**Canterbury Glen Homeowners Association**

*Meeting Minutes*

*March 20, 2023*

*7:00 PM*

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| **Attendees:** |  |
| James Atkinson | *President* |
| James Rogers | *Vice President* |
| Jenny Dinh | *Treasurer* |
| Brett Meyers | *Secretary* |
| Terri Waites | *Member-at-Large* |

* Secretary Report
	+ James Atkinson made a motion to accept the minutes from the prior meeting. Terri Waites seconded motion. All in favor.
* Treasurer Report
	+ The Board reviewed revenues and expenses. Brett Meyers made a motion to accept the Treasurer’s report. Terri Waites seconded the motion. All in favor.
	+ Jenny is working with CPA to update financials.
	+ Jenny is also working with CPA to keep our tax-exempt status.
	+ 61 out of 66 homes have paid 2023 annual dues to date.
	+ James Atkinson makes a motion for HOA to recover any past dues exceeding $500. Canterbury Glen HOA will take action to recover any past dues amounts exceeding $500 from residents who are in arrears on their HOA dues. This action will include legal action and the placing of liens on properties as necessary to ensure timely payment of dues. Considerations will be made for those who are actively participating in an approved payment plan. These residents will not be subject to legal action or property liens, as long as they continue to make payments according to the agreed-upon terms of the payment plan. James Rogers seconded motion. All in favor.
* ACC Report:
	+ James Atkinson presented an updated ACC Form. Board and ACC members will review the updated ACC Form and will provide feedback.
	+ March 23, 2023, will be the next ACC walk around.
* Crime Watch Update:
	+ Board discussed recent attempted car burglary. Residents are urged to keep their car doors locked when parked outside and to keep all valuables inside their homes.
* Social Committee Report
	+ Easter Egg Hunt will take place on April 8th at 11 am in the Canterbury Glen cul-de-sac. All residents are welcome. We look forward to a fun event. Please drop off any candy donations at 17413 Isbell Lane.
* Old Business
	1. Pressure cleaning of community sidewalks. James Atkinson attempted to get bids for pressuring washing community area sidewalks, but due to high cost will volunteer his own time and equipment to clean the sidewalks.
	2. Community Yard Sale is scheduled for this Saturday March 23, 2023.
	3. By-Law and Covenants workshops. Board discussed and will be tabled until next meeting, as time permits.
* New Business
	+ Upper Tampa Bay Trail connection. Board discussed proposed Upper Tampa Bay Trail along the west side of the Gunn Highway. Board to investigate options into getting the County to install a crosswalk at Gunn Highway and Van Dyke Road so residents can access the trail.
* Open Discussion
	+ No items discussed.
* Next meeting – May 12th, 2023, at 7pm. Location is TBD.
* The meeting was adjourned at 7:55 pm.