



Hosted by: Hmong American Culture Academy of Arts, LLC
Vendor Application
(Non - Selling)

Business Owner Name: _____

Name of Business/Organization: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Phone Number: _____ Cell Phone: _____

Email address: _____

Website: _____

Facebook: _____

Applications are due July 20th, 2019 in order to reserve a space.

Booth Sizes are limited to **10X10**. Fee amount of **\$250** is due by **July 20th, 2019**.

There is an ADDITIONAL refundable \$50 cleaning deposit required along with application and rental payment.

If additional space is needed, there will be an additional fee of **\$200** for every 10X10 space.

Please make cashier check payable to: **Hmong American Culture Academy of Arts, LLC**

Mail completed form with fee amount on a cashier's check to:

HACAA, LLC
P.O. Box 232223,
Sacramento, CA 95823

Thank you for your contribution.

For Office Use Only:

Cashier Check received by: _____ Date: _____

Rules and Agreement

I understand there is a charge of **\$250** to have a table as a vendor, however, we will not sell any items during the event without permission from Hmong American Culture Academy of Arts, LLC vendor liaison. I understand there is a refundable By signature and for vendor space, vendor agrees to be bound by the terms and conditions set forth by the enclosed guidelines.

Exhibitor hereby rents the designated booth for the 2019 SEA Games USA, for the sole purpose of displaying, exhibiting, and/or promoting merchandise, products and/or services as stated on the agreement, for the operating hours of the event.

RULES:

- Applications and fees are due by July 20th, 2019 in order to be considered.
- Vendor booths may be set up Friday, August 2nd, at 8 am or Saturday, August 3rd. Official tear-down is Sunday, July 9, 2019 between 8 p.m. and Monday, July 10, 2019 between 8 a.m. and 12 pm.
- The event will be open Saturday, August 3rd to Sunday, August 4th, 2019. Vendors are not required to keep booths open the whole duration of the event, but are encouraged to man their spaces, at a minimum, from 8 am to 6 pm. on Saturday and 8 am to 6 pm on Sunday. Although the facility will be secured, perishable items should not be left in the facility overnight. Loading/unloading vehicles will only be permitted in the loading zone during the designated setup and tear down times.
- **Exhibitors will not share booths with any other exhibitors and/or display promotional literature and/or products of another firm, company, individual or organization. Exhibitors will only be permitted to display, exhibit, promote within their designated booth.** Hmong American Culture Academy of Arts, LLC staff reserves the right to remove any items which were not approved.
- Exhibitors' displays for the event must be freestanding. Nailing, stapling, pinning and/or taping to walls, fixtures and or floors is strictly prohibited.

- Demonstrations are to be operated within your assigned booth and may not interfere with traffic. There are to be absolutely **NO MEGAPHONE OR BULLHORNS ALLOWED. SOUND IS LIMITED TO 40db.**
- Any advance questions or concerns about noise, booth location or other issues should be addressed with the Hmong American Culture Academy of Arts, LLC staff at least two weeks before the event. Complaints during the show should be directed to the event staff. Exhibitors producing excessive noise which interferes with adjacent booths may be asked to cease the activity or turn down the volume of any electronic device.
- Exhibitors will dress in appropriate business attire and conduct themselves in a courteous and professional manner at all times. Exhibitors must have representation at their booths at all times.
- Exhibitor understands and agrees Hmong American Culture Academy of Arts, LLC and SEA Games USA organizers make no guarantees regarding weather conditions or attendance at the event. If the event is impacted by reason of any act of God, fire, flood, public disaster or any other cause or reason either within or beyond the control of the organizers, such condition shall be deemed a valid excuse for delay or cancellation of the event. Hmong American Culture Academy of Arts, LLC and SEA Games USA organizers reserve the right to reschedule the event for another date and/or location chosen by the organizers.
- Booth must be cleaned and left as it was found after the event or will be fined a **\$50 cleaning fee.**
- Vendor cancellations must be in writing and received by Hmong American Culture Academy of Arts, LLC staff by July 20, 2019.
- Hmong American Culture Academy of Arts, LLC reserves the right, in order to maintain safety & integrity of the show, to make final booth placement of exhibitors.

AGREEMENT:

In consideration for participating in the SEA Games USA event hosted by Hmong American Culture Academy of Arts, LLC 2019 to be held August 3 to 4, 2019 I, _____, in full recognition and appreciation of the possible dangers and hazards associated with the Activity, including, but specifically not limited to, transportation associated with the Activity, which I have had a full opportunity to investigate and ask questions about, hereby agree to and do assume all of the risks and responsibilities arising out of my participation in the Activity and any other activities undertaken as an incidental thereto.

I hereby, for myself, my heirs, assigns, personal representatives, employees and associates, expressly waive, release, and discharge Hmong American Culture Academy of Arts, LLC and SEA Games USA and all of its officers, directors, employees and agents from and against any and all claims, demands, actions or causes of actions that may arise as a result of any acts causing property damage or personal injury or death as a result of my participation in the Activity. I also hereby expressly agree to hold harmless, and indemnify Hmong American Culture Academy of Arts, LLC and SEA Games USA and all of its officers, directors, employees and agents from and against any and all claims, demands, actions or causes of actions for property damage, personal injury or death that may result due to my participation in the Activity or any activities, including those involving motor vehicles, incidental thereto.

I have read and accept the terms and conditions as set forth.

Signature: _____

Date: _____

Print Name: _____

Date: _____