

## **COLONIAL ACRES PHASE V, INC. UNIT RENTAL POLICY**

1. The Member/Occupant must notify the managing agent in advance of their intent to rent their unit.
2. The rental tenant must be approved in advance, as if they are a qualified member/occupant by the Cooperative Corporation, including the age requirements.
3. All rental leases must be for a term of at least six (6) months, and cannot exceed twelve (12) months.
4. A copy of the rental lease must be provided to the Cooperative Corporation for approval.
5. Copies of the driver's licenses for the rental occupants must be provided to the Cooperative Corporation.
6. A copy of the Receipt of Rules and Regulations must be provided to the Cooperative Corporation
7. A copy of the Rental Checklist must be provided to the Cooperative Corporation.
8. Any violation of this policy will be grounds for a \$500.00 fine to the member/occupant.

**COLONIAL ACRES PHASE V  
RENTAL CHECKLIST**

Date: \_\_\_\_\_

Owner's (Member(s) Name(s): \_\_\_\_\_

\_\_\_\_\_

Owner's Building & Unit Number: \_\_\_\_\_

Owner's (Member(s) Phone Number(s) \_\_\_\_\_

\_\_\_\_\_

Name(s) & Ages of all Rental Occupants: 1 - \_\_\_\_\_ Age \_\_\_\_\_

2 - \_\_\_\_\_ Age \_\_\_\_\_

3 - \_\_\_\_\_ Age \_\_\_\_\_

4 - \_\_\_\_\_ Age \_\_\_\_\_

Contact Phone Number for Renter(s): \_\_\_\_\_

\_\_\_\_\_

**The below items must be included with submission for approval to the managing agent.**

Copy of renter(s) drivers license(s):

Copy of rental Lease:

Receipt for Rules & Regulations:

# COLONIAL ACRES PHASE V RULES AND REGULATIONS RECEIPT

Date: \_\_\_\_\_

Address of Unit: \_\_\_\_\_

I acknowledge receipt of a copy of the rules and regulations for Colonial Acres Phase V, and agree to abide by all rules and regulations in effect on the property.

Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Signature: \_\_\_\_\_