

**NORTH CENTRAL REGIONAL TRAUMA ADVISORY COUNCIL
GENERAL MEETING MINUTES of September 17, 2020; 9:00 am**
Tele/videoconference

Members Present: Michelle Armstrong, Heather Berg, Gina Brandl, Tony Campion, Jodi Rohaley, Dr. Michael Clark, Cathy Connor, Robbie Deede, Nicole Dekan, Audrey Evens, Jeff Freese, Jim Herron, Sarah Hofer, Del Horn, Jason Keffeler, Mary Kegley, Christopher Keller, Julie Knetter, Dan Kontos, Liz Kracht, Jennifer Kuester, Scott Langa, Autumn Marcis, Ken Marg, Kathy Palm, Penny Radlinger, Mark Schroeder, Amanda Tabin, Matt Thompson, Carmen Viegut, Linda Vollmar, Shirley Wiesman

Chairperson: Sara Steen

NCRTAC Coordinator/ Recorder: Michael Fraley

Introduction and Welcome	Sara Steen welcomed attendees.
May Meeting Minutes	Motion by Marg to approve the May 21, 2020 meeting minutes as corrected (date missing). Second by Radlinger. Unanimously approved.
Correspondence	None
Presentation	Dan Kontos from WI DOT and Incident Response LLC presented on the Wisconsin Traffic Safety Commissions and Community Maps which show data about traffic crashes. <ul style="list-style-type: none"> • https://transportal.cee.wisc.edu/partners/community-maps/
Presentation	Robert Caylor from Lincoln County shared the MCI equipment and supplies purchased with a past NCRTAC project grant award.
HERC Update	<ul style="list-style-type: none"> • Aware of VIP visits in the region this week • Aware of Fall Ride activities • Supporting regional and county COVID efforts • Producing a regional COVID weekly update document. Includes regional and state activity as well as metrics.
State Trauma/ STAC	<ul style="list-style-type: none"> • Most hospital classification site review are on hold. Hospitals that are due or have a visit in the near future should have heard from Caitlin. • DHS is recruiting new Classification Review Committee members. Final list has not been released yet. • The trauma registry data manager position remains unfilled. There has been some discussion about moving the positing into the trauma office. • The June and September STAC meetings were canceled. The next meeting is scheduled for December 2. DHS has been recruiting new appointees but the list has not been released. Brenda Fellenz from Marshfield sat on STAC and the EMS Board for several years but has now retired. • Caitlin reports that 118 may not be published until a few months before the July 1, 2021 effective date. She reports that the following version will be what is published.

	<ul style="list-style-type: none"> ○ https://docs.legis.wisconsin.gov/code/misc/chr/lc_ruletext/cr_19_086_rule_text_filed_with_legislature_part_1.pdf ○ CRC will be meeting to update the pre-review questionnaire and other resource documents.
<p>State EMS Update</p>	<ul style="list-style-type: none"> ● DHS 110 is back from Legislative Committee and Office of Legal Counsel. Mostly needed formatting changes and clarification. Looking to schedule a public hearing soon. ● Provider and service licenses are due Sept 30 ● Developing education and scope for community paramedicine ● Encouraging services to participate in the Cardiac Arrest Registry for Enhances Survival (CARES) ● State EMS 2 year plan is in the approval process ● Trans 309 revision is in the approval process. Will remove the inspection of medical equipment and supplies from DOT and move it to DHS. DHS is developing a plan to take on that duty, ● The EMS Board completed a COVID resource/issue survey. Will be sending out the results. They may do quarterly updates ● Discussing diversion and bypass. Working on standardizing. ● Data committee is working to clean up WARDS data validation rules and develop CQI mechanisms. ● Training discussing updates to EMR, EMT and AEMT scopes and material. ● EMS-C encouraging each service to develop Pediatric Emergency Care Coordinator positions. ● EMS-C developed a safe transport flier. ● PAC hopes to review the proposed state protocol document soon. ● EMS leaders and RTAC coordinators are getting access to the Biospatial data reporting and visualization program.
<p>RTAC Coordinator Report</p>	<ul style="list-style-type: none"> ● Conducted a Stop the Bleed instructor class at Wood Co SO. ● Following up on the online classes we offered members last fiscal year. Documenting completions/progress. <ul style="list-style-type: none"> ○ NCRTAC gave 33 scholarships to TCAR, ATS TPM, AIS Coding, TOPIC classes. Registrations totaled \$12,480. ● The member project grant application period has closed with one application received. It will be sent to a review committee. ● Reviewing the RTAC indicators highlighted in the regional trauma plan. Michael asked the group if it would be helpful to have the RTAC discuss criteria 2.j. from the new DHS 118 which is related to indicator 1.e. in the regional trauma plan. No discussion. ● Michael presented a brief review of the 2019 trauma registry data for the region.
<p>Proposed position statement</p>	<p>Steen presented a proposed position statement based on a few family notification issues AWH experienced this year. Group identified that law enforcement does not normally do this unless it is a minor or death. They do not usually have the most current status of the patient or may not even know destination. Transports within a county usually have deputies come to the hospital but this may not happen when the patient is transported to a destination out of the county.</p> <p>Discussed changing statement to reflect that hospitals should have a process in place to assure that notification occurs. This may include use of LE. Communication and loop closure will be key. Consider contacting regional police chief and sheriff organizations. Will work on draft for next meeting.</p>

Process improvement committee	<p>For the next few meetings, committees will be meeting during the general meeting with all attendees.</p> <p>Group discussed ED LOS (>3 hrs w ISS > 15) issues that continue. Michael will be running new reports from the registry. Noted that many have no trauma team activation or only level 2. Also, many have multiple CT scans. Hospitals are encouraged to enter delay reasons. Discussed restarting use of the ED LOS PI Tool from a few years ago. Consider reviewing TQIP document. Sara to follow up.</p> <p>Sara is hearing of fewer cases where the imaging studies are not being sent with the transferred patients.</p> <p>Discussed NFTI criteria for reviewing under/over-triage.</p>
Definitive Care Committee	Available to assist with recommended projects.
Out of Hospital Committee	<p>Stop the Bleed classes beginning to start again.</p> <p>RTAC Coordinators looking at offering monthly webinars for EMS.</p> <p>Michael contacted helicopter services and level 2 centers about overuse of helicopters. None was identified. All consider that we have more of a problem with underuse. This is more challenging to identify but will be the next step.</p>
Injury Prevention Committee	Six fall prevention banners are available for loan.
Conference Planning Committee	<p>Date and location set. Vendor save the date sent.</p> <p>Will begin to pull the committee together to discuss how we will hold the conference. In-person/hybrid/online only? Many conferences in early 2021 are still online only. Will begin to work on speaker/topic ideas.</p> <p>Would like to look at physician CME again.</p> <p>Could technical school systems help?</p>
Other business	Sara recently held a Stop the Bleed class with a local school district. She highlighted the COVID precautions taken and discussed the ACS guidelines (https://www.stopthebleed.org/covid-19).
Future Agenda Items	None
Announcements/ Training	<p>None</p> <p>See Calendar at NCR TAC-WI.org for more events and details</p>
Adjournment	Meeting adjourned by Steen.

Next Meeting:
 Thursday, November 19, 2020
 9:00 am – Noon
 Online Only