

SOCIETY FOR THE QUANTITATIVE ANALYSES OF BEHAVIOR

DEVELOPMENTS

Volume 23, Number 1, Issue 1, May 27, 2016

Society for the Quantitative Analyses of Behavior (SQAB)

Meeting of the SQAB Board and other Officers of the Society

May 22, 2015

Lunch near convention center at approx. 12:15 p.m.

Present: Amel Becirevic, Lewis Bizo, Rachel Enoch, Adam Fox, Carla Lagorio, Christopher Podlesnik, Derek Reed, Federico Sanabria, Timothy Shahan

President Timothy Shahan presided over the meeting.

1. Welcome and opening remarks

On behalf of the Board and Officers, President Timothy Shahan extended a warm welcome to incoming Treasurer Carla Lagorio and incoming Secretary Adam Fox.

President Timothy Shahan congratulated Chris Podlesnik on being appointed President-Elect and Program Chair of SQAB.

President Timothy Shahan announced that control of the SQAB website has shifted to Executive Director Derek Reed and thanked SQAB webmaster Amel Becirevic for work revamping the website. It looks great.

2. The minutes from SQAB 2014, detailed in SQAB Developments Volume 22, were approved.

3. Incorporating SQAB in Kansas

Work has continued to transition SQAB from Massachusetts to Kansas in order to have a Resident Agent (to be current Executive Director Derek Reed) in the state in which SQAB is incorporated.

Executive Director Derek Reed announced that when the organization submits an update to the state of Massachusetts this year SQAB will file for closure in Massachusetts. SQAB will then be incorporated as a “new” organization in Kansas. It was decided that a formal vote at the business meeting to disband the organization in Massachusetts and reincorporate in Kansas would be conducted.

4. New SQAB bylaws

Executive Director Derek Reed distributed copies of a draft of new SQAB bylaws that accurately reflect current governance

of the organization—digital copies to follow via email and feedback from board was requested.

The board agreed that there should be a standardized procedure for updating and maintaining the bylaws as part of annual board meetings.

Executive Director Derek Reed outlined some of the changes: students were officially added to the board and a two-week deadline for submission of meeting minutes from the SQAB Secretary was added.

5. Update on SQAB bank account signatories

The Executive Director and Treasurer will be the only two people who have access to the SQAB bank account.

Closing the current SQAB bank account at Bank of America and opening a new one as part of the move to Kansas was discussed.

President Timothy Shahan thanked Past-President Alliston Reid and current Executive Director Derek Reed for helping move SQAB forward and formalizing operations.

President Timothy Shahan was thanked by the board members for his work as President.

6. Discussion of new board members

With Chris Podlesnik moving to President-Elect and Program Chair, a board position is open.

The board discussed adding one or two new board members and agreed to request self-nominations at the upcoming business meeting.

7. SQAB logo

The board discussed potential designs for a new SQAB logo. It was agreed that the writing of “SQAB” in the logo should remain but that the logo should be updated. The board agreed to seek professional help to redesign the logo. Executive Director Derek Reed will pursue further and keep the board updated.

8. SQAB special issue and affiliation with the Association for Behavior Analysis International (ABAI)

Currently, *Behavioural Processes* publishes the SQAB special issue and the annual SQAB conference takes place in conjunction with the annual Association for Behavior Analysis International (ABAI) conference.

The board discussed the pros and cons for continuing SQAB's relationship on both fronts and potential alternatives should the organization move in a different direction in the future.

SQAB Business Meeting

May 22, 2015, 5:00 pm

In Attendance: Billy Baum, Lewis Bizo, Michael Commons, Darlene Crone-Todd, Adam Fox, Elizabeth Kyonka, Carla Lagorio, Christopher Podlesnik, Derek Reed, Alliston Reid, Mark Reilly, Federico Sanabria, Timothy Shahan, Tom Zentall

President Timothy Shahan called the Business Meeting to order.

- All in attendance were asked to sign in.
- SQAB Developments, Volume 22, containing the minutes from the last Business Meeting and the current Treasurer's report was distributed and approved.
- Formal votes were taken to approve appointments of Adam Fox as Secretary, Carla Lagorio as Treasurer, and Christopher Podlesnik as President-Elect and Program Chair. All three were unanimously approved.
- President Timothy Shahan announced that the Board is requesting self-nominations for two new board members. Interested individuals should send an email to Executive Director Derek Reed. If there are more than two nominations the board will take a vote via email. New board members will be formally voted on at next year's business meeting.
- A motion was made to allow Executive Director Derek Reed to disband SQAB in Massachusetts and incorporate as a "new" organization in Kansas with Derek as the Resident Agent. New bylaws that correspond to current

SQAB governance will also be distributed and voted on by the Board. The motion was unanimously approved. President Timothy Shahan thanked Executive Director Derek Reed for his hard work in making this transition.

- The treasurer's report was discussed. President Timothy Shahan commented that the report was typical of past years. Executive Director Derek Reed announced that SQAB was on track to be about the same financially this year.
- President Timothy Shahan welcomed Lewis Bizo as new President of SQAB. Alliston Reid led the group in thanking Timothy Shahan for his work as President.

Progress Report since the 2015 SQAB Symposium

- The board solicited nominations and voted on new board members via email. Jason Bourret, Suzanne Mitchell, and Mark Reilly were nominated and unanimously approved to join the board of directors pending a vote at the 2016 business meeting.
- Executive Director Derek Reed commissioned a new SQAB logo design. After receiving several designs from several artists and culling down options, a new logo was voted on and approved by board members via email. It now adorns the SQAB website and Facebook page.
- As part of the organization's move from Massachusetts to Kansas, SQAB obtained non-profit status in Kansas. An application for 501C3 status is under review with the United States Internal Revenue Service. When 501C3 status is obtained for SQAB in Kansas (expected by the end of the calendar year) all Massachusetts SQAB statuses and accounts will be closed and formally transferred to the Kansas SQAB. Executive Director Derek Reed and Treasurer Carla Lagorio were named on the new Kansas bank account (Bank of America).
- The board unanimously approved changes to the SQAB bylaws via email. The bylaws will be part of SQAB's articles of incorporation in Kansas.

SQAB: Financial Report January 1, 2015 to December 31, 2015

INCOME

Balance 1/1/2015	Bank of America Total	\$21,534.95
	Preregistrations	\$ 7,293.18
	Onsite registrations	\$ 5,245.82
	Student Council Income (mugs)	\$ 408.26
	Taylor & Francis Royalty	\$ 114.60
	2015 Income	\$13,061.86
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	Total	\$34,596.81

EXPENSES

Symposium		
	Symposium expenses - catering, A/V, etc.	\$ 5,431.87
	Misc symposium expenses-signage, lunch, tape, receipts.	\$ 748.44
	Program booklets	\$ 701.39
Website Charges		\$ 109.00
Tax preparation (Stephen Umana)		\$ 900.00
Annual report fee		\$ 35.00
	2015 Expenses	\$ 7,925.70
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NET Bank Balance 12/31/2015	Bank of America	\$26,671.11