



Forest Grove Board of Fire Commissioners November 26th, 2024 - Meeting Minutes

This meeting of the Board of Fire Commissioners, District 4, Township of Franklin, Gloucester County NJ was called to order on November 26th, 2024 @ 19:00 and attended by the members noted below. This meeting was called pursuant to the provisions of the Open Public Meetings Law. This meeting was included in a list of meeting notices sent to the Courier Post newspaper, filed with the Municipal Clerk at the Township of Franklin, County of Gloucester and posted at the Forest Grove Volunteer Fire Company.

1. Members Present

- X Andrew Bellone Jr. - Chairman**
- X Samuel Scapellato - Vice Chairman**
- X Mykola “Nick” Myronowskyj - Secretary**
- X Joseph Scapellato - Treasurer**
- X Thomas Bellone Sr. – Commissioner**

Public Present & Others:

None

2. Reading of the minutes of the previous meeting

A motion to accept minutes as read was made by Thomas Bellone and seconded by Samuel Scapellato. No changes to be made.

3. Treasurers Report & Bills against the Commission

Joseph Scapellato reported:

Petty cash balance \$94.00

Insurance card for the new trailer was received and given to the Chief.

The payment address for Riggins needed to be changed again at their request.

Commissioners stipend is being distributed this month.

A motion to pay all bills and to accept the Treasurers report was made by Mykola Myronowskyj and seconded by Andrew Bellone.



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4. Old Business

Mykola Myronowskyj reported on the following:

Filing of documents that he can locate from 2011 and prior. The files that are being archived are being organized, then scanned and then filed.

At the NJ Fireman's Convention, Mykola Myronowskyj met with Tim Allaband of Matheny Motors, he and his team will be our new sales and contract contacts. The Board and Chief Dennis Allonardo are planning to now have a more in depth meeting with Mr. Allaband and his team in the near future.

The new enclosed trailer has been received and the certificate of origin has been received. There is an small issue with an interior light, and that issue will be corrected as soon as possible. The Chief is working on the emergency lighting and the lettering of the trailer.

The Board received an email from GenServe stating that we owed a balance. Mr. Myronowskyj emailed the billing department as well as our new account representative. There was no response. Mr. Myronowskyj will continued to press the issue with GenServe, after many attempts, our previous account manager became involved and the Board received an email showing a zero balance. This email will be placed in the GenServe file. Our previous account manager stated that if in the future this issue come up again, to let her know and she will demand that they waive the invoice due to the diligence that we showed to investigate and clear up the situation.

5. New Business

The Board received a membership application from Justin Lilla, he was a previous member of Minotola Fire Department. His application was approved and will be sent to the Chief and President for further processing.

The Board reviewed the auditors 2025 engagement letter from Nightlinger Colavita, it was approved and will be placed in the record.

The 2025 insurance questionnaire was reviewed by the Board. The only change is the removal of the loss payee, Wells Fargo, for the KME heavy rescue. The KME Rescue was paid off and we have the title. This questionnaire will be sent to the insurance company as soon as possible.

The 2025 budget introduction Resolution 2024-05 was voted on, all Commissioners voted aye, and the 2025 introduced budget was passed by the Board. The 2025 budget is in the amount of \$631,415.95 with the amount of \$566,232.00 to be raised by taxation and the public review will be on 12-23-24. The budget votes were recorded on the 2024 budget package and will be sent to the auditors to upload to the FAST system.



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5. New Business continued

Mykola Myronowskyj will send the public notice of the public budget review and petitions of nominations for the 2 expiring Commissioners positions for 2025.

After careful review of the 2025 budget, the Board made the decision that the new field truck that the Chief requested needs to be postponed to the following year. The Board agreed that this is the most cost effective and fiscally responsible decision at this time. We will revisit the request next year.

Samuel Scapellato made a motion to allow the Chief to have 43-55 the current brush truck taken to a body shop to determine the extent of the rust and the amount that it would cost to have the rust repaired or mitigated in order to keep 43-55 on the road as long as possible.

Public Comments – None

Chief of the Fire Department: Not Present

President of the Fire Department: Not Present

Others: Not Present

7. Adjournment

A motion to adjourn the meeting was made by Joseph Scapellato and seconded by Thomas Bellone.

The meeting was adjourned at 19:27 hours.

*Respectfully Submitted,
Mykola “Nick” Myronowskyj
Secretary of the Board
Board of Fire Commissioners, District 4
Township of Franklin, Gloucester County NJ*



Forest Grove Board of Fire Commissioners November 26th, 2024 - Meeting Minutes

3:42 PM
11/26/24
Accrual Basis

Franklin Township Fire District No 4 Balance Sheet As of December 31, 2024

	<u>Dec 31, 24</u>
ASSETS	
Current Assets	
Checking/Savings	
Newfield Na BK 0505	83,285.26
Newfield Savings 9924	644,405.41
Total Checking/Savings	727,690.67
Total Current Assets	727,690.67
TOTAL ASSETS	727,690.67
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
Restricted Fund Future Cap	378,748.54
Total Other Current Liabilities	378,748.54
Total Current Liabilities	378,748.54
Long Term Liabilities	
Future Capital	12,000.00
Truck Loan	-95,223.90
Total Long Term Liabilities	-83,223.90
Total Liabilities	295,524.64
Equity	
Opening Bal Equity	44,604.16
Retained Earnings	531,505.38
Net Income	-143,943.51
Total Equity	432,166.03
TOTAL LIABILITIES & EQUITY	727,690.67



Forest Grove Board of Fire Commissioners November 26th, 2024 - Meeting Minutes

5:40 PM
11/26/24
Accrual Basis

Franklin Township Fire District No 4 Transactions This Month As of November 30, 2024

Type	Date	Num	Name	Amount
Newfield Na Bk 0505				
Bill Pmt -Check	11/26/2024	13579	Andrew Bellone	-1,850.00
Bill Pmt -Check	11/26/2024	13580	Blaze Emergency Equipment C...	-3,281.97
Bill Pmt -Check	11/26/2024	13581	Bolster Hardware	-4,878.34
Bill Pmt -Check	11/26/2024	13582	Comcast (Xfinity)	-30.01
Bill Pmt -Check	11/26/2024	13583	Comcast 569	-222.70
Bill Pmt -Check	11/26/2024	13584	Dennis Allonnardo	-100.46
Bill Pmt -Check	11/26/2024	13585	Desert Diamond Industries, LLC	-200.00
Bill Pmt -Check	11/26/2024	13586	Diamond Tool	-749.95
Bill Pmt -Check	11/26/2024	13587	Dival Safety Equipment, Inc.	-1,586.00
Bill Pmt -Check	11/26/2024	13588	DTA Solutions LLC	-150.00
Bill Pmt -Check	11/26/2024	13589	Forest Grove Fire Co	-3,382.68
Bill Pmt -Check	11/26/2024	13590	Genna Electric	-125.00
Bill Pmt -Check	11/26/2024	13591	Gill Energy	-293.41
Bill Pmt -Check	11/26/2024	13592	Joseph S Scapellato	-2,100.00
Bill Pmt -Check	11/26/2024	13593	Mes PA	-8,302.00
Bill Pmt -Check	11/26/2024	13594	MRA Mobile Truck & Trailer Re...	-1,297.48
Bill Pmt -Check	11/26/2024	13595	Mykola Myronowskyj	-2,165.00
Bill Pmt -Check	11/26/2024	13596	Paramount Design Works	-1,731.90
Bill Pmt -Check	11/26/2024	13597	Riggins	-167.07
Bill Pmt -Check	11/26/2024	13598	Sam Scapellato	-1,850.00
Bill Pmt -Check	11/26/2024	13599	Thomas L. Bellone	-1,850.00
Bill Pmt -Check	11/26/2024	13600	Verizon Wireless 197	-217.16
Bill Pmt -Check	11/26/2024	13601	Vineland Auto Electric	-14,809.64
Bill Pmt -Check	11/26/2024	13602	W.B. Mason Co. Inc.	-516.54
Total Newfield Na Bk 0505				-51,857.31
Newfield Savings 9924				
Total Newfield Savings 9924				
TOTAL				-51,857.31



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