

RNC**Employment Service**

905-727-3777

Aurora

222 Wellington Street East, Main Floor

Receiver**Job # 2018-11-025****NOC / NAICS** 1521 / 423430**Date** November 22, 2018**Location** York Region
Richmond Hill: 404 / Mjr. Mackenzie**Wages** Competitive based on experience**Experience (Yrs.)** 0-1 1-3 3-5 5+**Hours/Week** 40+ hours / week**Employment Type** Perm Temp Seasonal
 FT PT**Schedule Availability** Availability to work a 7 AM – 6 PM
(and extended hours if/when required)**Benefits Available After Probation Period** No Yes: Extended health benefits, ongoing learning, +++ other perks**Workplace / Physical Requirements** Must be able to lift up to 50 lbs. & stand for prolonged periods of time**Company**

Canada's largest privately-owned and operated Information Technology (IT) solution provider with extensive service and support resources is hiring! Their vision is to "simplify the business of technology, together" by focusing on business objectives and outcomes, aligning the most relevant and effective IT solutions to meet those requirements and providing extraordinary ongoing support capabilities.

Every day, over 1500 dedicated employees across Canada focus on providing extraordinary customer service and support experiences to private and public sector organizations. Since 1981, they have developed a strong reputation with market-leading vendors and customers for creating, implementing and supporting creative IT solutions that delight thousands of customers.

Job Duties

- Perform put-away of product on shelves and in racks, including updating bin locations in the computer system (JD Edwards) and using RF scanning.
- Label and receive incoming inventory.
- Cross-train to support all lines of business handled in the warehouse.
- Drive the forklift and stock skids of inventory on the racks.
- Assist with the shipping, receiving and picking of product, and moving it throughout the Distribution Center and Configuration Center.
- Support efforts to maintain Health and Safety standards by ensuring the warehouse is compliant, and proactively communicate on and remove any potential safety issues.
- Use the computer to check on received goods, put-away or order pull requirements as required and/or directed.
- Responsible for following ISO procedures outlined. All staff may be required to take ISO auditor training and provide auditing services in support of the ISO quality process for the department.
- Learn all company material handling procedures.

Requirements

- 3+ years working in a dynamic warehouse.
- You have strong skills in Warehousing, Warehouse Management (WMS) and Inventory Management
- Basic Mathematics skills, as well as experience using MS Excel and Outlook
- Current forklift certification
- Teamwork and collaboration are essential, as are effective written and verbal communication skills
- Excellent time management skills and the ability to work autonomously
- Strong internal and external customer orientation and focus
- Ability to work well in a dynamic, fast paced environment
- You will wear PPE (Personal Protective Equipment) as required

How to apply

Compugen will be at RNC Employment Services for a JOB FAIR on Tuesday, December 11th from 1:00pm-3:00pm – Register at our front desk to reserve your interview!

Disclaimer

RNC Employment Services reserves the right to submit applicant resumes in their sole judgement directly to employers only following registration. Registration in itself does not determine applicant job posting eligibility. Further RNC is not responsible for employer hiring decisions which may pre-empt registration.