

### Students Dismissal Precautions

NW BOCES staff will not permit a pupil to leave NW BOCES campus during the school day in the custody of a person other than the child's parent/guardian or DFS caseworker unless the person has the written authorization of one parent/guardian. In all situations, staff shall secure the approval of the Administrative Director or program director prior to release. The Administrative Director shall verify the authorization if he/she believes it is necessary.

School officials will presume that each parent/guardian has equal authority to exercise rights of visitation, removal of the child from school, the right to inspect and review educational records and all other rights and privileges extended to parents/guardians. NW BOCES staff will conform to court orders governing divorce, separation, custody or other legally binding instruments which modify the natural rights of a parent.

Requests from parents/guardians asking NW BOCES to restrict visiting privileges, and restriction of disclosure of student records will not be honored unless accompanied by a court order or other legally binding document which corroborates the request.

Additional precautions will be taken by the Administrative Director as needs arise to assure that children are released only for the proper reasons and to the proper person.

8005

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