



Tri-County Opportunities Council
Community Action Agency
405 Emmons Avenue • P.O. Box 610 • Rock Falls, Illinois 61071
Phone: (815) 625-7830 Voice/TTY • 1-800-323-5434



2020-2021 Mental Health Contract *Invitation to Bid*

Notice is hereby given, that Tri-County Opportunities Council Head Start/Early Head Start Program, 405 Emmons Avenue, Rock Falls, IL 61071, is requesting proposals for mental health services across our **Nine County Service Area** (5,454 square miles) for the period of September 1, 2020 – August 31, 2021. The request for proposal would include observations of children/classrooms, consultations with parents and staff, and program support through coaching and training.

Observations: Initial observations would be approximately 2 hours in length and would need to be completed by November 2, 2020. Additional classroom consultations for new enrollees who have failed their behavioral screening or observations of children whose behavior is of continuing concern would follow. All classroom observations will be followed by a conference between the consultant and teaching staff to develop an Action Plan for children identified as needing further support. Consultants then return to the classroom for a meeting with teaching staff in January/February to discuss children with identified concerns and/or new children.

Parent/Consultant Relationships: Early Head Start/Head Start parents have the option of requesting up to one hour of consultation time, to be scheduled with the Mental Health Consultant.

Coaching and Training Opportunities: Parent-Child Educators (Home Visitors) will have an opportunity to be provided support on relevant issues they are facing through monthly coaching sessions with the Mental Health Consultant. All staff will have an opportunity to be provided training on relevant topics through training sessions offered by the Mental Health Consultant (up to three 2 hour sessions).

Bids will be accepted until the close of business (4:30 p.m.) on August 14, 2020. Tri-County Opportunities Council welcomes bids from minority, protected class and special service groups. Tri-County Opportunities Council reserves the right to reject any and all bids, waive any informalities in the bidding process and accept the bid which is in the best interest of the agency.

The attached sheet outlines the services requested. Please contact Jenine Patty-Anderson, Education Manager, at 800-323-5434, ext. 35 with questions.

Thank you for your consideration,

Jenine Patty-Anderson
Education Manager, TCOC Head Start



Serving Bureau, Carroll, LaSalle, Lee, Marshall, Ogle, Putnam, Stark and Whiteside Counties, Illinois



Services Required

I. Observations:
A Initial (Fall):
1. (30)HS Center-based classes x 2 hrs./observation
2. (4) EHS Center-based classes x 2 hrs./observation
3. (10) EHS Home-based classes x 2 hrs./observation
Additional (Estimated as Needed):
1. (20)HS Center-based class x 2 hrs./observations
2. (2) EHS Center-based classes x 2 hrs./observation
3. (4) EHS Home-based classes x 2 hrs./observation
II. Consultations:
A. With Staff:
1. (30)HS Center-based class x 2 hrs./class annually
2. (4) EHS Center-based classes x 2 hrs./class annually
3. (10) EHS Home-based classes x 2 hrs./class annually
B. With Parents:
1. Approximately 50 parent consultations x 1 hrs./meeting
C. Additional (Estimated as Needed):
1. Approximately 50 staff consultations x 1 hr./meeting
III. Miscellaneous Meetings.
A. Management Sessions
1. (2) Sessions x 2 hr./sessions
B. Coaching Meetings
1. (6) Sessions x 1 hr./sessions
B. Staff Trainings:
1. (5) Sessions x 2 hrs./session
IV. Documentation:
A. Reports:
1. (52) Approximately 2 hrs./class/year (classes x2 hrs.)

