

PUBLIC WATER SUPPLY DISTRICT #6
REGULAR MEETING MINUTES
November 15th, 2016

A meeting of the Public Water Supply District #6 (PWSD6) was held on Tuesday, November 15th, 2016 at 7:00 PM, in the Conference Room of the PWSD6 offices, 6000 Kingsway Drive, House Springs MO 63051.

Directors present: President Richard Ortmann, Vice President Nancy Orphan, Mike Lammert, Larry Briggs, and Mike Groppe.

Others present: District Manager Tom Ward, and Board Clerk JoAnn Thompson.

Call to Order / Roll Call: Richard called the meeting to order at 7:02 pm with Roll Call. Mike Lammert, Larry Briggs, Nancy Orphan, Mike Groppe and Richard Ortmann all reported present.

Amendment of Agenda: Nancy made a motion to amend the agenda adding Safety Award Luncheon to item number two under New Business. Larry Seconded. Unanimously approved.

Approval of Agenda: Nancy made a motion to approve the agenda as amended. Larry Seconded. Unanimously approved.

Approval of Minutes for September 20th: Richard made a motion to approve the minutes from the September 20th 2016 meeting. Nancy Seconded. Unanimously approved.

Approval of Minutes for October 18th: Richard made a motion to approve the minutes from the October 18th 2016 meeting. Nancy Seconded. Unanimously approved.

Citizens to be Heard: Brandi Kunderas addressed the board with complaints regarding her water service being shut off following ongoing disputed amounts charged for late payments. The board reviewed the details of her account and history of communication regarding the unpaid balance. Brandi had requested the board to remove her late fees/penalties earlier in the year. She explained that she used a third party to pay her water bill and was unaware that the day she requested the third party (bank pay), was not when the bill is received, but actually the day the third party starts the process of mailing a payment. The board explained the policies of late payments, late fees, and the shut off process to Mrs. Kunderas; referring her to the rules and regulations of the district. Mrs. Kunderas continued to argue. The board reminded her of the 3 minute time limit that she had already exceeded. Mrs. Kunderas continued to argue stating that due to the fact that PWSD6 is a "small office" they should be able to make her request for concessions. The board continued to explain that there are rules and regulations, and a schedule that all customer accounts are processed by. Mrs. Kunderas protested with emotion, belligerence, and ultimately foul language. She also kept addressing manager Tom Ward directly, "repeating why can't we just continue talk about this more, why can't you talk to me on the phone or call me back"? The board politely insisted her time was expired and that the matter was defined by policy, no concession would be made. She angrily insisted this was not "over" and wanted a "vote". The Board explained there is no motion to vote on, Policy is already in place that prescribes the fees her account has been charged accordingly. She insisted "this isn't over" and her attorney would be following up on this matter. She did then finally leave, as she exited insulting the board and using profane language.

Manager's Report:

Tom Ward provided the board members with a written Manager's Report detailing 2017 Budget Draft & Resolution 117, monthly business, regulatory information, low water pressure events and updates regarding maintenance & repairs as well as water loss information. Tom read though this report explaining these details. Discussion.

Approval of Bills by Ordinance #2656: Larry made a motion to approve Ordinance #2656 in the amount of \$54,917.02. Mike Lammert seconded. Unanimously Approved, Motion passes.

Approval of Treasury Report and Transfers between Eagle Bank Accounts: Larry made a motion to approve the October 2016 Treasury Report, balance of \$2,773,147.84 and Transfers between Eagle Bank Accounts. Mike L. seconded, unanimously approved, Motion passes.

OLD BUSINESS:

1. **Budget Resolution 117 Draft (Discussion & Motion to Approve):** Larry made a motion to approve the 2017 Budget (Resolution 117), Richard seconded. Unanimously approved, Motion passes.

NEW BUSINESS:

1. **Public Notice for 2017 Election (Discussion & Motion to Approve):** Richard made a motion to approve, Mike L. seconded. Unanimously approved, Motion passes.
2. **Safety Award Luncheon 2016 (Discussion & Motion to Approve):** Larry made a motion to approve Safety Awards and Luncheon hosted at Jilly's on December 16th 2016, Mike Groppe seconded. Unanimously approved, Motion passes.

Board Members Comments: None

Closed Session (per Chapter 610.021(1), RSMo 2006)

Nancy Orphan made a motion to adjourn Open Session to go into closed session according to 610.021(1) RSMO 2006. Larry Briggs seconded. Richard Ortmann called Roll Call Vote: Richard Ortmann answered Aye, Mike Lammert answered Aye, Larry Briggs answered Aye, Nancy Orphan answered Aye, and Mike Groppe answered Aye, All replied Aye, motion passed.

There being no further business, Richard Ortmann made a motion to adjourn, Larry Briggs seconded. Unanimous approval, the meeting adjourned at 8:55 P.M.

JoAnn Thompson, Clerk of the Board

Richard Ortmann, President