

**CITY OF SHEPHERD
BOARD OF ALDERMEN
REGULAR CALLED MEETING**

10251 Hwy 150, Shepherd Texas- Shepherd Community Center
Monday, August 13, 2018 6:30 PM

OFFICIAL MINUTES

Regular Called Meeting

Members Present: Earl Brown, Mark Porter, Yvonne Ryba, Charles Minton, Shannon Bailey, Amanda Addison

Members Absent:

City Staff Present: City Secretary Debra Hagler, Larry Foerster

Others Present: Jimmy Owens, Chase Havard, Carolyn Smith, Lula Fox, Pat Reynolds, Joe Williamson, Elias, Diane Cochran, Jacob McAdams, Neal Adams, Jeffery Wright, Carl Weslie, Timmy Richardson, Charlie Murray.

CALLED TO ORDER /INVOCATION

Mayor Pro Tem Charles Minton called the meeting to order in Mayor Brown's absence. The pledges were stated. Larry Foerster led the prayer.

APPROVE MINUTES OF PREVIOUS MEETINGS

Yvonne Ryba made a motion to accept the minutes as presented. Mark Porter seconded, and the motion passed with a unanimous vote.

APPROVE MONTHLY PAYMENT OF BILLS

Amanda Addison made a motion to pay the bills. Shannon Bailey seconded, and the motion passed with a unanimous vote.

LIBRARY REPORT

Helen left a handout advertising an upcoming event- Movie in the Park –scheduled for October 27, 2018.

CONSTABLE REPORT

He announced that there will be a class the next day regarding environmental issue regarded as Public Nuisance. He also announced that the County is moving toward a similar program

Fire Department Report

The Fire Department logged 25 calls equaling 75.5 hours as well as 206 hours of training. He stated they were doing a class on Medical Responders. He stated that the ESD Board meeting is this next Monday.

EDC Report

Joe Williamson reported that they had poured the slab at the Truck Stop.

PUBLIC WORKS REPORT

No Public Works Report

ANNOUNCEMENTS:

None

PUBLIC INPUT:

Mrs. Carolyn Smith asked about the Old Truck Stop.

Dinah Cochran: She expressed her concern about her water bill which seems to steadily be going. She stated both her and her husband are gone most of the day. She said Darryl had tested her meter. The City has installed a new meter and a plumber has told her she has no leaks. Shannon committed to look into this matter.

PUBLIC INPUT FOR ITEMS NOT LISTED ON AGENDA:

None

PUBLIC HEARING REGARDING THE 2018-2019 BUDGETS AND TAX RATE

There were no comments from the public at this time.

OLD BUSINESS:

None

NEW BUSINESS:

Discuss and take action needed regarding presentation from Goodwin Lasister on the comprehensive study conducted for the City's infrastructure needs in preparation of obtaining funding.

No action was taken on this item. This was intended as a brief progress report. A question was asked by them regarding the easement around the sewer plant.

Discuss and take action to grant Lloyd Bell a manufactured home variance to install a 2019 Palm Harbor 34x76 home at 161 Rice Lane.

No action was need on this after learning they have 12 acres of land.

Discuss and take action to grant Douglas Briley a manufactured home variance to install a 2019 Palm Harbor 32x76 home at 173 Rice Lane.

No action was need on this after learning they have 12 acres of land.

Discuss and take action to refund Judy Reynolds \$82.35 for sewer charges from March 2018-July 2018 as she is on a septic system and does not have a connection to City Sewer.

Shannon Bailey made a motion to refund these fees. Yvonne Ryba seconded and the motion passed with a unanimous vote. The rate code got changed in the RVS system.

Discuss and take action regarding request from Douglas Lilley to use 12 feet of property of City Easement that adjoins his property for parking for his business in exchange he will maintain the current existing parking and pave the area he intends to use.

Mark Porter made a motion to table this item until next month. Amanda Addison seconded and the motion passed with a unanimous vote. Douglas requested to use part of the City easement for his "4-Corner's Café" to help with traffic flow. He offered to maintain the property as well as the part currently being used for Post Office parking. Many questions were asked. After realizing this is an owner finance agreement the Council asked to involve the owner in future discussions. The attorney feels this could legally be granted with an encroachment agreement allowing for terms and conditions. Douglas stated he would provide site plans.

Mayor Brown arrived and took control of the meeting. He began by thanks Mayor Pro Tem for filling in for him while he attended the other meeting in Coldspring.

Discuss and take action on request from citizen residing at the Sr. Citizen Housing on Byrd to add a street light at the entrance of the Complex.

Charles Minton made a motion to "do it." Amanda Addison seconded and the motion passed with a unanimous vote. (*Note: This is TXDOT jurisdiction but has verbally agreed to allow the City to have this light installed. The project is waiting for a signed agreement)

Discuss and take action to nominate a candidate to the TML MultiState Intergovernmental Employee Benefits Pool Board of Trustees Region 14.

Shepherd City Council Minutes: September 10, 2018

Charles Minton made a motion to vote for Jose Sanchez. Shannon Bailey seconded and the motion passed with a unanimous vote. Mr. Jose Sanchez personally requested the City consider him for this position.

Discuss and take action to set a workshop to finalize the Personnel Policy Updates.

Charles Minton made a motion to set the workshop for September 24, 2018 at 6:30pm. Shannon Bailey seconded and the motion passed with a unanimous vote.

Discuss and take action to appoint Shannon Bailey as the liaison regarding the building at the New City Hall Project.

Amanda Addison made a motion to appoint Shannon as the liaison. Mark Porter seconded and the motion passed with a unanimous vote.

Discuss and take action to add GPS and decals to City owned vehicles.

Amanda Addison made a motion to table this item for prices. Charles Minton seconded and motion passed with a unanimous vote. Council reported citizens have approached stating the employees “ride around all day.” Shannon stated the GPS could prove the guys are where they say they are. He stated this would give the employees accountability and satisfy the public. Shannon also stated that every operating piece of equipment needs to be easily identified with a decal.

Discuss and take action to accept the certification of unopposed candidates and cancel the November 6, 2018 Election.

Charles Minton made a motion to accept the certification and cancel the election. Amanda Addison seconded. As a matter of note there will be 2 polling places located in Pct. 2 on Election Day. Also this will save the city about \$7000.00

Discuss and take action to keep the current tax rate of .2456 per/\$100 as the 2018-2019 tax rate.

Yvonne Ryba made a motion to keep the current tax rate. Mark Porter seconded and the motion passed with a unanimous vote.

Discuss and take action to adopt the 2018-2019 Budget.

Shannon Bailey made a motion to adopt the Budget as presented. Amanda Addison seconded and the motion passed with a unanimous vote.

Discuss and take action to adopt the 2018-2019 EDC Budget.

Charles Minton made a motion to adopt this Budget as presented. Shannon Bailey seconded and the motion passed with a unanimous vote.

ADJOURNMENT

Amanda Addison made a motion to adjourn. Shannon Bailey seconded, and the motion passed with a unanimous vote.

Earl Brown, Mayor
Prepared by City Secretary, Debra Hagler