

**Town of Beverly Shores**  
**TOWN COUNCIL MEETING MINUTES – October 16, 2018**  
**Administration Building – 500 S. Broadway**

The meeting was called to order at 7:00 p.m. and began with the Pledge of Allegiance.

**Roll Call** - Council Members: Donna Norkus, President, Greg Brown, Vice President, Geof Benson, Matrona Malik, and Brian O'Neil were present. Also, present: Clerk-Treasurer Ellen Hundt and Town Marshal Susan Resteau. Town Attorney Connor Nolan was absent.

**Public Presentations**

Jim Metros, Republic Services, presented information regarding the changes in recycling. A new recycling chart will be available at the Clerk-Treasurer's office. Republic offered to extend the existing contract for one more year at the current rate.

**Personnel Changes**

President Norkus announced Marshal Resteau will continue as the Town Marshal for 2019. President Norkus asked the Council to accept new terms of employment for Marshal Resteau for 2019, which includes a change in the compensation structure and imposition of new temporary duties with respect to training on Street Superintendent responsibilities; that Council accept new terms of employment for First Deputy Marshal Clapp for 2019, which includes a change in compensation and assumption of the new duty of supporting the Street Superintendent while learning the requirements of the position; and that Council appoint Edward Clapp to serve as Town Marshal And Street Superintendent effective January 1, 2020 with a change in compensation as proposed and further authorize him to begin the search for a deputy marshal. Councilor Benson motioned to accept these terms. Councilor Malik seconded. Unanimously approved.

**2019 Budget Adoption**

Councilor Benson motioned to adopt the 2019 Budget Ordinance 2019-09 as presented. Councilor O'Neil seconded. Unanimously approved. Councilor Benson motioned to adopt the 2019 Budget Ordinance 2019-09 on second reading. Councilor Malik seconded. Unanimously approved.

**Approval of Minutes**

Minutes for the September 18, 2018 TC meeting were presented. Councilor Benson motioned to approve. Councilor O'Neil seconded. Unanimously approved. Minutes for the October 2, 2018 TC meeting were presented. Councilor Malik motioned to approve. Councilor O'Neil seconded. Unanimously approved.

**Report of the Police Department & Street Departments**

**Violation Clerk Report**

CT Hundt had nothing to report.

### **Police Report**

Marshal Resteau presented updates for the Police Department.

### **Street Report**

Marshal Resteau presented updates for the Street Department. She thanked Vice Present Brown, Deputy Clapp, and Ed Bracken for their assistance in tree removal.

### **Ordinances & Resolutions**

CT Hundt presented Ordinance 2019-08 Additional Appropriation and Reduction. This was a transfer of expenses. Councilor Benson motioned to approve on first reading. Vice President Brown seconded. Unanimously approved. Councilor Benson motioned to consider on second reading during the same meeting as it was introduced. Vice President Brown seconded. Unanimously approved. Councilor Benson motioned to adopt ordinance. Councilor Malik Seconded. Unanimously approved.

### **Clerk-Treasurer's Report**

*Consideration of Claims* – Clerk-Treasurer Hundt presented APV register, noting items that were not monthly expenses. Councilor Benson motioned to approve. Councilor Malik seconded. Unanimously approved. CT Hundt also presented the Fund, Revenue, Appropriation reports, and Garbage reports. Councilor Benson motioned to invite Republic to submit its offer of a one year contract at current rate and approve it if it is the same as current contract. Councilor O'Neil seconded. Unanimously approved. Hundt asked the public for donations to assist residents who need assistance paying their annual garbage and recycling bill by donating to the Town's Gift Fund and designating donation for garbage assistance.

### **Public Comment**

Beth Gassoway, President of the Dunes Woman's Club, asked about moving things into the new storage building and whether the Town was engaged in beach replenishment.

### **Reports from Committees/Liaisons:**

**ADA Progress:** Councilor O'Neil will begin working with CT Hundt, Title VI Coordinator.

**Greenspace Committee:** Nothing new to report.

**Park Board:** Councilor Malik gave report.

**Building & Building Site Committee:** Councilor O'Neil gave report. Councilor O'Neil motioned to assign a temporary Building Commissioner to 108 W. Fairwater with a cap of \$125 an hour and to accept the lowest bid. Vice President Brown seconded. There was discussion regarding who is the responsible payor and the need to have a plan in place going forward. Unanimously approved.

Christine Pritchett, Building & Building Site Committee, stated there is a conflict of interest regarding having Duneland Group be the Building Commissioner for 4 S. Pleasant because they did the original topography map. Councilor O'Neil motioned to keep Charles Ray as Building Commissioner. Councilor Malik seconded. There was discussion regarding how Duneland Group only did the original topography in 2016 and has been paid for their services. They have not been involved with any design or construction on the project. An addendum to the motion was made



that Duneland is to do no more work on this project, the Duneland Group name shall be deleted from project plans, and the Duneland Group name shall not appear on subsequent construction plans.. Unanimously approved.

**Board of Zoning Appeals (BZA):** Nothing to report.

**Capital Planning:** Councilor Malik gave report.

**Fire & Emergency Management:** Councilor Benson gave report. Councilor Benson motioned to go out for quotes to replace 8 windows and 1 door at the fire house, accept the lowest bid, and pay from the GO Bond. Councilor O'Neil seconded. Discussion followed regarding urgency of project. Unanimously approved.

There was discussion regarding the generator and whether it was adequate for the two buildings.

**Indiana Dunes National Lakeshore:** Vice President Brown gave report. The condition of Tremont Road falls under Porter County's jurisdiction. The NPS does not have any current plan for the culvert on Central Rd. or the dune erosion on Lake Front caused by cars.

**Plan Commission:** Councilor O'Neil gave report.

**NIRPC:** Councilor Benson gave report.

**Depot Museum and Gallery:** President Norkus gave report.

#### **Unfinished Business:**

*Coastal (Historic Landmark) Grant:* The quote from Chavez Tuckpointing was approved and work is to start on Town Hall/Administration Building on November 6, 2018.

*Storage Facility (Phase III) update:* ABSRCF is reviewing proposed JOA. The issue regarding debris on neighboring property as is yet unresolved.

*Depot Window repair/replacement:* President Norkus reported they have revised bid for windows and are waiting for new stucco bid.

*East Beverly additional repair cost:* Nothing new to report.

*Job description revisions:* Nothing to report.

*Wish list – projects, committees:* President Norkus suggested getting someone to assess all the needs of Town owned buildings.

*Website/email addresses, anonymous violation line:* Nothing new to report.

*Community FAQ development:* Vice President Brown has additional information to add.

*Nisource request for tree cutting/replacement along Service Avenue:* Councilor O'Neil motioned to accept latest proposal from Nisource. Councilor Malik seconded. Unanimously approved.

*Auction of confiscated/unclaimed property:* Auction is scheduled for November 12<sup>th</sup> at 1pm.

#### **New Business**

*Leaf pickup –* Scheduled for November 13<sup>th</sup>.

*Porter County Animal Control Contract* – Councilor Benson motioned to accept the contract. Councilor O’Neil seconded. Unanimously approved.

*NICTD lighting* – Councilor Benson reported the new light at the train station is “horrific” and is representative of the lighting the Town just got them to agree not to use in streetlights.

*2019 IDEM Beach Monitoring* – Councilor Benson motioned for Council to allow him to submit application for 2019 grant. Councilor Malik seconded. Unanimously approved.

**Written Communication**

None.

**Town Council Comment**

Councilor Malik commented on the return of the swans to the marsh at Broadway and Beverly. President Norkus reminded everyone that November 6<sup>th</sup> is election day and a sample ballot would be available at the Clerk-Treasurer’s office.

**Public Comment**

*Toots Foy* (424 E. Myrtle) asked that the time be included on the meeting agenda.

*Christine Pritchett* (327 E. Ripplewater) stated she is against the decision to allow Duneland Group to be Building Commissioner on the 4 S. Pleasant project.

*Paula Tillman* (713 E. Rogers) requested a balance be considered regarding the light at the train station as she feels there is a safety issue there.

**Adjourn:**

Motion to Adjourn by Councilor Benson.

Seconded by Vice President Brown

Approved by unanimous vote.

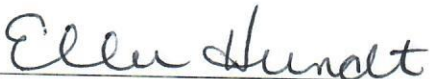
Time: 9:07 p.m.



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Town Council President: Donna Norkus

Attest:



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Clerk-Treasurer Ellen Hundt