

ROLLA CITY COUNCIL
REGULAR MEETING
MINUTES
WEDNESDAY, JUNE 16, 2021 at 7:30 p.m.

Present: Mayor John Hardy, Councilpersons: Blake Gottbreht, Kyle Hardy, Rebecca Albert, Hovi Mitchell, Paula Wilkie; Absent: TJ Bergsrud. Others in attendance: City Auditor Erica McDougall, Public Works Director Cliff Rush, JDA Director Danielle Mickelson, Police Chief William Poitra, Engineer from AE2S Jim Olson.

Mayor Hardy called the meeting to order at 7:30 p.m.

Mayors Minute: Mayor John Hardy took a minute to thank all volunteers for the Main Street Improvement Project. A number of improvements were made and at least 20 people took part in the project. A thank you to Sam Weston for putting it together.

Addition to Agenda: None

Consent Agenda:

Discussion was had regarding the consent agenda. Paula Wilkie had concerns with the absence of the May Financial Report. Paula Wilkie requested an update on the financial status of the office, including past years and current years financials. Auditor Erica McDougall discussed some of the issues in the office and requested to utilize Financial Analyst Karla Harmel in the upcoming months to clean up several issues in the office. *Motion to approve Consent Agenda without the financial report by Hovi Mitchell, seconded by Kyle Hardy. No further discussion. All voted aye, motion carried.*

1. April 2021 Regular Council Meeting Minutes
2. May 2021 Administration Committee Meeting Minutes
3. May 2021 Police Committee Meeting Minutes
4. May 2021 Public Works Meeting Minutes
5. May 2021 Financial Report

Reading of the Bills: Discussion was had regarding the bill from the financial analyst helping with the financials. More information is needed to know where time has been designated for the 27 hours in May. *Motion was made to approve bills by Paula Wilkie, seconded by Hovi Mitchell. No further discussion. All voted aye, motion carried.*

059604	ADVANCED ENGINEERING & ENVIRON	6/16/2021	\$7,672.15
059605	AG PAYROLLS	6/16/2021	\$214.72
059606	BANK OF NORTH DAKOTA	6/16/2021	\$31,974.92
059607	CENEX FLEET CARD	6/16/2021	\$244.68
059608	CNH CAPITAL AMERICA LLC	6/16/2021	\$674.48
059609	CORE & MAIN	6/16/2021	\$944.00
059610	DENNIS BERG	6/16/2021	\$1,590.00
059611	ENVIRONMENTAL EQUIP SERVICES	6/16/2021	\$124.27
059612	FIRST STATE INSURANCE	6/16/2021	\$33,251.00
059613	GRAND FORKS UTILITY BILLING	6/16/2021	\$70.00
059614	GUSTAFSON OIL	6/16/2021	\$1,612.40
059615	HACH	6/16/2021	\$4.60
059616	HAWKINS INC	6/16/2021	\$3,800.99
059617	INFORMATION TECHNOLOGY DEPT- P	6/16/2021	\$80.60
059618	LEEVEFS FOODS	6/16/2021	\$18.53
059619	LEGACY COOPERATIVE	6/16/2021	\$50.63

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059620	LIBRARYWORLD	6/16/2021	\$470.00
059621	LIL PRAIRIE GREENHOUSE	6/16/2021	\$1,496.00
059622	MEARS IMPLEMENT	6/16/2021	\$83.70
059623	MALO ELECTRIC	6/16/2021	\$2,840.95
059624	MARC	6/16/2021	\$2,677.92
059625	MUNRO ACE HARDWARE	6/16/2021	\$549.94
059626	ND SEWAGE PUMP & LIFT STATION	6/16/2021	\$5,900.00
059627	NORTHERN PLAINS ELECTRIC	6/16/2021	\$77.66
059628	OLYMPIC SALES	6/16/2021	\$407.00
059629	NORTH DAKOTA ONE CALL	6/16/2021	\$12.00
059630	OTTERTAIL POWER CO	6/16/2021	\$6,488.32
059631	POITRA CONCRETE	6/16/2021	\$4,200.00
059632	ROLETTE COUNTY SHERIFF OFFICE	6/16/2021	\$1,400.00
059633	TURTLE MOUNTAIN STAR	6/16/2021	\$1,140.27
059634	TUOMALA PLUMBING & HEATING	6/16/2021	\$155.75
059635	TUOMALA PLUMBING & HEATING	6/16/2021	\$663.09
059636	VISA	6/16/2021	\$1,264.39
059637	VERIZON WIRELESS	6/16/2021	\$274.77
059638	WELK, MYRON	6/16/2021	\$500.00
059639	WASTE MANAGEMENT	6/16/2021	\$17,595.87

Engineering Report: AE2S Engineer Jim Olson discussed working with Environmental Quality regarding questions with excess use of chemicals and chlorine in water treatment plant with dry conditions this year. Jim Olson researched options with the two north wells that are dry, it was recommended not to do anything with those two wells this year. Jim Olson discussed the street project and the necessity to continue discussions on how to move forward with this project.

Committee Reports:

Administrative Committee:

1. Updates are needed for the TV and phone system at city hall. Quote received for phone system was roughly \$3,000.00.
2. Discussion was had about court and new system in place to track cases.

Police Committee:

1. Discussion was had regarding officer salaries and high turnover in the police department. Chief William Poitra presented comparable options to the council for review.
2. Office Aryton Yozamp resigned his position with the City of Rolla Police Department.
3. Chief William Poitra discussed hiring Animikig Laverdure as Sergeant and Gregory Pinski as an Officer. The Police Committee recommended hiring Laverdure as Sergeant with an annual salary \$45,000.00 and Gregory Pinski as officer with an annual salary of \$42,000.00 following guidelines set forth by the Employee Handbook. Discussion was had with council. ***Motion was made to accept recommendation of Police Committee and Chief William Poitra as stated by Hovi Mitchell, seconded by Blake Gottbreht. No further discussion. All voted aye, motion carried.***
4. Chief William Poitra discussed quote for 2021 Chevrolet Silverado received for \$45,729.00. Police Committee recommended purchasing 2021 Chevrolet Silverado from Duvall Chevrolet for \$45,729.00. ***Motion to approve recommendation as stated by Blake Gottbreht, seconded by Paula Wilkie. No further discussion. All voted aye, motion carried.***
5. Hovi Mitchell brought up pay scale for officers and doing performance reviews differently.

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Public Works Committee:

1. The Public Works committee is asking residents to minimize water usage due to dry conditions and less water available in wells.
2. Asphalt project is happening this week.
3. Public Works Committee is recommending purchasing a sweeper from Iron Hide Equipment as renting a sweeper is expensive. ***Motion to purchase street sweeper for the Bobcat from Iron Hide Equipment for \$4,880.00 by Blake Gottbreht, seconded by Rebecca Albert. No further discussion. All voted aye, motion carried.***

Street Improvement Committee:

1. No discussion

Motion to approve committee reports by Blake Gottbreht, seconded by Kyle Hardy. No further discussion. All voted aye, motion carried.

Old Business: None

New Business:

1. Gaming Permit for The Club Bar was presented by Revitalize Rolla. ***Motion to approve Gaming Permit for The Club Bar by Revitalize Rolla by Blake Gottbreht, seconded by Kyle Hardy. No further discussion. All voted aye, motion carried.***
2. Building Permits were presented. ***Motion to approve building permit for Fred Decoteau by Rebecca Albert, seconded by Paula Wilkie. No further discussion. All voted aye, motion carried. Motion to approve building permit for Kristie Decoteau by Blake Gottbreht, seconded by Rebecca Albert. No further discussion. All voted aye, motion carried.***
3. Liquor Licenses were reviewed by the council. Pricing for Liquor Licenses were at normal rate this year.
 - a. Bilmar Motel: \$750.00 full license
 - b. The Club Bar: \$750.00 full license
 - c. Prairie Lanes: \$750.00 full license
 - d. The Viking Inn: \$750.00 full license
 - e. American Legion: \$200.00 club license
 - f. Rascals: \$500.00 off sale***Motion to approve all liquor licenses under the condition that all are paid in full and present surety bond and insurance before July 1, 2021 by Rebecca Albert, seconded by Blake Gottbreht. No further discussion. All voted aye, motion carried.***
4. City Tornado Siren is in disarray. Auditor Erica McDougall reached out to North Central Planning Council for funding and has information on the CDBG Grant. Erica McDougall will submit application and keep council updated.
5. City Hall Improvements – New tables and ceiling tiles are needed. A quote for tables was received. ***Motion was made to allow Auditor Erica McDougall order up to 8 tables for the Eller Room at city hall for a max amount of \$1,000.00 by Hovi Mitchell, seconded by Blake***

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Gottbreht. No further discussion. All voted aye, motion carried. Ceiling tiles will be discussed later.

6. Sales Tax Committee Fund Requests were received for the following:
- a. \$18,000.00 for the Park
 - b. \$5,000.00 for Ragtop Festival
 - c. \$10,000.00 per year for light replacement at the Baseball Field

Motion to approve fund requests by the Sales Tax Committee by Rebecca Albert, seconded by Blake Gottbreht. No further discussion. All voted aye, motion carried.

Meeting adjourned at 8:55 p.m.

ATTEST:

John Hardy, Mayor

Erica McDougall, City Auditor