



807 North Tracy • Bozeman, MT 59715
 (406) 587-5444 • (406) 582-8499 (fax)
 111 South 2nd St • Livingston, MT 59047
 (406) 222-2281 • (406) 333-2539 (fax)
 www.rsvpmt.org

Volunteer Position Description/Request for Volunteer(s)

To find the best match possible it is helpful to include special aspects and descriptions of your organization. Some information that would be helpful includes but is not limited to: Are there stairs? Is there adequate parking? What will be required of the volunteer? Does the specific job require certain physical abilities? What are the benefits for volunteers at your organization?

Workstation/Organization _____

Volunteer Position/Number of volunteers needed: _____

Physical Address: _____

Job Description:

Skills Needed:

Training Needed:

Duration of Assignment _____

Days - Hours _____

Contact Name/Phone /Email _____

Comments:

By making this request you agree to follow the terms outlined in the RSVP Memorandum of Understanding. Including supervision of volunteers and reporting of hours by the 10th of the following month.