

Minutes of the Regular meeting of the Board of Trustees and Appointed Officers of the Incorporated Village of Woodburgh held on Monday, October 27, 2014 at 8:00 p.m. at Village Hall, 30 Piermont Avenue, Hewlett, New York.

1. Calling the Meeting to Order:

Mayor Israel called the meeting to order at 8:00 p.m.

2. Mayor's Appointment of Village Attorney/ Meyer Suozzi English as Special Counsel

RESOLVED, that the Board of Trustees hereby approves the Mayor's appointment of BRIAN S. STOLAR, as Village Attorney for the balance of the official year 2014-2015, to serve at the pleasure of the Mayor, and it is further

RESOLVED, that the compensation for the services of the Village Attorney shall be at the rate of \$220 per hour for services involving attendance at meetings of the Village boards, preparation and review of minutes of meetings of Village boards, drafting and preparing of routine legislation, and other legal services in connection with the ministerial aspects of enacting legislation, and, as requested, general advice to Village staff and Village boards, which services shall be billed to the Village monthly, and it is further

RESOLVED, that the Village Attorney may designate any other attorney associated with the law firm of Meyer, Suozzi, English & Klein, P.C. to perform Village Attorney services as defined herein, at the customary municipal rate for such services, and it is further

RESOLVED, that the Mayor is authorized and directed to retain the law firm of Meyer, Suozzi, English & Klein, P.C. as special counsel, to serve at the pleasure of the Board of Trustees, for litigation matters, major projects (as defined by the Board of Trustees) and Village acquisition or sale of real estate, for the official year 2014-2015, the services of such special counsel to be compensated at the rate of \$220 per hour for services performed by Brian S. Stolar, and at customary municipal rates for services performed by other attorneys associated with the law firm, plus reimbursement of all reasonable and necessary disbursements incurred in connection with the performance of such legal services, which sums shall be billed to the Village monthly.

3. Roll Call:

Present	Mayor	Lee Israel
	Deputy Mayor	Gary Goffner
	Trustee	Carl Cayne
	Trustee	Barry Platnick
	Trustee	Jacob Harman
	Village Clerk	Michelle Blandino
	Village Attorney	Brian Stolar
	Treasurer	Alan Hirmes

4. Notice of Meeting – Nassau Herald:

Clerk Blandino reported that notices of this evening's meeting was mailed to the Nassau Herald and was posted on the bulletin boards outside Village Hall and in the lobby of Village Hall.

5. Minutes – September 29, 2014

On motion by Trustee Cayne, seconded by Deputy Mayor Goffner and unanimously approved, the Board dispensed with the reading of the minutes of the September 29, 2014 meeting as the Clerk has previously mailed such minutes and they are hereby approved

6. Correspondence:

A. Letter received via email on 10/20/14 from Mr. Goldstein at 99 Willow Road:  
requesting permission from the Board to have a basketball court set up in the street in front of his home 11/16/14 from 12pm to 6 pm

The Mayor advised that he is granting the request to close the requested portion of Willow Road from 12pm to 6pm on November 16, 2014, subject to the applicant submitting a letter from the fire department and police department confirming that the closing of the street will not interfere with public safety, submission of a hold harmless agreement to the Village Clerk in a form approved by the Village Attorney, and the submission of proof of insurance.

7. A. Waiver of Street Opening permit fee for installation of License Plate Readers:

On motion duly made by the Mayor, seconded by Deputy Mayor Goffner, and adopted unanimously, the Board agreed to waive any permit fees otherwise required to be paid by Cablevision in connection with any street openings required for the initial installation of equipment necessary to enable the functioning of the license plate readers on poles throughout the Village. The Board noted that this waiver does not impact the requirement that Cablevision obtain a road opening permit (or permits) and file a road restoration bond for the work.

B. Inter-municipal agreement for installation of License Plate Readers in Hewlett Neck:

The Village Attorney advised the Board that an inter-municipal agreement would be required to permit a license plate reader to be installed on a utility pole located in Hewlett Neck at 168 Woodmere Boulevard. The Village of Hewlett Neck has indicated that it would be amenable to such an agreement with no fee charged to the Village of Woodsburgh.

On motion duly made by the Mayor, seconded by Deputy Mayor Goffner, and adopted unanimously, the Board agreed to enter into, and authorized the Mayor to execute, an inter-municipal agreement with the Village of Hewlett Neck on terms that provide for the installation of the license plate readers and associated equipment at no charge to the Village, and such agreement is to be in a form approved by the Village Attorney.

8. Reports:

## A. Treasurer's Report – Treasurer Hirmes – September 2014

Clerk Blandino summarized the September 2014 Treasurer's Report

Cash Status – September, 2014

Bank Balances - Reg., Pay. M.M.,

As of August 31, 2014

604,570.75

Plus – Receipts:

Non-Property Taxes

4.05

Departmental Income

2,455.00

8. Cash Status Report continued:

Use of Money and Property	53.96	
Licenses and Permits	625.00	
Fines and Forfeitures	3,372.00	
Sales of Property/Other Comp.	136.75	
State Aid	<u>6,304.26</u>	<u>12,951.02</u>
		617,521.77
<u>Less - Disbursements:</u>		
General Gov't Support	6,599.76	
Public Safety	46,611.91	
Transportation	10,291.58	
Home & Community Services	2,128.10	
Employee Benefits	<u>-163.71</u>	<u>-65,467.64</u>
		552,054.13
<u>Proof – Bank Balances:</u>		
Capital One – Reg	7,127.30	
Capital One – Pay	10,140.62	
Capital One – M.M.	<u>534,786.21</u>	
	552,054.13	

## B. Audit of Claims

On motion by Trustee Cayne, seconded by Deputy Mayor Goffner, and unanimously approved, the Treasurer was directed to pay the general fund claims in the amount of \$72,375.73 as set forth in abstract #626.

## B. Audit of Claims

C. TVASNAC Report – Commissioner Seide – No report.

## D. Public Safety – September 2014

## 1. Police Report - Commissioner Mosery

Clerk Blandino read the Police Activity Report.

SEPTEMBER

<u>ARRESTS:</u>	None
<u>SUMMONSES:</u>	1
<u>ACCIDENTS:</u>	1
<u>CRIME REPORTS:</u>	Nothing to report

## 2. Fire Report – Commissioner Mosery

Clerk Blandino read the Fire Report

9/1	W. Ivy Hill Road	General Fire Alarm
9/6	Keene Lane	Carbon Monoxide Alarm
9/17	Meadow Drive	General Fire Alarm

## E. Roads – Commissioner Dr. Jay Gottlieb – No report

8. Reports continued:

## F. Building Permits Issued:

4319	Kramer	Birch Lane	tag sale
4320	Warhit	Keene Lane	deck & railing
4321	NY Amer Water	Willow Road	replace water service
4322	Cohen	Meadow Drive	bathroom
4323	Cohen	Meadow Drive	plumbing
4324	Ruvinsky	Ivy Hill Road	new residence

## 2. Certificates of Completion Issued:

4183	819 Broadway	Broadway	gas conversion
4250	Gelman	Willow Road	alterations
4278	Gross	Ivy Hill Road	alterations
4313	Scardino	Keene Lane	water heaters in attic

9. Renewal of Planting Contract at Culluloo Monument:

Robert Arata Landscaping:	\$1650.00
Frank Romanelli Landscaping:	\$1700.00

On motion by Deputy Mayor Goffner, seconded by Trustee Cayne and unanimously approved, the Board accepted the proposal submitted by Frank Romanelli Landscaping as the lowest responsible proposal providing additional services with a minimal price difference.

10. Resolution setting the work hours for the employees:

Mayor Israel made motion to accept the following resolution:

Whereas, New York State Employees' Retirement System Rule 315.4 requires reporting to the Retirement System, on a form prepared by the State Retirement System, with respect to work days for certain elected and appointed officials who are members of the Retirement System and who are being reported for service credit and for whom the Village does not maintain time records; and

Whereas, in compliance with such rules and regulations, elected or appointed officials of the Village of Woodburgh who are required to do so have recorded and submitted an actual record for a three consecutive month period; and

Whereas, Rule 315.4(b) requires that the Board of Trustees adopt a resolution establishing a standard work day for each such elected or appointed office or position if the holder of that office or position is a member of the Retirement System for whom service credit is being reported;

Now, therefore, it is

Resolved that the Board of Trustees of the Village of Woodburgh hereby determines that the title, number of hours which constitute the standard work day, beginning and expiration of term, and number of work days to be reported for each month for each such official or position based on such actual records is as indicated on the resolution report form required by the State Comptroller and on file with the Village Clerk; and it is further

Resolved, that for such reporting purposes, the standard work day for all elected or appointed officials for whom the Village maintains time records is 8 hours; and it is further

(Resolution setting the work hours for employees continued)

Resolved, that each employee, except the Village Laborer, also works for the Villages of Hewlett Neck and Hewlett Bay Park in equal time periods per day, and it is further

Resolved, that a copy of the filed resolution report form shall be posted and maintained on the Village's website, or on the official sign board or at the main entrance to the office of the Village Clerk, for a continuous period of at least thirty days following the adoption of this resolution; and it is further

Resolved that a certified copy of the filed resolution report form, and an affidavit of such posting, shall be filed with the New York State Comptroller within 45 days after adoption of this resolution.

The motion was seconded by Deputy Mayor Goffer and unanimously approved.

11. New Business:

A. New Phone System for Village Hall:

MWM Technologies	\$2135.00
New Age Communications	\$1990.00

Clerk Blandino informed the Board that the Hewlett Bay Park Board of Trustees approved the proposal submitted by New Age Communications to installation of a new phone system at a cost of 1/3 share to the Village of Woodsburgh in accordance with the lease agreement between the Villages.

B. Mineola Signs

On motion duly made by the Mayor, seconded by Deputy Mayor Goffner, and adopted unanimously, the Board authorized payment to Mineola Signs in the sum of \$12,335.00, which constitutes payment in full less 10% for painting work performed by Mineola Signs, on the condition that Mineola Signs provide to the Village a 2 year warranty for the paint work in a form approved by the Village Attorney and that the balance of the payment be held in abeyance for 6 months at which time payment of the remaining 10% may be made to Mineola Signs upon confirmation that the paint does not suffer from defective workmanship, and that the Village Clerk is authorized to pay Mineola Signs the aforesaid sums upon compliance by Mineola Signs with the aforesaid conditions.

12. Next Meeting: November 24, 2014

13. Adjournment:

As there was no further business the meeting was adjourned at 8:20 p.m.

Michelle Blandino  
Village Clerk