

Charles H. Wilkens MD, P.C. Rural Health Clinic
131 Hospital Lane, Jellico TN. 37762

SUBJECT: SLIDING FEE DISCOUNT PROGRAM

EFFECTIVE DATE: 1/1/2019

POLICY: TO MAKE AVAILABLE DISCOUNT SERVICES TO THOSE IN NEED.

PURPOSE:

This program is designed to provide discounted care to those who have no means, or limited means, to pay for their medical services (Uninsured).

Charles H. Wilkens MD, P.C., Rural Health Clinic will offer a Sliding Fee Discount Program to all who are unable to pay full price for their medical services done in office. Charles H. Wilkens MD, P.C. Rural Health Clinic will base program eligibility on a person's ability to pay and will not discriminate on the basis of an individual's race, color, sex, national origin, disability, religion, age sexual orientation or gender identity. The Federal Poverty Guidelines are used in creating and annually updating the sliding fee schedule (SFS), to determine eligibility.

PROCEDURE: The following guidelines are to be followed in providing the Sliding Fee Discount Program by:

1. **Notification:** Charles H. Wilkens MD, P.C. Rural Health Clinic will notify patients of the Sliding Fee Discount Program:
 - A;)** Notification of the Sliding Scale Discount program will be offered to each noninsured patient at the time of scheduling an appointment or at check in.
 - B;)** An explanation of our Sliding Fee Discount Program and our application form are available on our website.
 - C;)** Charles H. Wilkens MD, P.C., Rural Health Clinic places notifications regarding the Sliding Scale Discount Program in the clinic waiting area.
2. All patients seeking healthcare services at Charles H. Wilkens MD, P.C., Rural Health Clinic are assured that they will be served regardless of ability to pay. **No one is refused service because of lack of financial means to pay.**