

MINUTES
SELECT BOARD MEETING
TOWN OF COVENTRY
MONDAY NOVEMBER 16TH, 2020 AT 5:30 P.M.

Board Members Present:

Scott Briere/ Chair; Phil Marquette; David Gallup

Town Officials Present:

Amanda Carlson / Town Administrator
David Barlow / Treasurer
Martha Sylvester / Planning Commission
Kate Fletcher / Assessing Clerk
Stephanie Rondeau / Administrative Assistant

Guests:

Chris Whiting

This meeting was offered to the public via Zoom video conference.

- 1. Chair Scott Briere called the meeting to order at 5:30 p.m.**
- 2. Allow for public comment**
 - No public comment noted
- 3. Approve the unofficial minutes of the November 2nd, 2020 meeting**
 - David Gallup made a motion to approve the minutes of the November 2nd, 2020 meeting as written. Seconded by Phil Marquette and unanimously approved by the Board.
- 4. Planning Commission to discuss current projects and vacancy**
 - Vice Chair Martha Sylvester gave the recommendation on behalf of the Planning Commission to appoint Stephanie Rondeau to fill the vacancy until the next Town election.
 - The Board discussed the relationship of the candidate to the Planning Commission Chair Dan Rondeau and if this would pose a conflict of interest.
 - Scott Briere made the motion to appoint Stephanie Rondeau to fill the Planning Commission vacancy until Town Meeting in March where it will be elected by the voters. Seconded by Phil Marquette. David Gallup expressed his opposition. Appointment approved by the Board quorum.
 - Martha Sylvester updated the Board on current Planning Commission projects including considerations under the Village Designation program, the Economic Development Plan and creating Sub Committees to execute the plans going forward.
 - The Board asked the Planning Commission to submit their requests and plans in writing for review.
- 5. Other Business**
 - David Barlow stated that the Vermont Access Board had officially waived the requirement for a variance to install a lift at the Community Center in lieu of a lift and the project was approved to proceed
 - David Gallup stated that he would like to discuss legal aspects of land acquisition.
 - The Board unanimously agreed in the findings that premature public knowledge of the items for discussion would put the Town at a disadvantage.

- Scott Briere made a motion to enter into executive session in accordance with 1 V..S.A 313 (f) for legal discussion to include the Board and the Town Administrator. Seconded by Phil Marquette and unanimously approved by the Board.
- The Board entered into executive session at 6:08 pm
- The Board exited executive session at 6:17 p.m.
- No decisions made.

- Scott Briere made a motion to enter into executive session in accordance with 1 V..S.A 313 (b) for personnell discussion to include the Board and the Town Administrator. Seconded by David Gallup and unanimously approved by the Board.
- The Board entered into executive session at 6:17 pm
- The Board exited executive session at 6:30 p.m.
- No decisions made.

6. Sign orders – Orders signed and approved by the Board.

7. Meeting adjourned at 6:41 p.m.