

The Oaks Condominium Homeowners Association
Board Meeting – August 13, 2018
MINUTES SUMMARY

- All Board Members and Realty One Property Manager were in attendance.
- Draft minutes from Annual Meeting of April 19, 2018, were reviewed and accepted as submitted.
- Minutes from Board Meeting of May 14, 2018, were approved as submitted.
- Financial Reports April-July 2018 were accepted as submitted.

Action Taken:

1. Realty One to follow up to secure replacement General Liability Insurance which is due to expire September 30, 2018; and to send a follow up supporting memo or email to owners providing additional explanation and information concerning requirements for smoke alarms, carbon monoxide detectors and fire extinguishers.
2. Board walk-thru to better assess needs of exterior paint/repair project to be scheduled to move forward.
3. Bid from H2MK to remove dead juniper bushes and to refresh weed barrier with additional decorative rock along Garrison Street approved and work to be completed within 90 days.
4. Landscaping needs in area of 8483 D to be addressed.
5. Additional information and estimates to be secured to follow through with replacement entry sign.
6. Bid from HindmanSanchez approved to prepare Governing Policies as mandated by State Statute.
7. The 2018 Action Log and follow-up on owner's issues/requests identified at the Annual Meeting were reviewed in detail.
8. Direction provided to Realty One: (a) coupon books for 2019 monthly dues payments would not be necessary; (b) disposal/shredding of records prior to 2011 [other than Permanent Records] would be acceptable.

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