

**BOROUGH OF PITMAN  
COUNCIL MEETING MINUTES  
DECEMBER 22, 2014  
8:00 P.M.**

**Call to Order**

Time: 8:00 p.m.

**Salute to the Flag/Invocation**

Councilman Razzo

**Open Public Meetings Act Statement** - Pursuant to the Open Public Meetings Act, I hereby announce that adequate notice of this meeting has been provided by adopting a schedule of regular meetings for 2014, which was posted on the Borough Hall bulletin board, sent to the "South Jersey Times" and filed with the Municipal Clerk on January 5, 2014.

**Roll Call**

Councilman Austin: Present  
Councilwoman Higbee: Present  
Councilman Pierpont: Present  
Mayor Johnson: Present  
Clerk O'Donnell: Present

Councilman Blass: Present  
Councilwoman Kelley: Absent  
Council President Razzo: Present  
Borough Solicitor Duffield: Present

**Approval of Minutes**

Work Session & Formal Meeting Minutes of November 24, 2014

Motion: Blass

Second: Razzo

Roll Call:

Councilman Austin: Yes  
Councilwoman Higbee: Yes  
Councilman Pierpont: Yes  
Mayor Johnson \_\_\_\_\_

Councilman Blass: Yes  
Councilwoman Kelley: Absent  
Council President Razzo: Yes

Work Session, Formal Meeting, & Closed Formal Meeting Minutes of December 8, 2014

Motion: Razzo

Second: Higbee

Roll Call:

Councilman Austin: Yes  
Councilman Blass: Abstain  
Councilwoman Higbee: Yes  
Councilwoman Kelley: Absent

Councilman Pierpont: Abstain to Work Session; Yes to Formal & Closed Formal Meeting Minutes

Council President Razzo: Yes

Mayor Johnson \_\_\_\_\_

## **Committee Reports**

**Councilman Austin** – Councilman Austin reported that most of the members of the Police Department have received training in responding to calls that involve individuals who may be infected with the Ebola virus.

The overnight parking restriction on roadways located within the Borough will be lifted beginning on December 22, 2014 through January 4, 2015.

Councilman Austin thanked Pitman residents, Mr. and Mrs. Peter Slack, for their ongoing financial support of the Police Department's K-9 unit.

Councilman Austin congratulated Pitman Police Chief Robert Zimmerman on his recent election as President of the Gloucester County Chief's Association.

There has been little activity reported relating to the Borough's Fire Department, the Office of Emergency Management, and the Environmental Commission.

Councilman Austin thanked members of Council for their support over the past year, in what was his first year serving as a member of Borough Council.

**Councilman Blass** – Councilman Blass reported that during the month of December, items from the McCowan Memorial Library in circulation totaled 2,856.

**Council President Razzo** – Council President Razzo congratulated Chief Zimmerman on his election to the position of President of the Gloucester County Chief's Association.

Council President Razzo mentioned a letter that Mayor and Council received from a resident of the Borough in which they described an incident that occurred with one of the bands that participated in the recent Holiday Parade. Council President Razzo assured everyone that the incident will be investigated by the Parade Committee, and that appropriate action will be taken, which could include prohibiting the band from participating in future Borough parades.

Council President Razzo wished everyone in attendance a Merry Christmas and a Happy New Year.

**Councilman Pierpont** – Councilman Pierpont read the following report:

Our Public Works Highway Division has been very busy all season, collecting leaves from the streets of Pitman. Please do not put loose leaves out to the street any longer. All leaf debris must be bagged and put out to the curb for pick up.

The hill on the Eighth Avenue parking alley was graded last week as well as the alleyway between West Avenue and the tennis courts.

Work has begun, and will continue, on the parking area/alleyway behind the apartment building off East Avenue.

Our collection numbers for the period of December 8 through December 19 are:

Eleven loads of trash collected totaling 121 tons

Nine loads of recycling collected totaling 46 tons

Have a very Merry Christmas and a Happy Holiday season.

Councilwoman Higbee – Councilwoman Higbee reported that the Museum was open for the recent Holiday Concert sponsored by the Friends of the Grove, which was held in the Grove Auditorium.

Councilwoman Higbee reported that last week she attended a Risk Management Seminar for elected officials with Councilwoman Kelley and Borough Clerk O’Donnell. She explained that the Borough receives credit for attending these informational meetings.

A clean-up project was performed in the area of Lost Lake Run. This clean-up was the last one for this year, and was sponsored by the Borough’s Clean Communities Program.

At the last meeting of the Historic Commission, six applications were submitted by residents, with five being issued Certificates of Appropriateness from the Commission. One application was denied due to a lack of information being provided, however, it was later approved by the Combined Planning and Zoning Board after providing the necessary information.

Council President Razze reminded members of Council that the next Risk Management seminar for elected officials is scheduled for January 27, 2015. He asked members of Council to RSVP to the Borough Clerk by January 21, 2015.

**Unfinished Business**

**Ordinance No. 24, 2014 – An Ordinance of the Mayor and Council of the Borough of Pitman, County of Gloucester, State of New Jersey, Repealing and Replacing Ordinance No. 12, 2013 and Section 19-5 Entitled “Maintenance of Vacant/Abandoned Properties” of the Code of the Borough of Pitman**

Second Reading - Public Hearing

Motion: Pierpont Second: Higbee

Motion to open to the public: Razze Second: Austin

Time: 8:12 p.m.

No public comment.

Motion to close public portion: Razze Second: Austin

Time: 8:13 p.m.

Roll Call:

Councilman Austin: Yes

Councilman Blass: Yes

Councilwoman Higbee: Yes

Councilwoman Kelley: Absent

Councilman Pierpont: Yes

Council President Razze: Yes

Mayor Johnson \_\_\_\_\_

**New Business**

**Resolution No. 177, 2014 – Resolution of the Mayor and Council of the Borough of Pitman, County of Gloucester, State of New Jersey Authorizing the Refund of Real Estate Taxes and Other Miscellaneous Refunds**

Motion: Higbee Second: Pierpont

Roll Call:

Councilman Austin: Yes

Councilman Blass: Yes

Councilwoman Higbee: Yes

Councilwoman Kelley: Absent

Councilman Pierpont: Yes

Council President Razze: Yes

Mayor Johnson \_\_\_\_\_

**Resolution No. 178, 2014 – Resolution of the Mayor and Council of the Borough of Pitman, County of Gloucester, State of New Jersey Authorizing the Cancellation of Tax Overpayments or Delinquent Amounts Less Than \$5.00**

Motion: Higbee  
Roll Call:  
Councilman Austin: Yes  
Councilwoman Higbee: Yes  
Councilman Pierpont: Yes  
Mayor Johnson \_\_\_\_\_

Second: Pierpont  
Councilman Blass: Yes  
Councilwoman Kelley: Absent  
Council President Razze: Yes

**Resolution No. 179, 2014 – Resolution of the Mayor and Council of the Borough of Pitman, County of Gloucester, State of New Jersey Awarding Police Department Tow License to George’s Auto Body, B.A.R.E. Motors, and Tyler Mill Towing**

Motion: Austin  
Roll Call:  
Councilman Austin: Yes  
Councilwoman Higbee: Yes  
Councilman Pierpont: Yes  
Mayor Johnson \_\_\_\_\_

Second: Razze  
Councilman Blass: Yes  
Councilwoman Kelley: Absent  
Council President Razze: Yes

**Resolution No. 180, 2014 – Resolution of the Mayor and Council of the Borough of Pitman, County of Gloucester, State of New Jersey Authorizing 2014 Municipal Budget Transfers**

Motion: Higbee  
Roll Call:  
Councilman Austin: Yes  
Councilwoman Higbee: Yes  
Councilman Pierpont: Yes  
Mayor Johnson \_\_\_\_\_

Second: Pierpont  
Councilman Blass: Yes  
Councilwoman Kelley: Absent  
Council President Razze: Yes

**Payment of Bills**

Motion: Higbee  
Roll Call:  
Councilman Austin: Yes  
Councilman Blass: Yes  
Councilwoman Higbee: Yes  
Councilwoman Kelley: Absent  
Councilman Pierpont: Abstain to #29785; Yes, to approve all other payments  
Council President Razze: Yes  
Mayor Johnson \_\_\_\_\_

Second: Blass

**Event Permit Applications**

**Event:** Monthly Meetings  
Applicant: Pitman Little League  
Date: Second Wednesday, Monthly; January – December 2015  
Time: 8:00 p.m.  
Location: Council Chambers

Contact Person: Frank Jackson

**Event:** Little League Registration

Applicant: Pitman Little League

Date: January 22, 2015; 6:30p.m. – 8:00 p.m.

January 29, 2015; 6:30p.m. – 8:00 p.m.

January 31, 2015; 10:00 a.m. – Noon

Time: 8:00 p.m.

Location: Council Chambers

Contact Person: Frank Jackson

Motion: Razze

Second: Blass

Roll Call:

Councilman Austin: Yes

Councilman Blass: Yes

Councilwoman Higbee: Yes

Councilwoman Kelley: Absent

Councilman Pierpont: Yes

Council President Razze: Abstain

Mayor Johnson \_\_\_\_\_

**Public Portion**

Motion to open to the public: Razze

Second: Blass

Time: 8:20 p.m.

No public comment.

Motion to close the public portion: Razze

Second: Blass

Time: 8:20 p.m.

**Adjournment**

Motion: Razze

Second: Blass

Time: 8:21 p.m.

Respectfully Submitted,

Judith O'Donnell

Borough Clerk/Administrator

