

**Volusia-Flagler Continuum of Care
Board and Membership Quarterly Meeting Minutes**

November 20, 2015

1:00 PM – 3:00 PM

Volusia County Health Department, 1845 Holsonback Dr., Daytona Beach Room: 516C

I. Welcome and Introductions

The meeting was called to order at 1:15 p.m. Introductions were made and a quorum wasn't met.

II. Review Prior Minutes

Jeff White requested that "motion was approved for changes and implementation of the coordinated assessment tool. Due to a lack of quorum, the minutes were not approved. Ms. Brown-Searle will send the minutes out to the Board via email for approval.

Action Item: Ms. Brown-Searle will email the prior minutes for Board approval.

III. Nomination of New Board Member

Discuss did not take place.

IV. HUD CoC Ranking Approval

Mr. White presented the ranking list and discussed reallocations and reductions with the Board. Mr. White thanked the Committee for their hard work.

V. MOUS

Mr. White presented the HMIS and Collaborative Applicant MOUs to the Board. No updates have been made at this time. The MOUs are due on December 1st. Ms. Brown-Searle will email the MOUs to the Board for approval.

Action Item: Email MOUs to the Board for approval.

VI. Membership Forms

Due to HMIS Budget at a loss, Mr. White presented the membership form with fee schedule for Board discussion on charging membership fees. Currently there are 240 CoC members. The revenue from membership fees will help the HMIS budget, but it will not cover the total loss. The Board discussed the option of becoming a 501c3. At this time, the CoC has not planned to become a 501c3. The CoC is still evolving. If the coalition retained the funds, the funds would be dispersed as the Board saw fit. The Board made some changes to the membership fees; the fees will be a flat rate instead of a sliding scale. The Board agreed that Student memberships are \$10 and Individual memberships are \$25. Mr. White will make these changes to these changes and the HMIS Committee will review the membership fees. Ms. King would like when the membership fees

were last implemented and how much revenue it brought in. The HMIS Committee will analysis these numbers.

VII. Snap Presentation

Robin King presented changes coming to the SNAP program January 1, 2016. Career Source is the training arm for the SNAP program, they have lost the wavier. It has been changed from a volunteer program to a mandatory program. In order to receive SNAP, applicants will have certain guidelines to follow. Approximately 10,000 people will be affected by this. There is an estimated 24 million dollars will go away. Ms. King will research for more information to provide to Mr. White for distribution. FDEO will be sending out official notices of these changes. Mr. Salazar suggested that providers submit impact statements to legislators and federal levels.

VIII. Mission and Vision Statements

Ms. Brown-Searle will email the vision and mission statements to the Board for approval.

Action Item: Email vision and mission statements to Board for approval.

IX. Collaborative Applicant Report- Jeff White, Executive Director

A. VI-SPDAT Presentation

Mr. White presented the VI-SPDAT to the Board. Ms. Brown-Searle will email the VI-SPDAT presentation to the Board for approval of adopting the VI-SPDAT as the prioritization tool.

Action Item: Email VI-SPDAT presentation to the Board for approval of adopting the VI-SPDAT as the prioritization tool.

B. PIT Schedule

The PIT will take place on January 26th and 27th. Ms. Brown-Searle will be asking the CoC membership for volunteers and well as posting on the Community Connector. It was recommended that she reach out to the IDignity volunteers. The Stetson Bonner students will be inputting the data from the PIT surveys. Ms. Brown-Searle informed the attendees that there will be a pilot electronic version of the PIT this year at the neighborhood center. Ms. King offered the use of Ipads and Wifi hotspot devices from career source if needed.

C. Challenge Grant Update

The challenge grant has been finalized.

X. Standing Committee Reports

A. VFCoC Steering Committee

The Steering Committee met on October 25th. It was a small meeting there are no updates to report.

B. HMIS Committee

The HMIS Committee approved a fee schedule. It will be posted on the website and presented to the Board for approval. Robin King would like the membership fees to be reviewed by the HMIS Committee.

Action Item: Post fee schedule and present to the Board for approval.

C. Application Committee

The Committee would like to continue meeting and make the application process and rankings more mainstream as well as hold trainings. The Committee will start to meet in February after the PIT.

D. Planning Committee

The Planning Committee will start meeting after the PIT.

E. SSVF Partnership

No discussion at this time.

XI. Action Items:

1. Email the prior minutes for Board approval.
2. Email MOUs to the Board for approval.
3. Email vision and mission statements to Board for approval.
4. Email VI-SPDAT presentation to the Board for approval of adopting the VI-SPDAT as the prioritization tool.
5. Post fee schedule and present to the Board for approval.

XII. Old Business

None at this time.

XIII. New Business

None at this time.

XIV. Public Comments

Question: What is the time frame for services to people interviewed during the PIT?

Answer: At the time of applications and forms, individuals are asked what do they need and placed on a list for services and materials.

Comment: Meeting attendee passed a Volusia Safe Harbor handout. Continuing to meet with leaders of municipalities. Asked if any attendees had questions regarding Volusia Safe Harbor. No questions were asked.

Comment: There is a hurricane contingency plan, but there is not a heavy rain contingency plan. It is not placed on the agenda.

XV. Adjourn

There being no further business, the meeting was adjourned at 2:29 p.m.

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Minutes prepared by: Victoria Brown-Searle, VFCoC Secretary

CoC Chair: _____ Date: _____

Next meeting October 15, 2015, Salvation Army-LPGA