



Apex Collegiate Academy

Board of Directors Meeting Agenda

March 19, 2019

6:16 PM to 8:15 PM

Instruction Room / 9700 Scenic Hwy, Baton Rouge LA

TIME	Lead/Presenter	Report/Material	Actions	Outcomes
6:16 PM	<p>Board Chair, Eric Dexter, called the meeting to order and gave a welcome to all in attendance, thereafter, Don led the group in prayer.</p> <p>The Members in attendance: Board Chair, Eric Dexter, Rebecca Norton, Aaron Gremillion and Don Ford.</p> <p>Staff members present were Eric Lewis, Rebecca Armstrong & Mr. Mason.</p> <p>Members of the public (and past teachers) Tamika Stewart and Terriel Stewart were present.</p> <p>Motion to approve November minutes and to defer approval of the December board meeting minutes made by Don Ford and Aaron Gremillion provided a second. Motion carried without objections or modifications.</p> <p>January and December minutes must be submitted before the February meeting.</p>			
6:20 PM	<p>The next agenda item was Academic Achievement Update. Eric Lewis opened this discussion, which included the following:</p> <ol style="list-style-type: none"> 1) Current enrollment is at 177 students total. 2) Attendance for the whole school is at 92%. The goal is 95% - only one class has 95% right now. The lowest is 86%. Mr. Lewis noted that 92% is typical in similar schools in BR but 95% is the national average. These numbers do not include late attendance. 3) Staff has started preparing the enrollment process for next year. 			

	<p>4) The students participated in the MLK Day of Service by planting flower beds around the city.</p> <p>5) Next week the students will start testing to get an idea of where they are and Mr. Lewis should have that data at the February meeting.</p> <p>6) Ms. Marco from the state made her regularly scheduled visit to the school last week. She was not able to sit in on the ELA and Math classes as planned so they discussed federal funds, but she will be coming back in February for a more intensive visit.</p> <p>7) Mr. Peterson’s visit is still pending.</p>
6:31 PM	<p>The next agenda item was the Financial Committee Update. Eric Dexter stated that QuickBooks crashed so they were only able to see a variance report for December 2018. The report showed a \$39,223.00 net gain and a YTD net gain of \$115,843.00. It was just short of the budget goal, staff is working on projections to better meet the intended mark.</p> <p>Rebecca Armstrong stated that the EOY Audit was completed. Just waiting on State’s approval. There was one Ethics Finding – that certain board members and staff need to complete the Ethics training. Rebecca Armstrong will send everyone a link to the training.</p> <p>We did not review the balance sheet because of the crash. Don Ford motioned to defer until February meeting. Aaron Gremillion provided a second and the motion carried with no objection.</p> <p>Mr. Dexter noted that at the February meeting we will be voting on the December and January budget.</p>
6:36 PM	<p>The next agenda item was the Governance Committee update. Eric Dexter opened the discussion, which included the following: a description of what the committee is supposed to do. Eric Lewis said at the March meeting he will probably have some handbook updates to submit for the board’s approval.</p>
6:38 PM	<p>Aaron Gremillion moved to enter Executive Session, Don Ford seconded. No objections. Board entered Executive session and all guests were asked to leave.</p>
7:59 PM	<p>The next item on the agenda was the Executive Director’s Report. Eric Lewis spoke more about the MLK Service Day flower beds. He is requiring all graduating students have 10 hours of community service to be promoted to the next grade.</p> <p>Eric Lewis also reported that they are planning a graduation day for the 8th graders, they are estimating it to take place at the end of May. They have also planned an 8th grade day field trip. And announced awards day is May 14th.</p>

	<p>Eric Dexter reminded Eric Lewis the importance of fundraising to fund these events and that starting soon would be a good idea.</p> <p>Eric Lewis discussed plans to “collaborate” with a school to have a K-12 program. The schools would share resources such as buses, lunches, facilities and aim to serve about 400 students. Eric Lewis has toured their building but would like the board to tour their building and learn more about the opportunity. Eric Dexter asked Eric Lewis to begin setting that up.</p> <p>Public Guests, Tamika and Terriel Stewart wanted to discuss the circumstances of their termination as teachers. Eric Dexter advised the two ladies that if they wanted it to remain private, they should schedule an executive session otherwise the information would be public. The two ladies decided to wait.</p>
8:14 PM	<p>Aaron Gremillion moved to adjourn, Rebecca Norton seconded. No objections. Motion carried, meeting adjourned.</p>