

Town of Parsonsfield  
Selectmen July 12, 2016 Minutes

1. Approval of July 12, 2016 agenda /Selectmen reviewed and approved
2. Approval of July 7, 2016 minutes /Selectmen reviewed and approved/signed
3. Review and approve bills to be paid July 12, #2 16/17 Budget Year /Selectmen reviewed and approved/signed  
Review and approve bills to be paid July 19, #3 16/17 Budget Year /Selectmen reviewed and approved/signed
4. Review ads-
5. Town Clerk’s Office, CEO, Sheriff, ACO,
  - (1) Town Clerk Report – Selectmen signature needed on appointment sheets. /Selectmen reviewed and approved/signed.
  - (2) CEO Report –
  - (3) York County Sheriff Report-3<sup>rd</sup> Tuesday of each month
  - (4) Animal Control Officer –ACO monthly report
6. Selectmen’s review and signatures of approval.
  - (1) Financials –Review Financials. **Selectmen signed 3 year contract with Mellen & Sons/ Pickup will change to Fridays starting September 2, 2016. No more commercial pickups.**
7. Road Commissioner— 4:30pm Did not attend  
**NEW ITEMS–(1) July 11 to July 17 work plan/POs.**  
**Selectmen want RC to provide them a memo on who else was contacted for prices for paving Mudgett Rd..**
  - (a) New-Contracting out for Road Maintenance and Repairs**
  - (b) Will provide costs for Kezar Mountain Bridge repairs **/Second/Third/fourth request made to RC**  
Selectmen will go out to Bid-need plans and estimated costs from RC.
  - (c) RC list of roads for maintenance /RC will workshop with Selectmen 5/10/16 2 @2:30PM Do 5 year Analysis on roads and bridges-revisited with RC for 5 roads. Discussed Capital Road Reserve account.
- OLD ITEMS-**  
RC said he would provide a list of roads due for road maintenance -Pictures to be coded to go with road list of repairs needed in 2016/2017, and list of estimated costs for each project by order of priority. Equipment charged for actual work.
8. Selectmen update:  
Don Murphy- Will meet with contractor for mowing next week. Talked with Kezar Falls Hardware about parking items on the Town’s parking lot said he would work with the Town.  
Ed Bower Jr – Working on RC job description and Selectmen Quarterly Report  
Douglas Hawkins-.not present
9. Meeting Calendar.
10. Workshop items:
  - (1) CMP Street light bulb replacement/costs /Selectmen will workshop-continued from 8/11/2015
  - (2) Action needed on MMA Risk Management Consultant’s Report/Assistant has sent email to EMA Officer Matt Cama. Form has been sent to State Fire Marshal asking to remove exit sign. EMA Officer sent questions working on. /Request sent to State to remove one exit. /continue
  - (3) Selectmen Assistant action items
  - (4) Winter Road Maintenance 3 year contracts Bid due July 19, 2016 by 4pm.**
  - (5) Robinson Mill – Set time for Workshop- Discussion on leasing/renting, utilities etc.**
  - (6) Discuss contracting out cemetery maintenance **/continue** /Don will meet with contractor
  - (7) Discussed Solid Waste contract with recycling member Judy Ingham, and Steve Mellen-

Respectively Submitted

Approved:

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Debra Taber, Selectmen’s Assistant

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Donald C. Murphy, Selectman Chairman

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Edward I. Bower Jr., Selectman

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out  
Douglas W. Hawkins, Selectman