

Brookside of Superior Township Association

Repair, Replacement and Maintenance Mailbox and Mailbox Stand Policy

The following material has been produced by the Board of Directors of the Brookside of Superior Township Association in order provide the necessary structure within our community. The Board of Directors is authorized and empowered to govern the affairs of the Association, including making reasonable rules and regulations, in accordance with the Master Deed and Bylaws of the Brookside of Superior Township Association. The purpose of this policy is to protect the visual stability and attractiveness of the Brookside of Superior Township Association and to establish 'fairness' to all members of the Association.

According to the Brookside Master Deed and Bylaws, the mailboxes and stands are the Limited Common Property of Association members for which the co-owner is responsible.

To assure 'fairness' to all members for the Brookside of Superior Township Association, the Board of Directors for the Association has established this policy effective immediately. Each co-owner/member of the Association will be financially responsible for all repair, maintenance and replacement of the mailboxes and stands in accordance with both the documents of the Association and the United States Postal Service.

- All mailboxes will be of the same color as follows:

Sherwin Williams SW 6074 Spalding Grey Exterior

- All mailboxes shall be per code as set forth by the United States Postal Service.
- All mailbox stands shall be the same color as follows:

Sherwin Williams 3040 Cottonwood Exterior Solid Color Stain

- All stands for the mailboxes shall be stationed per requirements as set forth by the United States Postal Service
- Cost of the mailbox and stand repair, replacement and maintenance will be paid by the co-owner
- If a co-owner's mailbox is not in compliance with this policy, a written warning will be issued. Non-compliance fifteen (15) days after the date of the written warning will result in a fine assessment of \$75.00. Continued non-compliance will result in additional fines as set forth in Article XX, Section 3 of the Association Bylaws.
- Further, if a co-owner still does not comply with the policy ten (10) days after the final fine assessment of \$150.00, the Association will make arrangements for the mailbox and/or stand to be repaired, replaced or maintained and the actual costs will be billed to the co-owner's account.

Adopted May 12, 2008