

**Huntington Beach Downtown BID
Finance, Budget, and Governance Committee
Special Meeting Agenda**

Location: Dukes
317 Pacific Coast Hwy
Huntington Beach, CA 92648

Thursday Date: April 26, 2018 9:30 a.m.

1. Call to order:
2. Roll Call: Mike Williams, Kate Leigh, David Shenkman, Brett Barnes, Jen Williams, Nicole Thompson
3. Public Comments
4. Approve Agenda
5. Approve Minutes of the April 20, 2018 Committee Meeting
6. BID Manager Contract

Information: Discuss the research regarding similar positions, and discuss the terms, conditions, and scope of work, of the BID Manager contract and make recommendation(s) to the HBDBOD.

7. Surf City Night's Manager Contract

Information: Discuss the research regarding similar positions, and discuss the terms, including and scope of work, of the SCN Manager contract and make recommendation(s) to the HBDBOD.

8. Administrative Assistant Job Description

Information: Discuss the Administrative Assistant job description, other job duties performed, and make recommendations to the HBDBID Board of Directors.

9. Announcements

10. Adjournment

In accordance with the Ralph M Brown Act, Huntington Beach Downtown BID agendas are available for public review outside the City of Huntington Beach Council Chambers at 2000 Main Street at least 72 hours prior to each meeting, or 24 hours for special meetings. Questions on agenda items may be directed to Marianne Tonjes, BID Manager, at 714-536-8300.

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