

**MAPLE CREEK TOWN BOARD MEETING
TOWN HALL W10388 COUNTY ROAD W
JUNE 14, 2021 6:30 PM**

Call to order and Pledge of Allegiance

Chairperson Griffin called the June 14, 2021 Maple Creek Town Board Budget meeting to order at 6:30 p.m. and led the Pledge of Allegiance.

Verify open meeting notices, roll call, approval of agenda order (stands as is unless motion for change)

The agenda for these minutes was posted at the three Town posting boards on Friday, June 11, 2021.

Elected Officers present: Sue Griffin, Jim Young, John Knapp and Tory Much

Appointed Officer present: Lynette Gitter

Others present: Gary Coroneos, Steve Janke, Debra Radmer and Chris Thompson

Approval of May 10, 2021 Town Board and May 18, 2021 Board of Review minutes

Young made a motion, seconded by Griffin, to approve the May 10, 2021 Town Board and May 18, 2021 Board of Review minutes. Ayes 2, Opposed 0, Abstain 1. MOTION CARRIED.

Treasurer:

• **Monthly Financial Report**

The balances for all accounts as of May 31, 2021, are as follows: Checking - \$1,968.62; Investment Savings - \$306,043.48; and Town CD's - \$131,367.75. Total town funds - \$439,379.85. Stands as read subject to an audit with the clerk.

Outagamie County Sheriff's officer report (if in attendance)

County Officer Jacob Basch was in attendance. Maple Creek has been quiet as far as calls go. He answered a few questions about ATV use on roads.

Public Input: Pursuant to WI Statutes 19.83(2) and 19.84(2), the public may present matters for Town Board consideration, however, they cannot be discussed or acted upon until the subject matter, of the proposed action, has been noticed.

None

Specific matters for discussion and possible action:

A. Plan Commission Items

1. Minimum Lot Size recommendation

The Plan Commission recommends reversing the lot size restrictions back to 295' and 2 acres. They also recommend a binding referendum question on the next Election. (Note: The clerk checked into this with the Town's Association and it cannot be "binding" but can be "advisory".)

2. Comp Plan Public Hearing Update

The Public Hearing for the Comprehensive Plan Addendum is Tuesday, June 29th starting at 6:30 p.m.

3. City of NL Plan Revision

The City of New London is revising their Comprehensive Plan and are updating two particular areas; proposed single family and multi-family areas along Beckert Road and House Road. The surrounding municipalities get copies per Wisconsin Statutes.

B. Minimum Lot Size Ordinance

Chairperson Griffin would like to see the Lot Size Ordinance reversed back to the 295' and 2 acre minimum. The Supervisors agreed. The clerk stated that we would need to have a public hearing. It would be convenient to hold it on the same night as the Comprehensive Plan Public Hearing. Knapp made a motion, seconded by Griffin, to set a Public Hearing for the Minimum Lot Size change back to 295' and 2 acres on Tuesday, June 29th at 7:00 p.m. Ayes 3, Opposed 0, Abstain 0. MOTION CARRIED.

C. Liquor Licenses

- **Class B beer license – July 1, 2021 to June 30, 2022**
Kevin Clark, DBA Autumn Wings Hunt Club

Knapp made a motion, seconded by Young, to issue a Class B beer license to Kevin Clark, d.b.a. Autumn Wings Hunt Club, for the period of July 1, 2021 to June 30, 2022. Ayes 3, Opposed 0, Abstain 0. MOTION CARRIED.

- **Combination Class B (beer, liquor) licenses – July 1, 2021 to June 30, 2022**
Sugar Bush Drifters Snowmobile Club Inc.-Cindy Huebner, Agent
Pat Williams, DBA Spooks on Spurr

Knapp made a motion, seconded by Young, to issue Combination Class B liquor licenses to Pat Williams, d.b.a. Spooks on Spurr, and to Sugar Bush Drifters Inc., Cindy Huebner Agent, for the period of July 1, 2021 to June 30, 2022. Ayes 3, Opposed 0, Abstain 0. MOTION CARRIED.

- **Class C wine license – July 1, 2021 to June 30, 2022**
Pat Williams, DBA Spooks on Spurr

Knapp made a motion, seconded by Young, to issue a Class C wine license to Pat Williams, d.b.a. Spooks on Spurr, for the period of July 1, 2021 to June 30, 2022. Ayes 3, Opposed 0, Abstain 0. MOTION CARRIED.

D. Operator Licenses—July 1, 2021 to June 30, 2023(two year license)

1. Cheryl Rohan, 1215 W. Cameron Street, NL
2. Steve Drum, W1069 Breiting Road, NL
3. Cindy Huebner, E8905 County Road N, NL
4. Robin Wilson, N4757 Spurr Road, NL

Young made a motion, seconded by Knapp, to issue Operator Licenses to Cheryl Rohan, Steve Drum, Cindy Huebner and Robin Wilson for a two-year period of July 1, 2021 to June 30, 2023. Ayes 3, Opposed 0, Abstain 0. MOTION CARRIED.

E. American Rescue Plan update

The clerk will file the report for the ARPA funds by the deadline date of June 18th.

F. Roads

1. Bridge petition apps for County aid

The bridge (culvert) on Affeldt Road is in bad shape and needs replacing soon. The estimated cost to replace it is \$9500. The Town can apply for County aid to pay for ½ of the cost next year. We can also apply for ½ of the total cost for the bridge (culvert) that was replaced on Kickhaefer Road last year. Knapp made a motion, seconded by Young, to petition for bridge aid from the County Highway Department for Affeldt and Kickhaefer Road culverts. Ayes 3, Opposed 0, Abstain 0. MOTION CARRIED.

2. Miscellaneous job proposal from County Highway

The County Highway Department put together a proposal for the town for various road projects to be completed for a total of \$12,800: rip-rap culvert end on Postel Rd-\$1000, Maple Creek sign on River Rd-\$200, one load of asphalt patched over heaved culvert on Nitzke Rd-\$1300 (or replace the road pipe-\$6500), pothole patching with hot mix on Sasse, Buboltz, Pribernow and Fuerst Rds.-\$800, Bridge Aid replacement Affeldt Rd-\$9500. The board discussed whether to patch the culvert on Nitzke or replace the pipe. Knapp made a motion, seconded by Young, to accept the proposal by the County Highway Department for \$12,800 for various road repairs, but to only patch the culvert on Nitzke Road not to replace the road pipe. Ayes 3, Opposed 0, Abstain 0. MOTION CARRIED.

3. Additional road work; mowing, stone on Postal Road, cut asphalt on Nitzke Road

Chairperson Griffin will call Chad from the County to authorize mowing the ditches. The board discussed additional asphalt that may be needed for Affeldt Road prior to the culvert replacement. Knapp made a motion, seconded by Young, to authorize the Chairperson to have the County put up to 3 loads of grader patch on Affeldt Road. Ayes 3, Opposed 0, Abstain 0. MOTION CARRIED.

4. Highway invoice for barricades on road; bill Mike Bruette

We received an invoice for \$105.44 from the County for the barricades when Sugar Creek Farms closed a road for manure pumping. This will be sent to Sugar Creek Farms for payment.

5. ATV/UTV use on County Roads in Maple Creek

After discussion about the permitting to authorize County Highways for ATV/UTV use, and how well it has been working with just Town Hall roads, the board decided to not pursue this option for Maple Creek at this time.

6. WISLR report due in December

Every two years municipalities and counties are required to submit pavement ratings to the Wisconsin DOT that represent the physical condition of the roads within their jurisdiction. The ratings report is due December 15, 2021. We can pay someone to do the report for us or we can do it ourselves. Past boards have done this. Chairperson Griffin called a board meeting for Tuesday, August 3rd at 9:00 a.m. to work on the WISLR report at the Town Hall where we have good internet reception.

G. Town Hall Maintenance—Schedule septic tank pumping—Landscaping (soon)

The clerk will finish the TH landscaping soon. We received the 3-year septic pumping notice from the County for the Town Hall. After discussion, Chairperson Griffin will come back next month with pumping prices.

H. Financial Handbook from WTA--\$45 + shipping

Young made a motion, seconded by Knapp, to purchase a Financial Handbook for the clerk's office from the Town's Association for \$53. Ayes 3, Opposed 0, Abstain 0. MOTION CARRIED.

I. Outagamie County WTA Unit meeting Monday, June 21, 6:00 p.m.

All three board members expressed an interest in attending this meeting. The clerk will post a quorum notice on the boards.

J. Letter from DNR regarding “after-the-fact” dredging permit-Heideman

We received a letter from the DNR regarding an “after-the-fact” application for coverage under the waterway statewide general permit to maintenance dredge in a previously dredged area in Tributary to Bear Creek, located in NE ¼ of the NE ¼ of Section 6, Township 23 North, Range 15 East. This permit was issued to John Heideman with a list of conditions that need to be met. This notice is for information only. The DNR will monitor the dredging.

8) Report of officers:

- A. Clerk: Sales/Use Tax Exempt-new number, newsletter items
- B. Raft: none C. Constable: none D. Cemetery: none
- E. Building Inspector: One permit issued for a shed to Steve Drum

9) Public Input: Pursuant to WI Statutes 19.83(2) and 19.84(2), the public may present matters for Town Board consideration, however, **they cannot be discussed or acted upon** until the subject matter, of the **proposed** action, has been noticed.

Resident stated that survey stakes are going down on Law Road.

10) Complaints and/or Correspondence--No action take

None

11) Review and payment of vouchers

Vouchers for checks numbering 11699 to 11725 were submitted for review and payment. An additional payment will be made by direct debit from checking for the June IRS withholding tax and the second quarter State withholding tax.

12) Future Agenda Items: **Discussion/Action on future agenda items?**

- Closing Town Roads
- Minimum Lot Size Ordinance

Town Board Meeting, June 14, 2021

13) Adjournment/Calendar: Town Board meeting August 3rd, 9:00 a.m. (Paser Rating report), Town Board meeting August 9th, 6:30 p.m. Young made a motion, seconded by Griffin to adjourn at 8:15 p.m. Ayes-3, Opposed-0, Abstain-0. MOTION CARRIED.

These minutes were taken at a meeting of the Town of Maple Creek Board held on the 14th day of June 2021,

And were entered in this record book by: _____, Clerk Gitter

And were approved this 12th day of July 2021 by:

_____, Chairperson Griffin

_____, Supervisor Knapp

_____, Supervisor Young