

7:00 p.m., Wednesday, August 30, 2017, the special meeting of the Rolla City Council was called to order by Mayor Scott Mitchell. Present were council members Chris Albertson, Blake Gottbreht, LeAnn Vollmer, Pat Hemmy, and Jerry Sparrow.

Others present: Police Chief Joseph Boehm, Police Officer Nathan Gustafson, Public Works Director Cliff Rush, City Auditor Matt Mutzenberger, and Police Officer Candidate Cory Poitra.

It was agreed to begin with Agenda Item #2, Budget Update, because it may affect Agenda Item #,1 Police Officer Vacancy.

There was discussion on how best to budget for 2018 with decreased revenues from State highway distributions and City Sales tax. It was generally accepted that transferring money from the Cities' contingency fund is not sustainable.

Albertson moved, Gottbreht seconded, to table agenda items pertaining to future capital expenditures while the 2018 City Budget is being compiled. All voted "yes". Motion carried.

There was discussion of not filling the vacant Police Officer position as one possible way of budget sustainability. Another possibility could be re-allocating City Sales tax distributions. It is generally accepted that property valuation increases and increases in the mill levy may not be sufficient by themselves, and a comprehensive approach must be examined.

Hemmy moved, Sparrow seconded, to hire Cory Poitra as to fill the vacant Police Officer position for an annual salary of \$38,257.00. All voted "yes". Motion carried.

In order to pursue FEMA relief dollars from 2017 spring flooding, it will be necessary to devote resources from the City Auditors office. Mutzenberger believes Office Assistant Becky Questell is well qualified to expand her roll and other duties in the office, and her pay should reflect these new, added responsibilities. It is estimated that the City can recover approximately \$50,000 in expenses paid out last spring if the time and resources are dedicated to the project.

Albertson moved, Sparrow seconded, to increase Mrs. Questell's wages from \$12.00 to \$15.00 per hour. All voted "yes". Motion carried.

Albertson moved, Vollmer seconded, to reimburse Matt Mutzenberger's travel expenses for training in Minneapolis and a meeting with the Cities' engineers in West Fargo for \$ 443.85. All voted "yes". Motion carried.

Meeting adjourned 8:10 p.m.

Scott Mitchell, Mayor

ATTEST:

Matt Mutzenberger, City Auditor

Dated 06/06/2017