



Florida Utilities Coordinating Committee

Coordination Through
Corporation

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our web site: [Hhttp://www.fucc.org](http://www.fucc.org)
E Group: FUCC@callsunshine.com

MEETING MINUTES

November 7, 2003
Cocoa Beach, Florida

Chairman
Arthur Gilmore
727-893-9255

Vice Chairman
Lawree Washington
813-228-1564

Secretary
John Murphy
407-423-8398

Historian
Tom Dugger
850-599-1543

Chairman Art Gilmore called the meeting to order at 8:15 A.M. He gave the opening remarks that were followed by the Jerrold Whitt's Invocation and Tribute to the flag.

HISTORIAN'S REPORT – Tom Dugger

FIFTY YEARS AGO – NOVEMBER 11, 1953, DAYTONA PLAZA HOTEL, DAYTONA BEACH, Fla.

CHAIRMAN – L. G. Zelenka, AT & T Company
VICE CHAIRMAN –
SECRETARY – H. L. Martin, Florida Keys Electric Co-op

ATTENDANCE: TELEPHONE 7, POWER 5, RAILROAD 2, SPEAKERS 2.

TOTAL OF 17.

New Business: State Road Department of Florida – "Short Form" An agenda is being added to the Short Form by rubber stamp at the present as follows:

"Applicant declares that prior to the filing of this Application he has ascertained the location of all existing utilities, both aerial and underground and states that due notice of the work under application was furnished each other utility involved and attached copies of letters addressed to said users."

Southern Bell advises that in the case of Joint use contracts, with other utilities, the State Road Department is requiring that a notice be given to them for the stringing of wire on Joint use poles, and the utility or the Cooperative is to give this notice to the State Road Department. The Committee was advised that the matter had been handled with the State Road Department and a letter is being requested from the utilities advising

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the State Road Department that they have Joint Use Agreements: by this method it is hoped that an individual notice of each installation can be eliminated.

It has come to the attention of Southern Bell, that the Mars TV Company, Daytona, has received a franchise from the city to construct a community Antenna Service and it proposed to use the utility and telephone poles for this service. Southern Bell has been approached for a joint agreement of this nature, and the committee was advised that they have not, at this time, entered into an agreement of this kind.

TWENTY-FIVE YEARS AGO: November 3, 1978, Hawaiian Village, Tampa, Fl.

ATTENDANCE: TELEPHONE 19, POWER 13, FDOT 8, CITIES 12, GAS 8, PUBLIC SERVICE COMM. 1,
ONE CALL CENTER 3, COUNTIES 3, CONSUALT 1. TOTAL OF 68.

CHAIRMAN – PAUL MUNDY, GENERAL TELEPHONE COMPANY
VICE CHAIRMAN – HORACE IRWIN, FLORIDA POWER CORP.
SECRETARY – CHRIS ANDERSON, JACKSONVILLE ELECTRIC AUTHORITY

Members who attended that meeting that are still active in the FUCC are Dennis LaBelle, Rocco DePrimo, Jim Haynie, Walt Childs and Jim Wright. Charles Andrews reassigned to District I.

“Traffic Control” subcommittee reported on Public Hearing on “Manual on Traffic Control and Safe Practices, for Street and Highway Construction, Maintenance and Utility Operation. One positive thing that developed out of the hearing was the request that we devise a manual that would be pertinent to operations.

The Chairman related that there was a meeting in Tallahassee with the Telephone Utilities and the D.O.T. to put together phraseology of the materials to be loaded on the computer for the FDOT’s new project. He added, what we could all agree on is the materials that would be used in a joint venture with bidders of the D.O.T. when they would undertake to put in Telephone Utility pipelines or conduits, or whatever the companies so desired, if they wanted to. All the companies agreed on the same terminology on what they are going to put on the computer, and they have loaded if on the computer and copies will be forthcoming.

The Chairman brought up the subject of a research program on Breakaway Poles and he said they would have to have a lot more research before a Breakaway utility pole would be satisfactory to everybody.

Note was made of a meeting held in Tallahassee with the Florida PSC on the problem of discovery of gasoline found in telephone facilities / manholes and the difficulties encountered in dealing with this type of problem.

SECRETARY’S REPORT – John Murphy

A motion was made and second to wave the reading of the Secretary’s Minutes. They were approved as written and posted on the web site. The group was reminded of the E-mail Group for the FUCC. To become a member of the group send an E-Mail to FUCC@callsunshine.com. In the subject line, type the word: subscribe, you will automatically be added to the group and will be receiving all future electronic mail outs. The FUCC web site is up and running at the old address: <http://www.fucc.org>.

TREASURER’S REPORT – Jan Ash

Balance as of August 8, 2003	\$ 5,667.04	
Income form Sponsors	\$ 11,000.00	
Registrants	\$ 3,995.00	
<u>Expenses</u>	<u>\$ 3,457.96</u>	
Ending Balance		\$ 13,381.42

There are 54 Registrations for this meeting. Credit Card Receipts are available for those who requested them. Please see the Treasurer.

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SUNSHINE STATE ONE CALL CENTER – Cheryl Ritter

It was stated that the Positive Response program goes into effect on January 2, 2004. This closes the loop and is a value added service provided. Failure to respond will result in a second notice being sent at a cost to the utility owner of sixty-one cents (\$.61). There will be an initial grace period where only one cent (\$.01) will be charged to get all utility owners to comply with this change. Members must still respond to a ticket, this system will allow the excavator to check on the status of the response. Pass Words for the use of the Utility Owner will be available by request through the Once Call Center.

There will be a Damage Prevention Program presentation made in the Tamps area on December 4th, 5th, & 6th. There will be lunch provided at one of the sessions. Members of FUCC should receive a notice later this month.

There has been a 30% increase in calls to the Once Call Center. There has also been a recent newspaper article regarding an incident in the Tamps area where a gas main was damaged. Information in the newspaper did not provide the correct information on the activities at SSSOCC. This is being investigated

FLORIDA DEPARTMENT OF TRANSPORTATION DISTRICT REPORTS

District One –Jerrold R. Witt, Deputy District Utility Administrator

The Fall meeting was held on September 24, 2003 in Punta Gorda. Approximately 60 were in attendance.

For the Spring Meeting, Districts One and Seven are proposing a Joint Liaison to be held the last week in March. The final location and date is to be determined.

District One still has eight Counties with monthly group meetings. The District Utility Office uses these meetings as a quick and informative means of spreading information and changes to the utility industry.

District Two - No Report

District Three – Tom Dugger

A District 3 Utility Conference was held in Panama City Beach, at the Boardwalk Beach Resort & Conference Center on September 12, 2003. There were 80 in attendance.

- The 5-year work plan was updated.
- Presentation by FDOT's Assistant District Design Engineer on Utility Coordination during Design.
- Presentation by Gulf Power on -- High Voltage Safety
- UAM and Utility User's Guide update
- Sunshine One Call updated and review of the Positive Response to locate tickets.

District Four – Rocky DePrimo

Business is as usual at the District 4 Utility Office. District 4 continues to provide the Utility companies Copies of the District's Work Program, electronically. This included monthly updates on all of its project schedules within a two-year window. If you desire to be added to the E-mail list, please notify the District Utility Office, Bonnie Swierski at 954-777-4126...

District Five – Gary Bass, District Utility/Value

District Five's 2004 Utility Liaison Conference is scheduled for February 17, 2004, at the Crown Plaza Universal. Flyers with registration forms are on the FUCC Registration Table at this meeting.

The District has selected a new Utility Coordinator to fill Joe Nero's position. Ginny Dresser from the Traffic Operations unit is transferring into the Utility Unit. She comes with a background in electrical design, was in charge of all District Lighting Agreements and review of Lighting Plans. Please welcome her as you get a chance to work with her.

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District Six – No Report

District Seven –

There were 89 in attendance at the District Seven Fall Meeting. District 7 is also initiating a Pre-Phase II submission meeting for the review of potential utility conflicts and the correct posting of information provided by outside sources.

Turnpike Enterprise District -

The Turnpike District is using Design Consultants for the Utility Coordination on its projects. Please be cooperative with them in this effort.

FDOT CENTRAL UTILITY OFFICE – Ken Weldon

- Utility Accommodation Manual (UAM) there has been recent meeting with the Electric Corporate Group and other to discuss additional revisions. As a result, UAM advertising is on hold pending meetings with the interest groups. Data on the FTP site has a limited life. The FTP site allows only 10 days for data to be available on site. The proposed revisions to the UAM must be reloaded and then it is re-dated, but there are no new changes. The UAM is current with the "Draft Date" noted.
- FDOT's Roadway Consistently Inventory Design Speed is to be included with all data posted after January 2, 2004. This is reference information.
- RW Utilization Research Project -The University of South Florida is in the development phase of this project. Ash Engineering is supporting this research project to a final proto-type.
- AS Built Plans have been found to not reliable. There is another research project with a consultant to develop and maintain true as built plans using GIS and actual field information, transferred to the roadway plans.
- Mr. Weldon noted that in his seven years at FUCC, he has stayed out of the utility's business operations. However, the UAM update is not working. Although the history is good, FUCC needs to develop change to improve communication. The FUCC needs to develop a handout of its activities and benefits for all of its members.

FUCC needs to restructure its efforts to formalize its issues to the Department. Make a positive impression to FDOT. Mr. Weldon presented a possible flow chart of how the make recommendations for change could be generated by FUCC. The flow chart describes a formalized process for the Annual Review of the UAM. This could reduce the number of issues to be forwarded by written presentation to FDOT, with a written response returned to the organization.

There was a motion with a second that Mr. Weldon's proposal be distributed to the membership for Review as an Agenda item for the next meeting. Under discussion, it was noted the proposed Flow Chart is very similar to the plans of the Strategic Planning Committee. There will be some version sent to the membership via E-mail. Comments can be summarized at the next meeting.

MOTION – PASSED.

PROGRAM

Jerrold Whitt and Bill Heatherton made a presentation on the process of Electronic Permitting. This process has been six years in development and testing. FDOT's District 1 is now accepting Utility Permits for Polk County permits, only. This is a testing project with the results to be determined

INTREST GROUP REPORTS

JOINT USE – Don Anthony Chairman – don.anthony@mybriighthouse.com

The committee met in Cocoa Beach, Florida, at the Hilton Cocoa Beach Oceanfront, 1550 North Atlantic Ave., in conjunction with the Fall Meeting of the Florida Utilities Coordinating Committee (F.U.C.C.).

Attendees (see attached list):	Power - 1	
	Telecom -	3
	Other -	<u>3</u>
Total		7

FLORIDA UTILITY COORDINATION COMMITTEE MEETING NOTES, NOVEMBER 2004

The purpose of the Joint Use Sub-Committee (JUS) is to provide a forum for the various FUCC groups to come together to resolve issues common to joint users of the right of way. The Committee distinguishes itself from the Interest Groups by including all members of the FUCC.

Business and discussion topics during the meeting included:

- ❖ Joint Trenching Agreements and practices.
- ❖ Joint Use Agreements and Contracts.
 - Pole owners reviewing and up-dating.
- ❖ Facility Identification Marking Standards.
 - This issue will continue to be reviewed by the committee.
- ❖ Pole Transfer Notification.
 - This issue will continue to be reviewed by the committee and pursued a future workshop.

The next Joint Use Committee meeting is scheduled for Wednesday, February 11, 2004, in conjunction with the Winter Meeting of the Florida Utilities Coordinating Committee in Ocala, Florida.

POWER - Jeanne Rodgers, Progress Energy Chairperson

The Power Interest Group meeting was held Thursday, November 6, 2003 at the Fall FUCC Conference in Cocoa Beach, FL. There were 16 members present as follows:

Jeannie Rodgers	Progress Energy Transmission	(407) 942-9215
Art Gilmore	Progress Energy Distribution	(727) 893-9255
Rosemary Gruenbaum	Progress Energy Transmission	(407) 942-9471
Edward Mills	Public Service Commission	(850) 413-6650
Leonard Chioccia	FP&L	(561) 742-2024
David LeBeau	FP&L	(321) 726-4826
Joey Lopez	FP&L	(727) 337-7002
David Kuhlman	FP&L	(305) 552-2995
Ken Weldon	FDOT-Central Office	(850) 414-4364
Earl Fair	Clay Electric	(352) 473-8000 xt 8577
Rodney Little	FDOT Turnpike	(407) 532-3999 xt 3420
Pam Young	TBE Group	(407) 629-7144
Jeff Smith	UAI	(727) 593-1855
Mike Burrock	UAI	(239) 283-2235
Jerrold R. Whitt	FDOT	(863) 519-2534
Neelesh Shah	FP&L	(561) 694-3507

Items of discussion:

Quality of Plans received from agencies:

Jeannie Rodgers brought up the issue of the quality of plans being received from the agencies and consultants. Sometimes the utilities are not on the plans, or the plans are not legible. Another item mentioned was that if utility had requested another set of plans due to these issues, the new set was just as bad as the first ones received. Also the group agreed there was a need to have the intersecting street names on the plans for more clarification. The plans need to have a point of reference or layers turned on to enable the utilities to be able to more readily identify their facilities. Jerrold Whitt, FDOT District One, stated he would like to be notified if plans from his District were received in this manner so they could be corrected.

Coordination Issues:

Jeannie Rodgers brought up to the group the importance of making sure if any last minute changes have been made to the plans to be sure to have them in writing and signed off on and a copy back to the FDOT District.

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Clearance issues regarding Mast Arm installation

It was brought to the group's attention that District 1 and District 3 are including notes on their plans regarding constructability of mast arms that stackable equipment must be utilized. In other Districts where this type of construction is not required, the Pre-Design meeting is the time to discuss this method of construction. If this type of equipment is requested and agreed upon at that time, then it should be put on the special conditions page provided.

Earl Fair of Clay Electric and Ken Weldon of the FDOT Central Office brought up the issue that they would like to see the FUCC request a liaison for the UAM committee. There is a definite need to have a balanced committee (representation) from all the utilities represented in the FUCC and to have a more formalized process for presenting issues to the FDOT.

JPA's still seem to be an issue among the electric utilities. The question was asked whether the FDOT could make the JPA's more palatable for the electric utilities.

TELECOMMUNICATIONS – Vinny Lavalette, TBE Group and Jim Farrell, BellSouth, Co chairs.

There were 22 peoples in attendance at the Telecommunications group meeting

UNDERGROUND – Sharon Luginsland, MACTEC Chairperson

The Underground Interest Group met on Thursday, November 6, 2003. There were 24 in attendance. The topics discussed were as follows:

Positive Response- Ms. Cheryl Ritter, SSOCOF, gave the group an overview of this new requirement. It will go into effect in January of 2004. Basically, it requires members to not only mark their facilities in the field, but also to respond to SSOCOF via the website or telephone, that they have marked their facilities, made arrangements with the contractor to do so within a time frame or a number of additional options. This will enable excavators to determine the status of their locate tickets, prior to excavation commencing. Between January 2004 and June 2004, members who do not complete this step will be sent a second request to locate facilities, at a cost of \$.01. After June 2004, the cost of the second request will increase to \$.62.

Design Ticket Feasibility Study- Ms. Cheryl Ritter informed the group that responses to the request for updated member contact information and pricing schedule for Design Services was very poor. Only 220 people out of over 700 members responded with updated contact information, and only 130 members provided a pricing schedule.

UAM Subcommittee- Ms. Kim Wiley informed the group that the UAM Subcommittee met earlier in the week, and is concerned that this effort has dwindled due to the illnesses and busy schedules of those previously involved. In response to this concern, the UAM Subcommittee has requested that the Chairman from each Interest Group become members of the UAM Subcommittee, thus representing their members. Interest Group members will convey their comments/concerns to their respective Chairman, who will present it to the UAM Subcommittee. Once the Subcommittee has addressed comments, if there is additional action necessary by the Interest Groups, their Chairman will report back to them. If no further action is required, the UAM Subcommittee Chairperson will compile all of the comments for submission to the FDOT. The UAM Subcommittee also requested that an alternate be chosen from each group, in case the Chairman is unavailable. Ms. Sharon Luginsland, Underground Interest Group Chairman, will represent the group, with Ms. Kim Wiley as the alternate. In addition, Wayne White, with Ash Engineering, will get in contact with Pinellas County Utilities, in order to obtain comments previously submitted to Carlos Solis, as well as any notes he may possess.

Depth of Directional Bores- Mr. Roger Fletcher expressed concerns regarding delegation of permitting issues to Local Government by FDOT. He stated that this could pose problems and compromise citing procedures. He also requested that the group try to lobby for guidelines for both minimum and maximum depth requirements for directional bores, since facilities seem to be going deeper and deeper in the ROW. This makes them inaccessible in case of failure or need for preventive maintenance. Mr. Fletcher will submit his concerns and a tentative solution to Ms. Luginsland, for review by the group.

SUBCOMMITTEE REPORTS

STEERING COMMITTEE

- Former Fucc Award winners will now be members of the Awards Committee. The nominees need to be determined by May 2004 for the Malcolm Yancey and John Farkas Liaison of the Year.
- The Web page is being updated by the new web master, Sharon Luginsland. Planet X Communications is assisting in this project. On line registration and payment through 'Pay Pal' is being researched. There is some question on the reliability of the one-line payments which may be time consuming.
- The committee is looking into additional credit card providers
- The committee is investigating subjects for the next meeting workshop.
- Rocky DePrimo suggested there should be a means for the membership to have access to the Fucc Web site for posting to a Bulletin Board
- Tom Dugger reported that he had been in contact with Steve Horn, Michigan DOT, who found Fucc on the Web. He would like to replicate our organization in Michigan.

UAM STANDARDS REVIEW

- Thanks to Ken Wiley and David Kulman for their work on behalf of Fucc in the review of the proposed revisions to the UAM. The Florida Electric Corporate is already studying the proposed revisions to the UAM. They may have additional recommendations in the near future.
- Thanks to Ken Weldon for the development of the Proposed Conflict Matrix flow chart. It will be reviewed
- MUTCD Standards verses FDOT Standard Indexes – Delegation of Permitting has been to Cities and Counties on some Drainage Permits. The driving factor is the local interest in the proposed work. The permitting agency sets the tone for the Maintenance of Traffic for the Permit.

JOINT USE

- The Joint Use committee is studying a Facilities Marking System that would be acceptable to all users.
- Electronic notification of the completions of pole transfers is under investigation.

E-BUSINESS / WEB PAGE

- Sharon Luginsland gave a demonstration of the proposed Fucc Web Site to the group. The proposed updating will include on line registration.

MEMBERSHIP

- The organization needs new members. New members would boost attendance. Local contractor in the area of the meeting should be invited to attend.
- Fucc will continue to hold its educational classes and plans to invite contractors to attend. We will need to publish the proposed workshops in other publications that a contractor would receive. It was suggested to publish notices of meeting with the League of Cities and trade publications

DESIGN TICKET – No Report

CONFERENCE PLANNING

- The committee is looking into the Jacksonville area for the meeting, Winter 2005. The city is planning to have cruise ship brought in to provide additional rooms during the Super Bowl. Our meeting is just after the game and perhaps we can take advantage of the unique opportunity.
- There are 200 people projected for the Summer 2004 meeting.
- Potential Workshops may revisit FDOT's Utility Work Schedules and Utility Permits.
- The Awards Dinner will have a "50's" theme around the movie GREASE. If you have a high school picture that you can share for a photo contest it will be appreciated.

**FLORIDA UTILITY COORDINATION COMMITTEE MEETING NOTES, NOVEMBER 2004
AWARD COMMITTEE**

The Awards Committee will meet at the Ocala meeting to establish the actual committee make-up and suggested nominations for the awards. It has been determined that past recipients of FUCC Awards will make up some of the committee members.

INDUSTRY UPDATES - No Report.

WINTER MEETING NOTICE

The next meeting will be held February 11 through 13th at the Hilton Ocala. For Reservations, call 352-854-1400 to register before January 16, 2004.

The Secretary requests that all corrections and additions be E-mail to him before the close of Business on February 9, 2004.

Respectfully submitted,

John A. Murphy

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