

Approved Minutes

EVERETT TOWNSHIP
BOARD MEETING
January 19 2021

1. **Call to Order:** Supervisor Judy Maike called the meeting to order at 1:10 pm
2. **Roll call:** Board Members Present: Supervisor Maike, Treasurer Fleming, Clerk Chaffee, Trustee Chaffee & Trustee Long. Absent: none. Also in attendance: Transfer Station Attendant Jeffrey Craigmyle, County Commissioner Jim Maike Jr, and resident David Dean.
3. **Pledge of Allegiance**
4. **Agenda Approval:** Motion by Trustee Chaffee with support by Trustee Long to approve the agenda with a corrected date and two additions under new business (D. Lobby Floor & E. Budget Approval for Fire Board. Ayes all. Motion passed.
5. **Approval of Board Minutes of 12/8/20** –Trustee Chaffee with support by Treasurer Fleming moved to approve the minutes as presented. Ayes all. So moved.
6. **Public Comment:** No comments.
7. **Bills & Financials:**
 - A. **Treasurer’s Financial Report** - \$398,957.58 total in the general checking account and \$349,406.67 in the tax account for a total in Bank Accounts of \$748,364.25 as of 12/31/20.
 - B. **Clerk Presents Township Bills:** The Clerk presented bill payments totaling \$13,616.53 (cks #11691 – 11711 & E487 – E491). Trustee Chaffee made the motion to pay the Township’s bills as presented and was supported by Trustee Long. Ayes all, motion passed
 - C. **Budget Review:** Reports distributed and reviewed. January is 83% of our fiscal year. Clerk presented Budget Resolution 2021-01 for the Board’s approval. Trustee Chaffee with support by Trustee Long moved to approve Budget Resolution 2021-01. Roll Call Vote. Ayes all. The Resolution was declared adopted.
8. **Unfinished Business:**
 - A. **New Payroll Program** – Clerk Chaffee informed the Board of the new payroll program (EZPaycheck 2021) she had chosen based on value for cost as Pontem was no longer supporting their payroll portion of our accounting system.
 - B. **Brine Bids** – After the Board reviewed the two received bids for the 2021 dust control season, Clerk Chaffee made the motion to accept the bid from D&B Brine. The motion was supported by Trustee Long. Roll Call vote: Ayes all. Motion passed. Supervisor Maike will contact D&B Brine and ask to be scheduled for prior to Memorial Day for the first brine application. Clerk Chaffee will send a letter to Michigan Chloride Sales thanking them for their bid.
9. **New Business:**
 - A. **Resolution for written protests to BOR plus poverty exemption** – Supervisor Maike read a sample resolution to the Board which would allow for written protests to the BOR. Trustee Long made the motion to adopt the template for Everett Township’s use (Resolution 2021-02). The motion was supported by Clerk Chaffee. A roll call vote was taken with unanimous “Ayes”. Resolution 2021-02 declared adopted. Supervisor Maike then asked the

Board to consider the new allowable extendable Poverty Exemptions based on fixed income. Trustee Long with support by Clerk Chaffee moved to adopt Resolution 2021-03 which will allow such extendable poverty exemptions. Roll Call Vote – ayes all. Resolution 2021-03 declared adopted.

- B. GLE Easement Approval for line from Cemetery to Grange** - David Wright, Cemetery Board Chairman, has requested approval to have Great Lakes Energy run a line from the Cemetery to the Grange. He has submitted a drawing of the proposed new line. There will be no cost to Everett Township. Trustee Long with support of Trustee Chaffee moved to allow said line to be installed. Ayes all, so moved.
- C. 2021 Road Projects** – The Road Commission has asked for a list of projects that we may want bids on for the upcoming season. After a short discussion it was decided that we would request estimates for paving 32nd Street from M-37 to Walnut and ask the Road Commission to recommend roads that need maintenance repairs. Supervisor Maike will contact the Road Commission and invite NCRC Manager Wawsczyk to attend our next meeting and to provide those estimates.
- D. Lobby Floor** – Clerk Chaffee has received a bid to have a floating vinyl floor installed in the lobby as the old flooring is beyond cleaning. Clark Flooring has provided a bid to install the flooring for less than \$2,000 which is considerable less than the last bid. Supervisor Maike with support by Trustee Long moved to approve up to \$2k to have the lobby floor including the hallway to the restrooms upgraded per the bid. Roll Call Vote: Ayes all. So moved. Clerk Chaffee will arrange to have the job completed.
- E. Budget Approval for the Fire Board** – tabled.

10. Officer's Reports

- a. Zoning Official/Planning Co/ZBA** – Update by Planning Commission Chairman Jim Maike. Meetings should resume in February if allowed.
- b. County Commissioner** – Update by Commissioner Jim Maike including information about the Parks Dept., Equestrians allowed at the Diamond Lake Campground, and Consumer's Power adding a building to the park on the west side of Hardy Dam.
- c. Transfer Station** – Attendant Jeffrey Craigmyle reported that the Transfer Station has been exceptionally busy on Wednesdays as it appears that there is remodeling going on in the township. Summer hours will resume on Wednesday, March 17.
- d. Supervisor** – Supervisor Maike reported that the proposed next meeting of the Newaygo County Township Officers Association will resume on April 7th at 7:30.
- e. Clerk** – nothing
- f. Treasurer** – nothing
- g. Trustees** – Trustee Long informed the Board that any public non-profit including churches may receive a free flag from the Masons. He will gladly take those requests

11. Public Comment: David Dean spoke to the Board regarding the conflict on Beechwood Lane.

12. Adjournment: Meeting declared adjourned at 3 pm.

Respectfully submitted by Clerk Pam Chaffee