



**Forest Grove Board of Fire Commissioners
February 23, 2021 - Meeting Minutes**

1. Call to Order: 19:00

1. Members Present

- X Andrew Bellone Jr. - Chairman**
- X Samuel Scapellato - Vice Chairman**
- X Mykola "Nick" Myronowskyj - Secretary**
- X Joseph Scapellato - Treasurer**
- X Thomas Bellone Sr. - Commissioner**

Public Present & Others:

None

2. Reading of the minutes of the previous meeting

A motion to accept minutes as read was made by Samuel Scapellato and seconded by Thomas Bellone Sr. No changes to be made.

3. Treasurers Report & Bills against the Commission

Joseph Scapellato reported that the 2020 end of year petty cash fund was \$156.40. This amount was deposited back into the bank, and a new PO for \$300.00 was issued for 2021.

Joseph Scapellato reported that the first installment of the Workmans Compensation payment of \$2,455.00, a payment for the new command vehicle in the amount of \$12,221.97, the auto insurance policy was paid in the amount of \$3,992.57 and a building renewal insurance \$5,243.89, the contract payment for the KME was made in the amount of \$98,372.05

New insurance cards were put into the vehicles.

A motion to pay all bills and to accept the Treasurers report was made by Mykola Myronowskyj and seconded by Andrew Bellone Jr.

Refer to the attached files for list of all bills paid.

4. Old Business

The Commissioners were reminded to check and clear their mailboxes each month.

At this time during the COVID-19 pandemic, the Chief, President and Vice-President were reminded to practice all safety and PPE protocols.



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4. Old Business continued

Mykola Myronowskyj filing of documents that he is able to locate from 2011 and prior. The files that are being archived are being organized, then scanned and then filed.

Mykola Myronowskyj is still currently working on the 2020 Forest Grove equipment audit.

The MUA's for the surrounding locals need to be updated. Mykola Myronowskyj is currently working on them and will submit them to the Board for review and approval once they have been finalized.

The bookkeeper rectified the discrepancy that was found on the balance sheet regarding the total fixed assets. The incorrect fixed asset figure has simply been removed from the balance sheet.

The 2003 Ford Excursion is at its end of life. Mykola Myronowskyj The Board unanimously agreed that the vehicle is to be taken off of the road and if possible, sold. Mykola Myronowskyj called will look into selling the vehicle with Brindlee Mountain. If we cannot sell the vehicle, we will then use it as a training aid and practice vehicle extrication with it. Mykola Myronowskyj was able to make contact Brindlee Mountain and their initial estimate was to the right buyer they have seen these vehicles in this condition sell for up to \$3,500.00. Mykola Myronowskyj us completing the sales form and taking the needed pictures.

The Governor of NJ posted Executive order 211. This Executive order moved the Fire District elections to April 20, 2021.

5. New Business

The Generator was serviced under the new contract.

Mykola Myronowskyj contacted the Gloucester County Board of Elections and the County Clerks office. The 2021 Fire District Election will be done by mail in ballot and in person voting on April 20th, 2021. The time of the election as changed to 13:00 to 20:00 (1-8 PM). The Election Board requested 500 ballots for main in ballots this year, last year it was only 300. The Board of Elections will be providing PPE and other election supplies.

The Ballot proof was submitted to the Board and was approved to go to the printer.

The Board received an e-mail stating that the Budget was approved.

The Board received an e-mail from TLO-XP that the monthly price for the background check services will increase to \$75.00 per month.



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5. New Business continued

Mykola Myronowskyj has been in contact with the Borelli Insurance Company regarding the AFFF that is in the warehouse. This product was removed from service and stored. We are awaiting instructions on how to properly dispose of it.

6. Public Comments

Chief of the Fire Department: Not Present

President of the Fire Department: Not Present

Others: Not Present

7. Adjournment

A motion to adjourn the meeting was made by Samuel Scapellato and seconded by Joseph Scapellato.

Meeting was adjourned at 19:34 hours.

*Respectfully Submitted,
Mykola "Nick" Myronowskyj
Secretary of the Board
Board of Fire Commissioners, District 4
Township of Franklin, Gloucester County NJ*



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3:45 PM
02/23/21
Accrual Basis

Franklin Township Fire District No 4 Balance Sheet As of February 28, 2021

	Feb 28, 21
ASSETS	
Current Assets	
Checking/Savings	
Newfield Na Bk 0505	-162,579.09
Newfield Savings 9924	745,302.16
Total Checking/Savings	582,723.07
Total Current Assets	582,723.07
TOTAL ASSETS	582,723.07
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
Restricted Fund Future Cap	378,748.54
Total Other Current Liabilities	378,748.54
Total Current Liabilities	378,748.54
Long Term Liabilities	
Future Capital	12,000.00
Truck Loan	-95,223.90
Total Long Term Liabilities	-83,223.90
Total Liabilities	295,524.64
Equity	
Opening Bal Equity	44,604.16
Retained Earnings	286,113.28
Net Income	-43,519.01
Total Equity	287,198.43
TOTAL LIABILITIES & EQUITY	582,723.07



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3:43 PM

02/23/21

Accrual Basis

Franklin Township Fire District No 4 Transactions This Month As of February 28, 2021

Type	Date	Num	Name	Amount
Newfield Na Bk 0505				
Check	02/03/2021	12508	Joseph Scapellato	-300.00
Bill Pmt -Check	02/23/2021	12527	Ace Lock and Security	-250.00
Bill Pmt -Check	02/23/2021	12526	Comcast (Xfinity)	-17.47
Bill Pmt -Check	02/23/2021	12525	Comcast 569	-209.51
Bill Pmt -Check	02/23/2021	12524	Dennis Allonnardo	-1,746.15
Bill Pmt -Check	02/23/2021	12523	DTA Solutions LLC	-125.00
Bill Pmt -Check	02/23/2021	12522	Forest Grove Fire Co	-2,740.56
Bill Pmt -Check	02/23/2021	12521	Genna Electric	-205.00
Bill Pmt -Check	02/23/2021	12520	Glenn Insurance, Inc.	-11,691.46
Bill Pmt -Check	02/23/2021	12519	Major Petroleum Ind.	-325.99
Bill Pmt -Check	02/23/2021	12518	Mes PA	-850.00
Bill Pmt -Check	02/23/2021	12517	Mykola Myronowskyj	-86.82
Bill Pmt -Check	02/23/2021	12516	Santander Leasing LLC	-12,221.97
Bill Pmt -Check	02/23/2021	12515	Staples	-76.67
Bill Pmt -Check	02/23/2021	12514	TransUnion	-75.00
Bill Pmt -Check	02/23/2021	12513	V.C. Fanfarillo, Inc	-2,123.01
Bill Pmt -Check	02/23/2021	12512	VALIC	-36,210.51
Bill Pmt -Check	02/23/2021	12511	Verizon Wireless 197	-60.32
Bill Pmt -Check	02/23/2021	12510	Vineland Auto Electric	-534.72
Bill Pmt -Check	02/23/2021	12509	Wells Fargo Equipment Finance	-98,372.05
Total Newfield Na Bk 0505				-168,222.21
Newfield Savings 9924				
Deposit	02/03/2021			156.40
Total Newfield Savings 9924				156.40
TOTAL				-168,065.81