance per the Policy in writing.

# ARROWBEAR PARK COUNTY WATER DISTRICT

## Rules and Regulations Handbook

POLICY TITLE: Water Conservation Policy & Emergency Drought Pricing

4 of 5

POLICY NUMBER: 3020

Revised & Approved 10/20/2022

3020.80 Penalties - Violations of the policies contained herein will result in the following penalties:

- |            |  |          |
|------------|--|----------|
| 3020.80.1. | First Violation after Notice of Violation  | \$100.00 |
| 3020.80.2. | Second Violation after Notice of Violation   | \$200.00 |
| 3020.80.3. | Third Violation after Notice of Violation  | \$300.00 |
| 3020.80.4. | Continued violations of the policy will result in discontinuance (shut-off) of water services to the property. Properties where discontinuance (shut-off) of water services occurs due to water conservation policy violations will continue to accrue District approved minimum charges and be subject to the financial responsibility requirements detailed in the Rules and Regulations Policy 3030. Resumption of water service will occur at the discretion of the General Manager upon assurances from the customer that violations will not occur <b>and</b> payment of any and all past due charges and penalties. General Manager determinations may be appealed upon written request to the Board of Directors and will be heard at the next regularly scheduled Board Meeting. Board decisions will be final. |          |

3020.90 DROUGHT PRICING REQUIREMENTS FOR IMPLEMENTATION: The drought pricing structure would only be implemented when two specific conditions existed: (1) Declaration of Emergency by the Board of Directors of the Arrowbear Park County Water District as determined by factors including, but not limited to: precipitation levels, well levels, customer demand, and pumping capacity, and (2) Purchase or anticipation of purchase within the next thirty (30) days of water from outside the District to provide sufficient water supply to meet anticipated demand. Customers would be given one (1) billing cycle notice prior to the drought condition water rate implementation to allow them to adjust usage accordingly.

3020.100 DROUGHT PRICING STRUCTURE: In the event that a drought condition and all three specific conditions exist described above; the following rate and policy adjustments will be implemented, **only while such conditions exist**, to cover the cost of importing emergency water supplies and to assist in the conservation of District water supplies. Notification will be given to customers one (1) billing cycle in advance so they have the opportunity to curtail water usage prior to the drought rates going into effect. Notice will be given in printed material accompanying the monthly bill.

### Drought Pricing

Usage Rate per cubic foot (Cuft) will increase \$0.02 per Cuft.

(1 Cuft = 7.48 gallons)

Mandatory Restrictions & Penalties During Drought Pricing Conditions: No hose or irrigation system watering of outdoor landscaping. Individual plants may be watered by hand using a pail or watering can using no more than one-half (1/2) gallon of water, per plant, per day. New landscaping and other new planting shall be curtailed. There shall be no hose washing of vehicles, sidewalks, driveways, parking areas, patios, porches, decks, or verandas.

# ARROWBEAR PARK COUNTY WATER DISTRICT

## Rules and Regulations Handbook

**POLICY TITLE:** Water Conservation Policy & Emergency Drought Pricing

5 of 5

**POLICY NUMBER:** 3020

Revised & Approved 10/20/2022

A Notice of Violation: The District has authority to notify offenders as to any violations of this policy and issue a Notice of Violation of the Water Conservation Policy. The Notice will specify the violation and request compliance per the Policy in writing.

Penalties: Repeated violations of the policies contained herein will result in the following penalties:

First Violation after Notice of Violation \$ 100.00

Second Violation after Notice of Violation \$ 200.00

Third Violation after Notice of Violation \$ 300.00

Continued violations of the policy will result in discontinuance (shut-off) of water services to the property. Properties where discontinuance (shut-off) of water services occurs due to water conservation policy violations will continue to accrue District approved minimum charges and be subject to the financial responsibility requirements detailed in the Rules and Regulations. Resumption of water service will occur at the discretion of the General Manager upon assurances from the customer that violations will not occur and payment of any and all past due charges and penalties. General Manager determinations may be appealed upon written request to the Board of Directors and will be heard at the next regularly scheduled Board Meeting. Board decisions will be final.

- 3020.110 Connection to Emergency Water Supply - The available water connection with the state water project (CLAWA) may be turned on to supply the District with supplemental water at the discretion of the General Manager.
- 3020.120 Water Sales to Adjacent Districts - Sale of water from the District to adjacent water agencies may be limited or curtailed at any time, at the discretion of the General Manager.



**POLICY TITLE:** Board Member Teleconferencing Policy  
**POLICY NUMBER:** 4240

4240.1 Policy:

The foregoing policy ("Policy") shall govern the Agency's use of teleconferencing for the attendance at Meetings of the members of its Legislative Bodies. The Global Teleconference Policies (Article III) and Standard Teleconferencing Procedures (Article IV) shall apply in all instances, except when (1) a Board member has either "just cause" or an "emergency circumstance" so as to permit the use the Expanded Teleconferencing Procedures (Article V) or (2) a State of Emergency issued by the California Governor is in effect sufficient to trigger the use of the Emergency Teleconferencing Procedures (Article VI).

4240.2 Definitions:

Unless otherwise defined herein, the following definitions shall apply to this policy:

Agency – shall refer to the public agency that is the subject of this Policy.

Brown Act / Ralph M. Brown Act – shall reference to Chapter 9 (commencing with Section 54950) of Part 1 of Division 2 of Title 5 of the California Government Code, known as the "Ralph M. Brown Act" pursuant to Government Code section 54950.5, as such shall be amended from time to time.

Legislative Body – shall have the same meaning as provided by Government Code section 54952, including the Agency's governing board.

Member – shall have the same meaning as provided by Government Code section 54952.1.

Meeting – shall have the same meaning as provided by Government Code section 54952.2.

State – shall mean the State of California.

State of Emergency – shall mean a state of emergency proclaimed by the California Governor or such others as may be empowered pursuant to Section 8625 of the California Emergency Services Act, as set forth in Article 1 (commencing with Section 8550) of Chapter 7 of Division 1 of Title 2 of the California Government Code.

Teleconferencing – attendance from different locations, other than the physical location of a meeting, by way of an audio device, whether it be telephone, audio-only internet connection, or otherwise.

Videoconferencing – attendance from different locations, other than the physical location of a meeting, by way of a dual audio and visual device, whereby participants can be both seen and heard. For purposes of this policy, videoconferencing may include attendance by way of a single device or software package, or attendance via an audio-device with synced camera or webcasting.

4240.3 Global Teleconferencing Policies:

At the discretion of the Legislative Body and/or the General Manager, any employee, consultant, vendor, or individual presenting or attending a Meeting of a Legislative Body, other than a Member of the Legislative Body, shall be permitted to attend via teleconference or videoconference without compliance with the rules or conditions set forth herein. Members of a Legislative Body, inclusive of the governing board members and other committees or bodies required to comply with the Brown Act, may only participate via teleconference or videoconference as permitted by the foregoing policies



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To the extent a Member desires to attend a Meeting via teleconference or videoconference, the Member shall generally be required to comply with the foregoing “Standard Teleconferencing Procedures” (Article IV) unless the circumstances exist to justify the use of the “Expanded Teleconferencing Procedures” (Article V) or “Emergency Teleconferencing Procedures” (Article VI).

A Member not in compliance with any such procedures, as applicable, shall not be permitted to attend a Meeting via Teleconference or Videoconference for any purpose, whether to participate in or listen to such meeting.

In all instances in which a Member is attending a Meeting via teleconference or videoconference, teleconferencing or videoconferencing, the Legislative Body shall:

1. Take all votes by roll-call;
2. Conduct the meeting in a manner that protects the statutory and constitutional rights of the parties and public appearing before the Legislative Body;
3. Provide notice and post agendas as otherwise required by the Brown Act;
4. Permit members of the public access to the meeting and an opportunity to address the Legislative Body as required by the Brown Act.

#### 4240.4 Standard Teleconferencing Procedures:

A Member may attend a Meeting via teleconference or videoconference if the following conditions are satisfied:

1. At least a quorum of the members of the Legislative Body participate in the meeting from locations within the boundaries of the agency;
2. The agenda posted for the Meeting is posted at all teleconference locations, each of which are identified in the notice and the agenda for the meeting;
3. Each teleconference location is accessible to the public, and the public is permitted to comment at each teleconference location.

#### 4240.5 Expanded Teleconferencing Procedures (Effective Through January 1, 2026):

A Member may attend a Meeting via videoconference only (teleconference will not be permitted under these procedures), without the need to comply with the Standard Teleconferencing Procedure requirements to notice and post at the agenda locations or make such locations accessible to the public, if the following conditions are satisfied:

1. At least a quorum of the members of the Legislative Body participate in-person from a single physical location accessible to the public, which is within the boundaries of the agency and clearly identified in the posted agenda;
2. The public is permitted to attend the meeting either by teleconference or videoconference in a manner such that the public can remotely attend and offer real-time comment during the meeting;
3. Notice of the means by which the public can remotely attend the meeting via teleconference or videoconference and offer comment during the meeting is included within the posted agenda;
4. The Member(s) attending remotely have either “just cause” or an “emergency circumstance” that justifies their attendance via videoconference.
  - a. A Member shall only have “just cause” for remote attendance if such participation is for one of the following reasons:



- 
- i. To provide childcare or caregiving need to a child, parent, grandparent, grandchild, sibling, spouse, or domestic partner, with such terms having the same meaning as those terms are defined in Government Code section 12945.2;
      - ii. Due to a contagious illness that prevents the Member from attending in-person;
      - iii. Due to a need related to a physical or mental disability as defined in Government Code sections 12926 and 12926.1 not otherwise accommodated; and
      - iv. Due to travel while on official business of the Legislative Body or another state or local agency;
    - b. A Member shall have an “emergency circumstance” if such participation is due to a physical or family medical emergency that prevents the Member from attending in person.
  5. The Member(s) have not attended a meeting remotely on the basis of “just cause” for more than two meetings in the current calendar year; and
  6. The Member(s) have not attended a meeting remotely on the basis of “just cause” or “emergency circumstance” for more than three consecutive months or more than *[agency to number that would be 20% of the regular meetings of an agency in a calendar year, rounded down to nearest whole number]* in a calendar year.
  7. The Legislative Body has, and has implemented, a procedure for receiving and swiftly resolving requests for reasonable accommodation for individuals with disabilities, consistent with the federal Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and resolving any doubt in favor of accessibility. In each instance in which notice of the time of the meeting is otherwise given or the agenda for the meeting is otherwise posted, the Legislative Body shall also give notice of the procedure for receiving and resolving requests for accommodation.

In order to utilize the Expanded Teleconference Procedures, a Member shall:

1. For a “just cause” circumstance, notify the Legislative Body at the earliest opportunity, including at the start of a regular meeting, of their need to participate remotely for just cause, including a general description of the circumstance relating to their need to appear remotely at the given meeting;
2. For an “emergency circumstance,” request to participate at a meeting due to an “emergency circumstance” as soon as possible, preferably before the posting of the agenda but up to the start of the meeting, with such request including a general description of the circumstances relating to their need to appear remotely at the given meeting, though any description for emergency circumstances need not exceed 20 words and need not include any medical diagnosis or disability or personal medical information exempt from disclosure by law;
3. The Member shall publicly disclose at the meeting before any action is taken whether any other individuals 18 years of age or older are present in the room at the remote location with the member, and the general nature of the Member’s relationship with such individuals;
4. Participate through videoconferencing, with both audio and visual technology.

Upon receipt of a request from a Member to utilize the Expanded Teleconference Procedures, the Legislative Body shall:



- 
1. Take action by majority vote on a request to participate remotely due to an “emergency circumstance” at its earliest opportunity, which may be taken as a noticed agenda item or as an added item if sufficient time was not provided to place the proposed action on the agenda;
  2. In the event of a disruption that prevents the broadcast of the meeting to members of the public, or in the event of a disruption within the Agency’s control that prevents members of the public from offering public comment using the teleconferencing or videoconferencing options, take no further action during a meeting until such access is restored.

4240.6 Emergency Teleconferencing Procedures (Effective Through January 1, 2024):

Notwithstanding the Standard Teleconferencing Procedures, a Legislative Body may elect to use these “Emergency Teleconferencing Procedures” to allow teleconferencing if any of the following circumstances apply:

1. The Legislative Body holds a meeting during a proclaimed State of Emergency and state or local officials have imposed or recommended measures to promote social distancing;
2. The Legislative Body holds a meeting during a proclaimed State of Emergency for the purpose of determining, by a majority vote, whether as a result of the emergency, meeting in person would present imminent risks to the health or safety of attendees; or
3. The Legislative Body holds a meeting during a proclaimed State of Emergency and the Legislative Body has determined, by majority vote, that as a result of the emergency, meeting in person would present imminent risks to the health and safety of attendees.

If utilizing the Emergency Teleconferencing Procedures, the Legislative Body shall:

1. Give notice in the agenda for such Meeting of the means by which members of the public may access the meeting and offer public comment via a teleconferencing or videoconferencing option, which shall include an opportunity for public comment in real-time;
2. In the event of a disruption that prevents the broadcast of the meeting to members of the public, or in the event of a disruption within the Agency’s control that prevents members of the public from offering public comment using the teleconferencing or videoconferencing options, take no further action during a meeting until such access is restored.
3. *[Policy Should be Amended To Reflect Applicable Circumstance for Agency]:*
  - If agency provides a timed public comment period:* not close the public period for an agenda item, or the opportunity to register to comment, until that timed comment period has elapsed;
  - If agency has no timed public comment period, but takes public comment separately on each agenda item:* allow a reasonable amount of time per agenda item to allow members of the public the opportunity to provide public comment, including time for members of the public to register to comment or otherwise be recognized for the purpose of providing public comment;
  - If agency provides a general public comment period for all agendized items:* not close the public comment period, or the opportunity to register to comment, until the timed general public comment period has elapsed.



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The Legislative Body may continue use of the Emergency Teleconferencing Procedures for as long as the State of Emergency remains active, provided that, not later than 30 days after teleconferencing for the first time, and every 30 days thereafter, the Legislative Body finds by majority vote that:

1. The Legislative Body has reconsidered the circumstance of the State of Emergency; and
2. Any of the following circumstances exist:
  - a. The State of Emergency continues to directly impact the ability of the members to meet safely in person; or
  - b. State or local officials continue to impose or recommend measures to promote social distancing.

In the event of the use of these Emergency Teleconferencing Procedures, it shall not be necessary for the Agency to provide a physical location from which the public may attend or comment.

#### 4240.7 Miscellaneous Provisions:

With respect to the Standard Teleconferencing Procedures, Expanded Teleconferencing Procedures, and Emergency Teleconferencing Procedures set forth herein, such are intended to comply with Government Code sections 54953(b), (f), and (e), respectively, and, as such, in the event of a conflict between this Policy and such statutory provisions, the statutory provisions shall control and be implemented as if set forth in full in this Policy.

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