



Huron County Child Abuse/Neglect Council
Board Meeting Minutes
1.25.2018

Board Members Present	Board Members Absent
Elizabeth Herd, President Erinn Mausolf, Secretary Heather Drabek, Treasurer Kayla Champagne Rachel Voss Kelli Braun, Coordinator	Clark Elftman, Vice President Rev. Mike Beeler Chelsea Corbishley Daryl Ford Matt Lewis Tim Rutkowski Karissa Schrader Dana Smith Trish VanNorman Todd Talaski Mike Viers Holly Wasierski
Guests Present	
Becky Gettel	

Call to Order: The meeting was called to order at 12:10 pm.

Last Meeting Minutes:

- October Board Meeting Minutes
 - **Quorum was not met, so approval of minutes tabled until the next meeting.**

Coordinator’s Report – submitted by Coordinator, Kelli Braun

- *Prevention Committee:*
 - Supported Programs applications – notified recipients
 - Mandated Reporter Training – tallied surveys from December 6th training; scheduled two additional trainings
 - Darkness 2 Light – tallied evaluations
 - Talking About Touching – working on recruiting instructors; ordered “Your Body Belongs to You” book for TAT classrooms
 - Period of Purple Crying – ordered DVDs to be sent to HMC
- *Publicity Committee/Fundraising Committee:*
 - Pizza Hut Tip Night – coordinated preparation activities
 - Website – completing updates
 - Roof Sit – team packets mailed, event created on Facebook, added to website
 - Give Us A Hand Fundraiser – ordered hands, prepped materials
 - June 27th – Golf Outing at Verona Hills
- *Membership Committee:*
 - No report
- *Other Items:*
 - Attended webinar on new process for CTF contract and needs assessment
 - Ordered one lawn sign for April from CTF with pinwheel order

- Attended webinar to learn details of the order from the CTF resource sheet for extra dollars that were allocated to LC's (\$1160 to our CA/N Council)
- Attended webinar to learn the details of the Logic Model, which needs to be completed in the summer of 2018
- Donations were received, and thank you's sent:
 - Caseville Library Club donation - \$300

Treasurer's Report: submitted by Treasurer, Heather Drabek

- CA/N Funds

	Income	Expenses	Net Total
1st Quarter 2018	\$7,066.67	\$20,696.13	-\$13,629.46

- Heather reported that moneys for many of the supported programs were withdrawn in the 1st quarter.
- **Balance as of 12.31.2017** **\$15,007.70**

- CAC Funds

	Income	Expenses	Net Total
1st Quarter 2018	\$199.00 (donation)	\$3,783.76	-\$3,584.76

- **CAC funds in the checking account, but kept completely separate from CA/N funds.**
- **Balance as of 12.31.2017** **\$9,681.52**
- Checking Account – CA/N & CAC funds combined
 - **Balance as of 10.1.2017** **\$38,318.68**
 - **Balance as of 12.31.2017** **\$24,689.22**
- **Quorum was not met, so approval of the Treasurer's Report tabled until the next meeting.**

Committees

Fundraising Report – submitted by Kayla Champagne

- Roof Sit
 - February 2nd, 2018 at McDonald's Food & Family Center
 - 23 teams have registered, with at least two teams signed up for every hour
 - WLEW will be doing a live remote for the event
 - 92.1 also offered to do a live remote with Facebook posts, giveaways, etc. – Heather will look into finding sponsors to help cover the cost
 - Discussion occurred about the location of the warming tent, and the possibility of moving it inside so it was a warm place for teams. It was decided to keep the tent outdoors.

Membership Committee Report – submitted by Chair, Erinn Mausolf

- Members are working on creating an anonymous survey for all current and past board members to get some feedback. The survey will hopefully be ready to distribute by the next board meeting.

Prevention Committee Report

- no one available to give a report

Publicity Committee Report – submitted by Chair, Rachel Voss

- Press releases were sent to the Huron County View, the Huron Daily Tribune, and the Minden City Herald
- Elizabeth & Tim Rutkowski completed a radio spot
- CA/N will be represented at the upcoming Children's Services Breakfast and the Children's Wellness Adventure
- Elizabeth spoke at the Bad Axe Rotary, and is planning to speak to the Pigeon Rotary next week

Old Business:

- Education Programs
 - Talking about Touching
 - A couple of new instructors have been identified.
 - The following schools still need an instructor: North Huron, Owen-Gage, and the rural schools. Contact Elizabeth if you, or anyone that you know, may be interested.
 - Books were purchased and will be distributed to each classroom on body safety.
 - Becky suggested names/contacts for North Huron and Owen-Gage Schools

New Business:

- Hands Fundraiser – hands were distributed to members today. Heather will have more available on the day of the Pinwheel Planting.
- Pinwheel Planting – scheduled for April 4th at 12 pm
- Members suggested the possibility of organizing a 5K or fun run as a fundraiser. Discussion followed.

Child Advocacy Center

- The video equipment has been installed, and the office is set up.
- A computer and software tracking program still need to be purchased. Elizabeth is looking for donations for both.
- A mentor is coming on January 31st to discuss incorporating the CAC into the CA/N Council, and different options.
- There was a donation of three large bags of stuff animals to give to children coming to the CAC.
- The sign is up.
- Renee Stacer expressed an interest in coordinating the CAC on a volunteer basis.
- Staff for the CAC will be paid directly from the CAC funds, not the CA/N funds.
- In April, the committee will begin meeting and planning for the September fundraiser.
- The MDT is working on linkages and operating procedures.

Adjournment: The meeting was adjourned at 1:05 pm.